

International Vendor Manual - Corporate

**RIPLEY CORP.
(Chile, Peru and Colombia)**

VERSION 1.0.3

Highlighting the new updated information

Dear value Vendor, please check in this section the latest changes in this version.

V 1.0.1	VST TAG (add Ripley code to the tag)	UPDATE	150	14-10-2013
V 1.0.1	COMPOSITION LABEL FOR CARPETS	NEW	62	14-10-2013
V 1.0.1	UNITS PER CARPET PACKAGE	UPDATE	63	14-10-2013
V 1.0.1	POLYBAG FOR HANG GARMENTS (length of the polybag)	UPDATE	30	14-10-2013
V 1.0.1	COMPOSITION LABEL FOR FURNITURES	UPDATE	67	14-10-2013
V 1.0.1	ASSEMBLY HANDBOOK FOR FURNITURES (in Spanish)	UPDATE	69	14-10-2013
V 1.0.1	WARRANTY POLICY	NEW	65	14-10-2013
V 1.0.1	CARE/COMPOSITION (in Spanish)	UPDATE	26, 38, 62, 67, 87, 151	14-10-2013
V 1.0.1	ADHESIVE QUALITY FOR ELECTRO & TOYS TAG PRICE	UPDATE	92, 98	14-10-2013
V 1.0.1	CORPORATE IMPORT LABEL (add sic code for Colombia)	UPDATE	26, 44, 49, 62, 67, 86, 91, 97	08-11-2013
V 1.0.1	VST TAG Price Update	UPDATE	151	25-02-2014
V 1.0.1	NEW VST TAG v 1.3 manual available on our Web Page	UPDATE	http://b2b.ripley.cl/ , Ripley B2B page, "Ripley Chile" link, "Ripley Corp" link	12-06-2014
V 1.0.2	VST Tag dimension	Update	158	19-01-2015
V 1.0.2	VST Tagging instructions	New info	28	19-01-2015
V 1.0.2	Hangers	New Info	38	19-01-2015
V 1.0.2	Shipping mark for Peru	New Info	14	19-01-2015
V 1.0.2	Perú Contacts	Update	176	19-01-2015
V 1.0.3	VST Tagging instructions for Peru	Update		24-03-2015

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1. INTRODUCTION

Dear Valued Supplier,

Ripley Corp is fully committed to operate our business with the highest standards of business ethics, not only in accordance with applicable local and international laws. We expect our vendors to maintain these same high standards, as they conduct business. We strongly value and commit to the relationships that we have developed with our vendors and that have been decisive throughout our Company's history. These relationships have been built on a foundation of trust, support and a commitment to ethical business practices. It is therefore important that our vendors respect the laws and the cultures of the communities in which they operate. Our vendors should also respect the rights of the workers who manufacture products for sale in Ripley stores. We encourage all of our vendors to fully comply with these regulations and implement.

In an ongoing effort to improve how Ripley Corporation flows all merchandise throughout its distribution network, the following set of standards govern all purchase order requirements shipped to Ripley's state-of-the-art Distribution Center in Chile

Achieving operational excellence to efficiently support our stores and demanding customer base in today's retail environment requires your full compliance with the guidelines outlined in the **Ripley Vendor Compliance Handbook**. Your role as a valued supplier is very important and in this partnership we are committed to provide you with the information needed to successfully meet our expectations when shipping your purchase orders.

It is the supplier's responsibility to obtain the latest version of the **Ripley Vendor Compliance Handbook** from our online source: Web [http://b2b.ripley.cl/Ripley Corp link](http://b2b.ripley.cl/RipleyCorp), which will be updated and revised as often as needed.

Any questions about Vendor Compliance, please contact the following e-mail address:

vendorcompliancecorp@ripley.cl (For Chile and Colombia Stores)
csolorzano@ripley.com.pe (For Peru Stores)

2. CHECK LIST

In order to ensure full compliance with these set of instructions you are expected to thoroughly read this handbook and distribute it among all members of your organization. We have also designed an aid form which is the CHECK LIST.

The use of the checklist is voluntary, but we suggest you take a look at it as it is an effective tool for all vendors in order to achieve the full compliance of all the logistic instructions before shipping freight to Ripley.

3. DOCUMENTS REQUIRED

3.1. Proforma Invoice (PI)

The Proforma Invoice is the first step to start negotiations with Ripley. Please fill in the required information in our standard proforma invoice and send to our buyer. (See format in CHART N° 2). Once the PI is approved and signed by the buyer, we proceed to create a Purchase Order.

3.2. Purchase Order (PO)

You must have a valid purchase order (PO) prior to ship goods to our company. Verbal orders and/or "house orders" will not be valid unless confirmed with a written or electronic PO. The PO will be send to our vendor's along with the barcodes.

You must ensure to review the PO, paying close attention to quantities, pcs per box (master pack), unit cost, payments terms, Ripley's retail price and certificates needed. Our purchase orders allow a 3% of tolerance in units.

For Chile and Colombia (see example in CHART N° 3).

For Peru (see example in CHART N° 4).

Terms of Payment:

- a) **Wire Transfer:** purchase orders will be paid by Wire Transfer, against original documents (Commercial invoice, Packing List, and/or any other Certificate requested, Forwarder Cargo Receipt).

Payment Terms:

For Spring-Summer 2014 Season: 30 days Bank Transfer from ETD

For Fall-Winter 2014 Season: 60 days Bank Transfer from ETD

- b) **Letter of Credit:** purchases will be paid by Letter of Credit and the document accepted for L/C negotiation is the Forwarder Cargo Receipt (FCR) issued by our Logistics Operators.

Please note that it is strictly necessary according to Ripley policies not to submit any FCR to any vendor before completing the checking process of the Certificate of Origin and receiving the full set of original documents for the regarding shipment.

If you are unable to fulfill with the Ripley’s purchase order as ordered, substitutions, quantity changes, style eliminations, retail discrepancies and/ or date changes, must be approved by our Foreign Trade Coordination Department. For further information, please refer to CHART 11.

Shipments outside Forwarder Delivery Windows (as per indicated in the LC) are NOT allowed. Shipments must be delivered within the 5 days of Forwarder Delivery Window. **Partial orders are not acceptable.**

RIPLEY’S BUYERS ARE NOT AUTHORIZED TO EXEMPT VENDORS FROM COMPLYING WITH ANY RIPLEY’S COMPLIANCE STANDARDS.

3.3. Commercial Invoice and Packing List (SHIPMENT DOCUMENTATION)

Commercial invoice and packing list have a specific format in our Vendor Compliance Handbook, please consider this format for the shipments to Peru, Chile and Colombia (find these authorized formats on CHARTS N°5 and N°6) and list all items in the same sequence as the purchase order.

Copy of the commercial invoice, packing list and the corresponding certificate (CHARTS N°5 and N°6) must be delivered to our forwarder along with the cargo delivery. These documents must be the same as those you will use for L/C negotiation.

The documents received by our forwarder are those we will use for custom clearance in Chile/Colombia. If you change quantities or prices in the commercial invoice after the delivery to our FW, we will have problems with Chilean customs and our bank. That means we will have problems to pay the commercial invoice to our vendor’s.

3.4. Certificates

For your easy reference see the following chart:

	CHILE	PERU	COLOMBIA
Certificate of Origin	See Chart No 7 – 1.3	See Chart No 7 – 1.4	See Chart No 7 – 1.5
Phytosanitary Certificate	See Chart No 7 – 1.7		
Veterinary Certificate	See Chart No 7 – 1.7		Not Required
Fumigation Certificate	See Chart No 7 – 1.9		
Toluene Certificate	See Chart No 7 – 1.8	Not Required	Not Required
MSDS	See Chart No 7 – 1.10	Not Required	Not Required

Letter of Compliance for Toys	See Chart N° 20	Not Required	See Chart No 21
Test Specification for Toys	Not Required	Not Required	See Chart No 21 – 1.12

3.4.1. Origin Certificate

Depending on the type of product and the international agreements between countries, Ripley requires the Certificate of Origin. One certificate per Commercial Invoice is needed.

For Chile (CHART N°7 – Point 1.3)
 For Peru (CHART N°7 – Point 1.4)
 For Colombia (CHART N°7 – Point 1.5)

3.4.2. Phytosanitary or Veterinary Certificate

A Phytosanitary Certificate is a document required by Customs Authorities for the import of non-processed products.

In Chile/Colombia is required for Duvet feather, cushion feather, pillow feather, and dry flowers decoration, and dry fruits decoration, bamboo, craftsmanship of wood, wood figures, wood masks and wood decoration and bone pieces in general.

If you have any question regarding this matter please contact us to the following e-mail addresses:

vendorcompliancecorp@ripley.cl or import coordinators (Chile and Colombia)
csolorzano@ripley.com.pe (Peru)

before proceeding with the PO.

Please refer to a properly format of these Certificate on CHART N°7 – Point 1.7

3.4.3. Fumigation Certificate

The Fumigation Certificate provides evidence of the fumigation of furniture of wood and flowers and it is required by Customs Authorities for the import of non-processed furniture and for pallet merchandise with no treatment.

Please refer to a properly format of this Certificate on CHART N°7 – Point 1.9

3.4.4. Toluene Certificate

A Toluene Certificate is a document required by Customs Authorities for the import of toys products, with no exception.

Please refer to a properly format of this Certificate on CHART N°7 – Point 1.8


3.4.5. Material Safety Data Sheet (MSDS)

The Material Safety Data Sheet is a document required by Customs Authorities for the import of cosmetics products in order to classify the quantities of alcohol used in a cosmetic product.

MSDS is required for the following products: cosmetics, perfumes, creams, lotions and suntan lotions.

Please refer to a properly format of this Certificate on CHART N°7 – 1.10

4. PACKAGING

	
MANDATORY INSTRUCTIONS WHEN PACKING ORDERS FOR RIPLEY	
➤ MASTER PACK* ; 412	All cartons must be packed with standard determined quantities. This means the same number of units per carton.
➤ SOLID CARTON ; 413	One SKU per carton. This means ONLY ONE style/color and size per carton. If you have remaining quantities due to production allowance and you can not meet the Master Pack you can mix assorted sizes of the same style/color in the last carton only.
➤ HANDLING TYPE* ; 416	Please refer to the PO and/or Vendor Manual for handling type instructions. All garments requiring HANGERS must be shipped with HANGERS. You must apply Ripley approved HANGERS.
➤ CARTON MARKING* ; 506	Shipping mark with the following info: Vendor_ID, PO number, Box n° 1 of XXX , department number and name, style, SKU, color, size and qty per box. Barcode UPC Label must be attached to the shipping mark.
NOT COMPLYING WILL RESULT IN CHARGEBACKS	

4.1. Master Pack

The quantities defined by division must be respected, it is mandatory. If you follow the master pack and the box is oversized, the box must bring a NON-CON label.

If you follow the master pack and you have remaining quantities you can mix assorted sizes of the same **style/color** in the last carton. You must have only **one** partial box per style/color. The box must bring a PARTIAL label.

PLEASE REFER TO **CHART N°8 (CHILE, PERU AND COLOMBIA)** TO REVIEW THE MASTER PACK QUANTITIES DEFINED BY GARMENTS DIVISION.

4.2. Handling Type (<http://b2b.ripley.cl/#>, Ripley Chile link)

You will receive along with the barcode labels a PO with the packaging instructions.

Material Handling types:

- FLAT PACK IN BOX (garments folded in a box and inside a plastic bag)
- FLAT PACK WITH HANGER OR GARMENT WITH HANGER (garments with hangers, inside a plastic bag and all in a box)
- GOH (garments with hanger in a container).

4.3. Box sizes and requirements

PLEASE READ CAREFULLY **CHART N°9 (FOR CHILE AND COLOMBIA) AND CHART N°10 (FOR PERU)** TO SUCCESSFULLY COMPLY WITH BOX SIZES AND REQUIREMENTS FOR EACH COUNTRY.

➤ **Carton Marking**

LPN

The LPN is an special label with critical information to our logistics process. These labels are used as a way to identify individual orders on single and multiple carton orders during the picking and fulfillment process. LPN's are very useful for several reasons including pick verification, label verification (pass/fail barcode read), and consolidating orders if they were picked in zones, batches, or have multiple cartons.


In order to maximize our efficiencies throughout our Distribution Center all vendors will be required to apply an LPN bar-coded label to all cartons. This LPN label will contain critical information related to the Purchase Order, Vendor ID; SKU, Department, etc. We use this label to scan the carton upon receipt to our Distribution Center and immediately incorporating it to our available inventory. Vendors will apply this LPN label to each carton within a Purchase Order and will provide us with the LPN correlative numbers applied to each carton which will be associated with delivery date and transportation information enabling us to have this data available in our systems in advanced to the receipt of the PO at our facilities.

LPN (ONLY FOR PERU STORES – REVIEW CHART N° 11)

Shipping Mark# 1: Must be focused on the two shorter sides of the box.


**EXAMPLE: SHIPPING MARK TO BE USED WHEN SHIPPING
MERCHANDISE TO CHILE STORES**

RIPLEY VENDOR COMPLIANCE

IMPORTADO POR COMERCIAL ECCSA S.A.		
83.382.700-6 Ripley CD MADE IN CHINA		
		
Vendor ID:		
PO N°:		
Box No. Of		
N° Depto:	Name Depto:	
Line:		
Style:		
SKU:		
Color:		
Size:		
Qty:		
Weight:	N. W Kg:	G. W Kg:
Length:	Width:	Height:

Measurement: 24 cm x 14 cm

EXAMPLE: SHIPPING MARK TO BE USED WHEN SHIPPING MERCHANDISE TO COLOMBIA STORES

Importado por Ripley Colombia Tiendas por Departamento S.A.S		
NIT: 900517323-9 CODIGO SIC: 900517323		
		
Vendor ID:		
PO N°:		
Box No Of:		
N° Depto:	Name Depto:	
Line:		
Style:		
SKU:		
Color:		
Size:		
Qty:		
Weight:	N. W Kg:	G. W Kg:
Length:	Width:	Height:

Measurement: 24 cm x 14 cm

Shipping Mark# 2: Must be focused the two longest sides of the box at the bottom left corner.

Vendor ID:		
PO N°:		
Box No. Of		
N° Depto:	Name Depto:	
Line:	Style:	
SKU:		
Color:		
Size:		
Qty:		

Measurement: 20 cm x 15 cm

Shipping Mark# 3: Must be focused the two shorter sides of the box

EXAMPLE: SHIPPING MARK TO BE USED WHEN SHIPPING MERCHANDISE TO PERU STORES



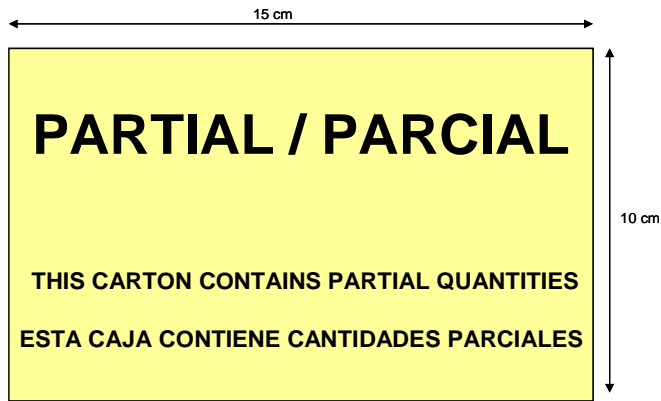
Measurement: 19.5 cm x 11 cm

NON CON Label: This label MUST apply when the carton does NOT meet our carton required dimensions, weight and/or if the contents are FRAGILE.



Measurement: 10 cm X 15 cm

PARTIAL Label: This label MUST apply when the carton contains mixed SKUS or less units than those indicated on the Master Pack Authorized Quantities chapter in our B2B web site <http://b2b.ripley.cl/#>.



Measurement: 10 cm X 15 cm

➤ **Marking Boxes**

You must always follow marks depending what are the kind of cargoes in order to protect the merchandise and the carton.



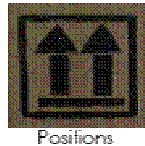
Maximums
Cartons in Up



Take by
hand



Don't
Dunk



Positions



Position



Fragile



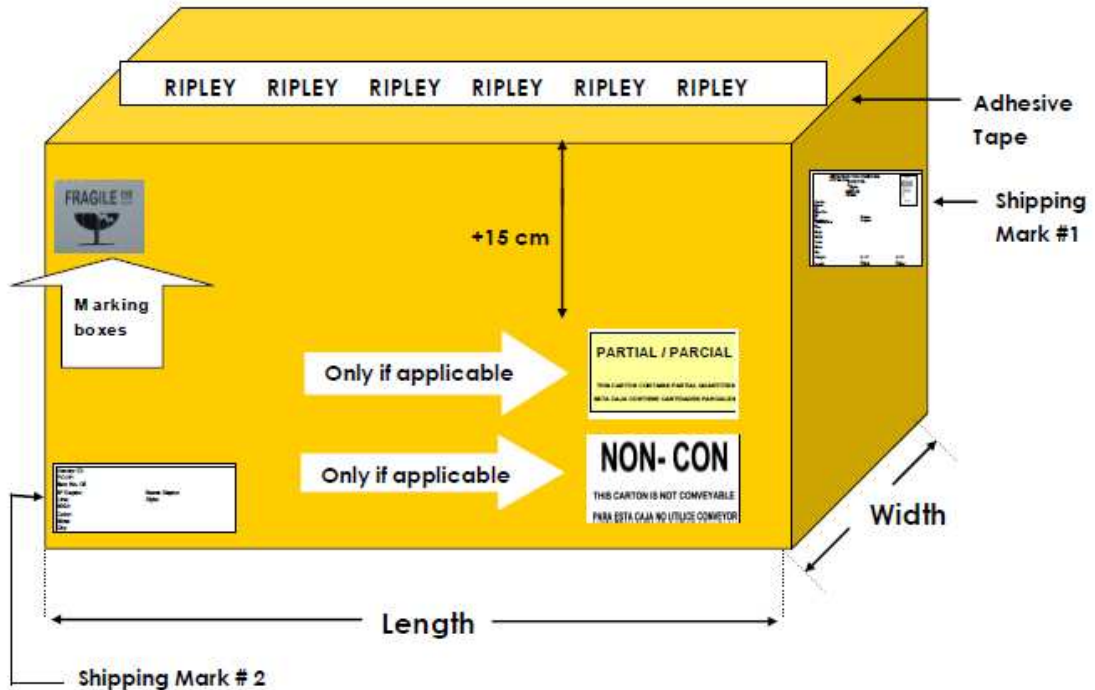
Don't use Forklift

- We encourage the use of “environmentally friendly”, packing materials whenever possible.
- Place all Labels / Shipping Marks face out on palletized shipments so that they can be easily scanned.
- All cartons must be marked or labeled.
- All articles must be packed to assure adequate protection during shipment.
- All contact between articles must be avoided.
- Quality of packing material must be appropriate for the article being shipped. Recommended packing materials include onion skin paper, corrugated carton, shredded paper, Bubble Wrap, plywood and cardboard boxes.
- Newspaper is not an acceptable packing material. Any shipment using newspaper will not be accepted and the vendor will be charged back.
- All merchandise must be packed by SKU code. One color and one size only per box unless an explicit requirement is made and requested by written in the PO.
- Ripley enforces the use of master.

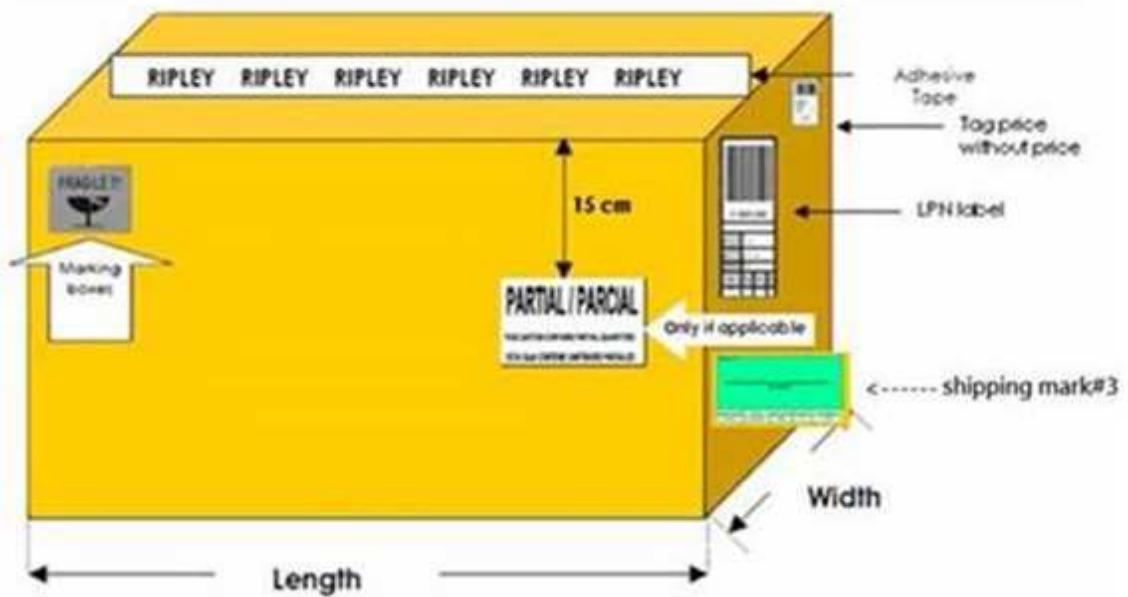
➤ **Adhesive Tape**

All boxes must be sealed with adhesive tape with the Ripley Logo/Name printed. The width of this adhesive tape is 8.89 cm/3.5” inches PVC.

Example of labels placement:
For Chile and Colombia



For Peru



5. SHIPPING INSTRUCTIONS

5.1. Sea Shipments

Vendor is required to notify end of production and booking a space 14 days before the first date of the Forwarder Delivery Window. The notification must be sent to:

CHILE & COLOMBIA (KUEHNE + NAGEL OR EXPEDITORS) (SEE THE CONTACTS ON CHART N° 12)
PERU (DAMCO OR EXPEDITORS) (SEE THE CONTACTS ON CHART N°. 13)

depending on the forwarder mentioned in the L/C.

Early deliveries and late deliveries without a proper management approval will be refused. It is strongly suggested that you verify the order dates with our Logistic Operator provided prior to delivery.

Deliveries from your warehouse to the terminal or to the Logistic Operator has to be transported by vendor at vendor’s expense. Ripley will not pay any charges for services to vendors or logistics operators.

Ripley must receive all final and accurate shipping documents within the cargo departed from your factory. In case of weekend or Holiday involved, an extra day is allowed.

Depending on Vendor locations in China, the authorized ports to ship Ripley’s cargo are the following:

LOCATION	PORT
North	Dalian Xingang Qingdao
Middle	Shanghai Ningbo
South	Hong kong Chiwan Fuzhou Xiamen Yantian

5.2. Air Shipments

You will not ship by air unless you are **PRE AUTHORIZED BY RIPLEY’S COMEX DEPARTMENT AND SUPPORTED BY A WRITTEN AUTHORIZATION.**

All air shipments should be made unless prior approval has been received from our COMEX DEPARTMENT. Prepaid freights must be paid in origin, do not add charges to the commercial invoice.

All air shipments must be managed by our Logistic Operators (Kuehne + Nagel or Expeditors if you ship to Chile and Colombia Stores / Damco and Expeditors if you ship to Peru Stores) for both collect and prepaid, unless Ripley executive authorize to use another logistic operator.

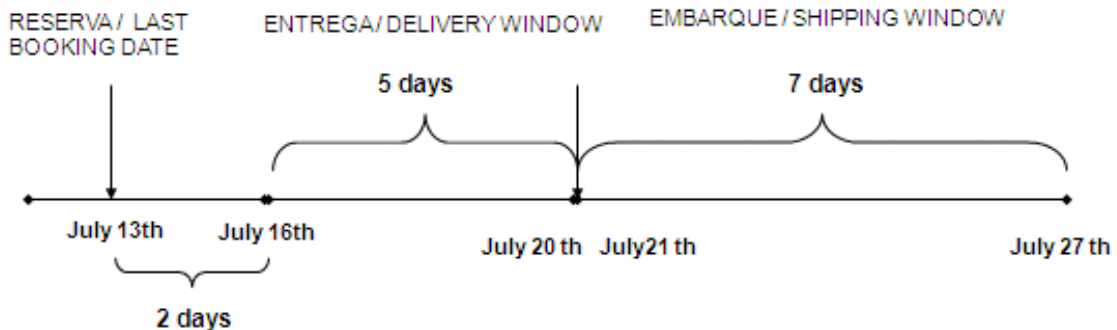
ALL AIR SHIPMENTS TO PERU MUST ARRIVE TO DESTINATION ONLY FROM MONDAY TO WEDNESDAY. Arrivals out of this range will generate extra costs that will be charged to your account/invoice. Please follow carefully this instruction.

Shipment via an unauthorized carrier or a different Logistic Operator must be consulted to our **COMEX DEPARTMENT** before shipping. The non-accomplishment of this instruction will result in an expense offset and chargeback to your company.

5.3. Delivery Windows

Ripley’s purchase orders will be considered cancelled on the date indicated on the purchase order if not delivered complete within the Forwarder Delivery Window.

Please note: You must deliver cargo five days before the shipping window starts.



5.4. Container Loading Instructions

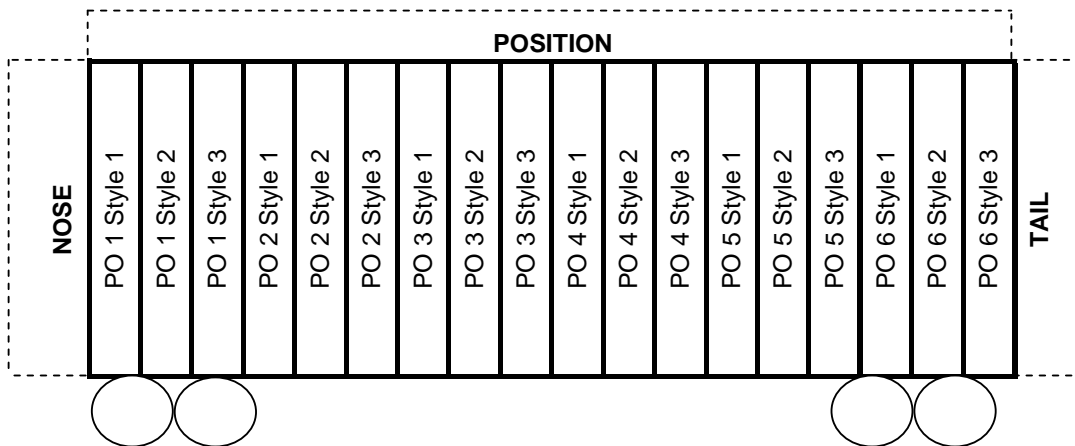
Layout of the Goods:

Container Loading: When loading an ocean container the Vendor **MUST** maintain Purchase Order consistency (PO/Line/Style/Color/Size) **DO NOT MIX** PO /Styles /Colors /Sizes.

- D101 Accesorios
- D113 Computación
- D115 Corsetería
- D123 Electrónica menor
- D126 Fotografía
- D130 Instrumentos Musicales
- D134 Lencería
- D160 Relojería
- D162 Ropa interior Niños
- D163 Ropa Interior
- D170 Tiempo libre
- D171 TV Video
- D172 Video Juegos
- D191 Telefonía Móvil
- D200 Cuidado Personal
- D201 Optica
- D315 Textil Marcas
- D327 Perfumería Selectiva
- D328 Perfumería Semi Selectiva

5.5. The Stowed of the goods

Taken in consideration the Container Loading Instructions, the Stowed of the goods or merchandised per PO should be come by style. This implies that all same style per PO should be allocated together, such as it is illustrated in the following diagram.



5.6. Check the status of the container

It is important your commitment ensuring the quality of the goods during the whole process, where it is essential to check the container conditions:

- a. This must be in good conditions (no hole on top)
- b. This must come dry.

If one of these conditions is not achieved by the container, it is necessary to reject this, otherwise, you are assuming the risk of the quality of the goods once these arrive in Chile.

5.7. Ensuring the quality of the goods during the whole process

Given the importance to seek the quality of the goods during the whole shipping, our vendors must have in mind:

- Check the material is dry when delivered to the factory.
- Do not pack moist or wet merchandise.
- Do not pack merchandise when still warm.
- Make sure that boxes are dry before packing.
- Keep cartons off of the floor.
- Use dehumidifiers in the material and finished goods warehouses.
- Check the status of the container:
 - This must be in good conditions (no holes), otherwise please reject the container and take pictures of the status.
 - Make sure that the export container has no leaks in the roof and the floor is dry; otherwise please reject the container and takes picture of the status.
 - This must come dry, otherwise please reject the container and takes pictures of the status and send these to us.
- Avoid loading under the rain.
- Leave **15 cm** between cargo and the roof of a container.
- Avoid loading humidity items.
- You must add micropack and silica inside of the boxes and DRY DESICCANT inside of each container. Please see attached file for prices references and procedure for using.

The Dry Desiccant has an extremely powerful absorption capacity and can remove up to 150% its own weight of moisture from an atmosphere (depending on the specification of the product).

Dry Desiccant is effective in areas up to 10m³ and will remain effective for up to six weeks.

- Absorb 150% its own weight of water - 1.5L of moisture.
- One Dry Desiccant is ideal for areas up to 10m³
 - For Containers of 20', it is needed to use at least 4 Dry Desiccant
 - For Containers of 40' and 40 HQ, it is needed to use at least 8 Dry Pole Desiccant

See example of use:



VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL ADDITIONAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

6. SPECIFIC INSTRUCTIONS FOR PRODUCTS

SPECIFIC INSTRUCTIONS FOR
GARMENTS

6.1. SPECIFIC INSTRUCTIONS FOR GARMENTS

6.1.1. Certificates

- Certificate of Origin is required for merchandise originated in China. One certificate per Commercial Invoice is needed.

- For Chile (CHART N°7 – Point 1.3)
- For Peru (CHART N°7 – Point 1.4)
- For Colombia (CHART N°7 – Point 1.5)

6.1.2. Ticketing Instructions

6.1.2.1. Tag Price (Precut Label)

All garments (GOH in Container/FLAT PACK WITH HANGER OR GARMENT WITH HANGER) must be individually packed in a polybag and must have a price/UPC ticket on both: Garment hang tag and garment polybag.

- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single item must be send tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

The bar code tag must come on each item containing this information:

CHILE AND COLOMBIA

PERU

<p>Specifications: Dimensions: 35mm x 99 mm</p>	

<p>Material: Cardboard 180 grs Logo RIPLEY: letter Garamond 16 Size: Arial 10 Description article: Arial Narrow 8 Ripley Code (SKU): Arial Narrow 9 Price: Arial Narrow 18 Bar Code dimension: Width 25 mm, high 15mm</p>
--

6.1.2.1.1. Premium Brands' Tag Price (Pre-cut Label)

As default, all the barcode files will show the artwork: **R I P L E Y**

It is imperative to consider that, in the case of premium brands; vendor must replace the brand artwork in the hang tag

All the product with Premium Brand must come on each item containing this information:

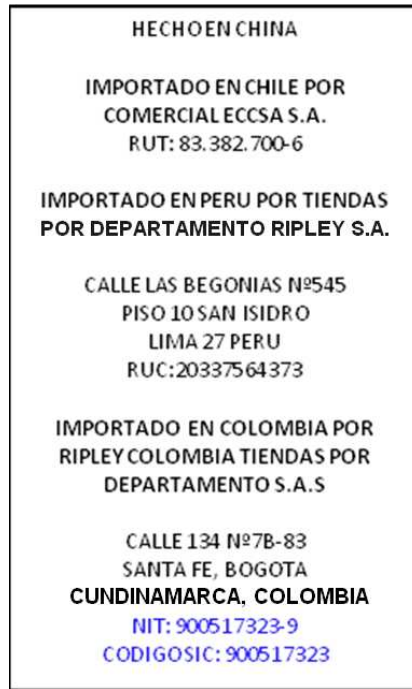
<u>Premium Brands Chile:</u>	<u>Premium Brands Colombia:</u>	<u>Premium Brands Perú:</u>
BARBADOS CACHAREL MARQUIS REGATTA ROBERT LEWIS PEPE JEANS TATIENNE FILA	BARBADOS CACHAREL MQS NAVIGATA ROBERT LEWIS PEPE JEANS TATIENNE FILA	BARBADOS CACHAREL MARQUIS NAVIGATA PEPE JEANS TATIENNE FILA
<p>Specifications: Dimensions: 35mm x 99 mm Material: Cardboard 180 grs Barbados logo: Garamond Bold 10 Size: Arial 10 Description article: Arial Narrow 8, Bold Ripley Code (SKU): Arial Narrow 9, Bold Price: Arial Narrow 18, Bold Bar Code dimension: Width 25 mm, high 15mm</p>		

6.1.2.2. Label Product (Spanish)

All products must bring stuck in the seam of the garment, the following labels:

- 1) Import Label** (for three countries Chile, Peru & Colombia the same label with this information)

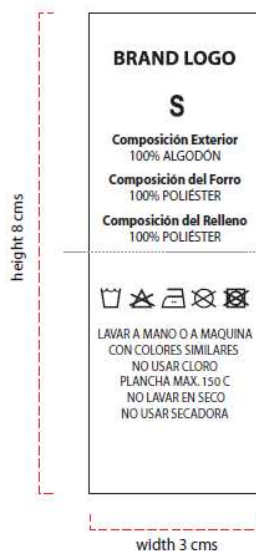
Size: 2.5 cm x 5 cm aprox.



- 2) Care Label/Composition/Bar code label** (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:

For Care Label (second half):
For washing instructions, the correct values depends on the current garment.

ALL information must be in **Spanish**.



- WHITE 100%
- BLACK 100%

QUALITY: FASCO
Composition it's only for Reference.

Please consider all the involved compositions and adapt the information to each garment.

Composition it's only for reference. Make the appropriate Composition Label in accord with the fabrics composition.

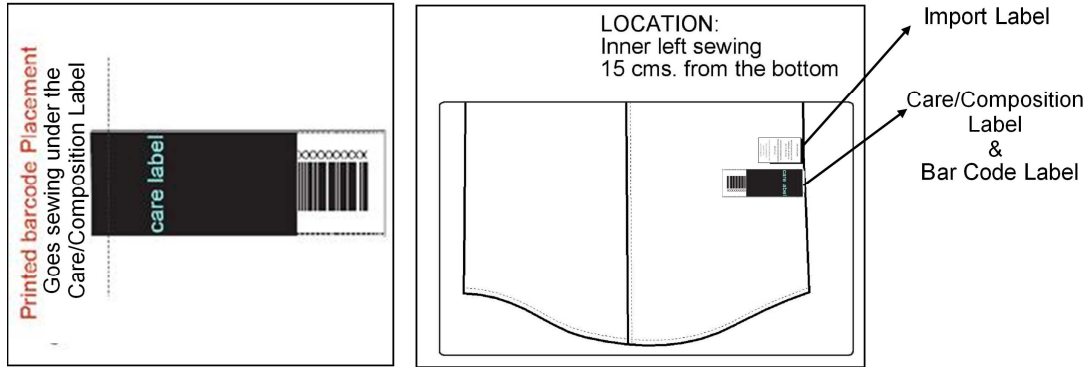
Follow fabric and draw instructions from standard Care Label file.

Font:
- Myriad Bold 7 pts.
- Myriad Bold 7 pts.
- Myriad Roman 6.5 pts.

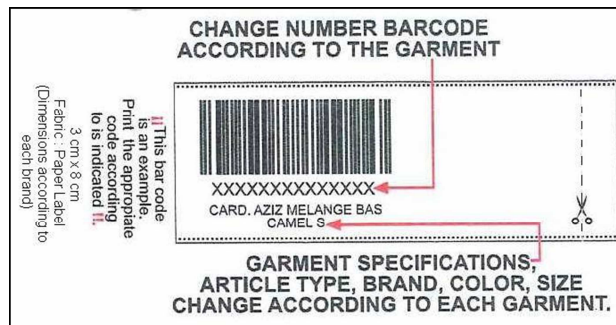
Composición Exterior:
Shell fabric composition
Composición del Forro:
Lining fabric composition
Composición del Relleno:
Fill composition

*Styles that have more than one material should specify each one on composition label.

Location:



Also, it is mandatory to put the tag with the Bar Code beside the Care Label



6.1.2.3. VST Tagging instructions

The Security Tag must be applied for FOB price USD 5.00 or above as following items:

- All Garments
- Bags & Accessories
- Shoes only packed with polybag + hanger

	REQUIRE VST LABEL?
CHILE	YES (CHART N° 14)
PERU (*)	YES (CHART N° 14)
COLOMBIA	YES (CHART N° 14)

(*) **FOR PERU:** Products must be shipped with VST Tag only for Proforma invoice with Last shipment date since July 30th, 2015 for Asia/Europe and since August 15th, 2015 for America /USA.

Price Calculation including transport fee:

NOTE: the prices below are just for reference.

- VST /Security TAG + Sea Shipment / Overseas price:
 - The flowing quotation is based on, at least, 1 CBM (around 30.000 units);
 - VST/Security TAG FOB price: USD 0.080 / unit

Example for reference:

Order to India (New Delhi) for 30.000 VST/Security TAG – Incoterm: CIF
 USD 0.080 X 30.000 + USD 550 (sea freight to New Delhi) = USD 2.950

Security TAG cost (including freight to New Delhi) = USD 2950/ 30.000 = USD 0.098

Sea Shipment Freight breakdown:

Important: below freight breakdown is just calculated until Port of discharge. It is not included the transport fee from Port Warehouse until the factory address.

	Sea Shipment Port	Cost by CBM	Transportation from factory to forwarder and forwarder gate charge for 1	Export Document	Custom Clear Document	Bank Charge	Total est. Mis. Cost for below 30,000 pcs / 1 CBM. Below price will be added to Invoice Amount
INDIA	Nhava Sheva	USD 40	USD 250	USD 100	USD 100	USD 50	USD 540
	Chittagong	USD 65	USD 250	USD 100	USD 100	USD 50	USD 565
	New Delhi	USD 50	USD 250	USD 100	USD 100	USD 50	USD 550
	Chenal	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
	Cochin	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
	Jawaharlal Nehru	same as KARACHI	N/A	N/A	N/A	N/A	N/A
	Kolkata	USD 20	USD 250	USD 100	USD 100	USD 50	USD 550
	Mumbai	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
	TUTICORIN	USD 50	USD 250	USD 100	USD 100	USD 50	USD 550
	Nhava Sheva Pipavav	USD 40 N/A	USD 250 N/A	USD 100 N/A	USD 100 N/A	USD 50 N/A	USD 540 N/A
THAILAND	Bangkok	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
	Laem Chabang	USD 25	USD 250	USD 100	USD 100	USD 50	USD 525
VIETNAM	Danang	same as HAIPHONG & HOCHIMINH	N/A	N/A	N/A	N/A	N/A
	Haiphong	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
	Hochi Minh	USD 25	USD 250	USD 100	USD 100	USD 50	USD 525
PHILIPPINES	Cebu City/Cebu	USD 60	USD 250	USD 100	USD 100	USD 50	USD 560
	Manila	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
INDONESIA	Jakarta	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
	Semerang	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
KOREA	Busan/Pusan	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
MALAYSIA	Pasir Gudang	USD 70	USD 250	USD 100	USD 100	USD 50	USD 570
	Penang	USD 35	USD 250	USD 100	USD 100	USD 50	USD 535
	Port Klang	USD 20	USD 250	USD 100	USD 100	USD 50	USD 520
	Tanjung Pelepas	USD 20	USD 250	USD 100	USD 100	USD 50	USD 520
PAKISTAN	Port Qasim	same as KARACHI	N/A	N/A	N/A	N/A	N/A
SINGAPORE	Singapore	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510
TURKEY	Izmir	USD 10	USD 250	USD 100	USD 100	USD 50	USD 510

VST / Security TAG + Delivery by China Mainland local Courier price (lead time: 2 -3 days)

- The Vendor always needs to check with Fantec the transport price for each delivery.
- The local Courier cost HAS to be pre-paid by Vendors to Fantec with VST/Security TAG by TT in advance.

VST/ Security TAG with Local Courier price reference by Region:

RIPLEY VENDOR COMPLIANCE

Fujian	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 8 / kg	1,000	9	0.08	0.0916
	5,000	45	0.08	0.0916
	10,000	90	0.08	0.0916

Zhejiang - Shanghai, hangzhou	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 1.5 / kg	1,000	9	0.08	0.0822
	5,000	45	0.08	0.0822
	10,000	90	0.08	0.0822

Beijing / ShanDong / Jing Xi / AnHui / HuNan / HeBei / Guang Xi/ Shan Xi	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 12 / kg	1,000	9	0.08	0.0974
	5,000	45	0.08	0.0974
	10,000	90	0.08	0.0974

Guang Dong Area	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 10 / kg	1,000	9	0.08	0.0945
	5,000	45	0.08	0.0945
	10,000	90	0.08	0.0945

Da Lian Area	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 10 / kg	1,000	9	0.08	0.0945
	5,000	45	0.08	0.0945
	10,000	90	0.08	0.0945

Qing Dao Area	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 10/ kg	1,000	9	0.08	0.0945
	5,000	45	0.08	0.0945
	10,000	90	0.08	0.0945

Tian Jin Area	Qty (units)	Weight (kg)	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 10/ kg	1,000	9	0.08	0.0945
	5,000	45	0.08	0.0945
	10,000	90	0.08	0.0945

VST / Security TAG + Delivery by Local Truck (lead time: 5-7 days).

NOTE: Vendor needs to pick up the VST in warehouse available close to factory. It's not included delivery to Vendor's Factory.

RIPLEY VENDOR COMPLIANCE

Fujian	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 6.5 / box	1,000	1	0.08	0.0811
1000 pcs / box	5,000	5	0.08	0.0811
	10,000	10	0.08	0.0811

Zhejiang	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 6.5 / box	1,000	1	0.08	0.0811
1000 pcs / box	5,000	5	0.08	0.0811
	10,000	10	0.08	0.0811

Beijing / ShanDong / Jing Xi / AnHui / HuNan / HeBei / Guang Xi / Shan Xi	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 12.5 / box	1,000	1	0.08	0.0820
1000 pcs / box	5,000	5	0.08	0.0820
	10,000	10	0.08	0.0820

Guang Dong Area	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 7.5 / box	1,000	1	0.08	0.0812
1000 pcs / box	5,000	5	0.08	0.0812
	10,000	10	0.08	0.0812

Hong Kong Area	Qty (units)	kg	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 2.5 / box	1,000	9	0.08	0.0836
1000 pcs / box	5,000	45	0.08	0.0836
	10,000	90	0.08	0.0836

Qing Dao Area	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 12.5 / box	1,000	1	0.08	0.0820
1000 pcs / box	5,000	5	0.08	0.0820
	10,000	10	0.08	0.0820

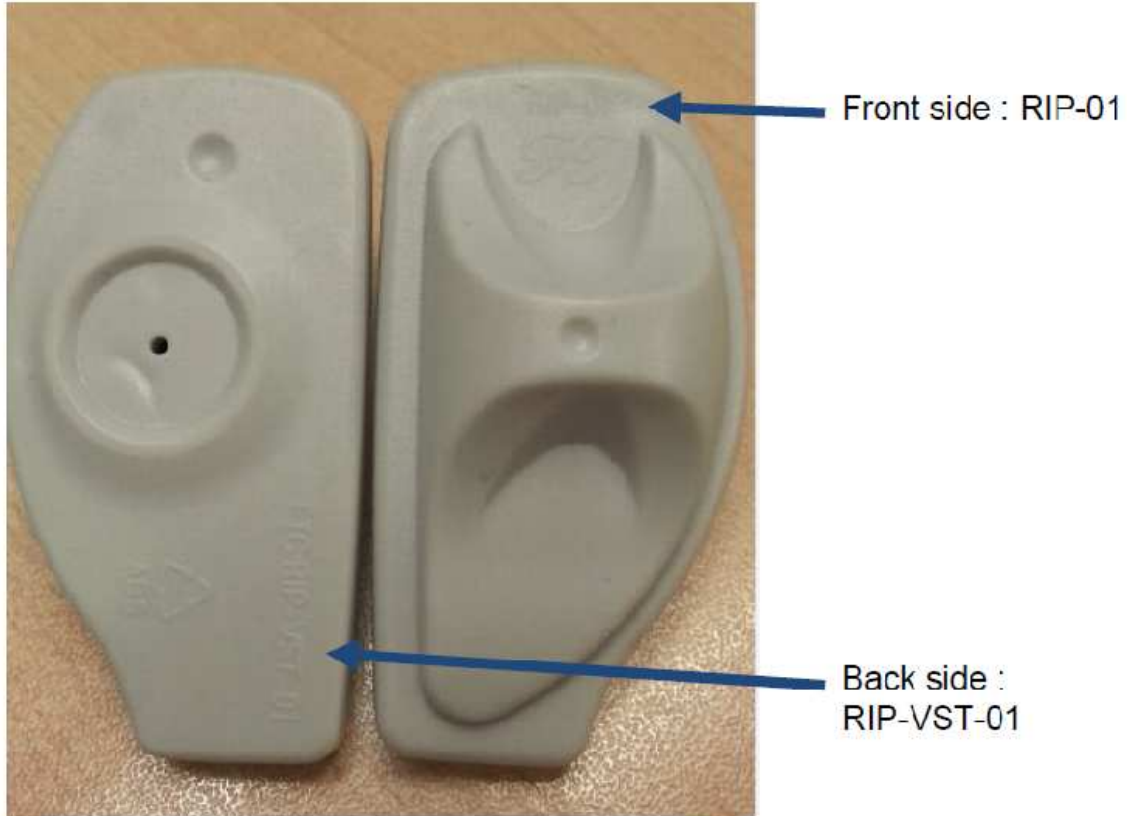
Tian Jin Area	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 7.5 / box	1,000	1	0.08	0.0812
1000 pcs / box	5,000	5	0.08	0.0812
	10,000	10	0.08	0.0812

Da Lian Area	Qty (units)	Box	Unit Price VST (USD)	VST price + Transportation (USD)
RMB 7.5 / box	1,000	1	0.08	0.0812
1000 pcs / box	5,000	5	0.08	0.0812
	10,000	10	0.08	0.0812

How to Apply the VST / Security TAG:

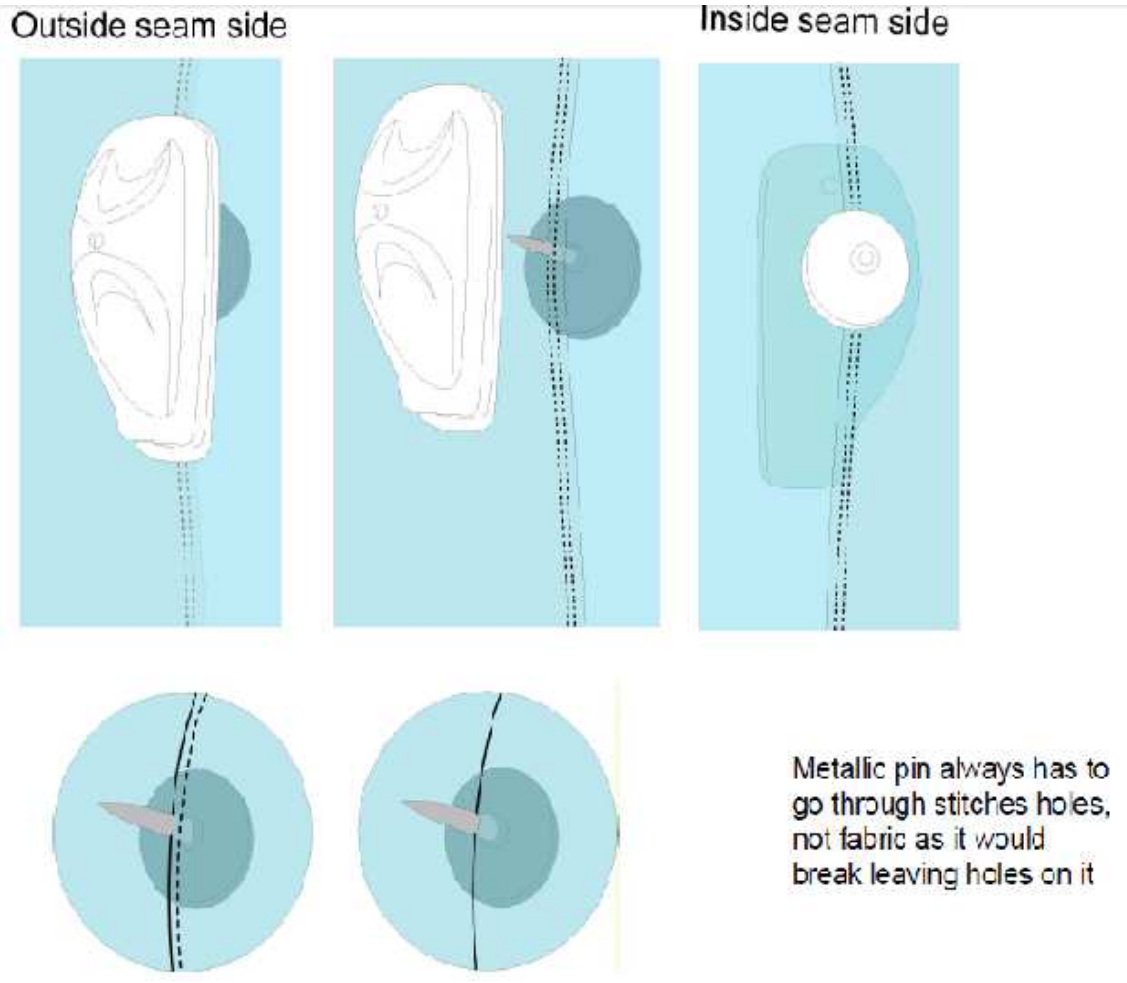
VST Tag (Visible Source Tagging) is a one time use (disposable) hard tag. So need to be careful when placing on garments, since if placed incorrectly cannot open and place it again as once tag is opened, it becomes useless.

New VST Tag has Ripley code number RIP-01 and RIP-VST-01 on Front and Back.



Tag must go on the outside seam & pin must go on the inside seam side, pin must always go through seams holes, never fabric as it will break it.

ALL VENDORS NEED TO TAKE CARE OF NOT MAKING HOLES ON GARMENTS; OTHERWISE GARMENTS WILL BECOME USELESS & NOT ABLE FOR SELLING. SO ALWAYS PASS PIN BY STITCHES HOLES TO AVOID BREAKING FABRIC.



6.1.4. Packaging

6.1.4.1. Handling Type

Handling types:

- FLAT PACK IN BOX (garments folded in a box).
- FLAT PACK WITH HANGER OR GARMENT WITH HANGER (garments on hangers in a box)
- GOH (garments on hanger in a container)

Always respect units per box, defined in the Master Pack Table in CHART N° 8 (CHILE, COLOMBIA AND PERU)

6.1.4.1.1. FLAT PACK IN BOX (garments folded in a box).

Means that garments must be sent by the supplier folded in a polybag and inside a box as per requested before.

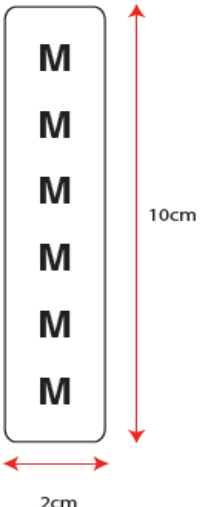
It is necessary to put a sticker with the size or the barcode label. It must be stick on the polybag at sight (in the front part of the folded garment).



Important Warning:

Starting from **March 2013 shipments (Spring/Summer14 orders)** all the appointed styles must include a **SIZE STICKER** according to the information in this manual. It will be **compulsory** to purchase this element from Ripley’s nominee vendor for this purpose, **Avery Dennison**.

1) Size Sticker Characteristics: FOR ALL FLAT PACK IN BOX garments.

<ul style="list-style-type: none"> • Length: 102 mm. / Width: 19 mm. • Sticker color: Mate. • Shape: Rectangular with rounded edges. • Content: 6 characters (numbers or sizes). • Font: Helvetica Bold. • Font height: 0.6 cm. • Font color: Black • Sticker code: R110/S4900 (*) • Nominee vendor: Avery Dennison. • Price (ex factory): USD 8.00/1,000 pcs. 	 <p>Font: Helvetica Bold Font Height: 0.6cm</p>
---	--

(*) Please refer to the Item code per fabric content list in the next point.

2) Item Code per Fabric Content

Fabric Content	Sticker item code
100% Acrylic	R110
100% Acrylic (Cashmere Like)	R110
100% Acrylic (Cotton Like)	R110
100% Cotton	R110
100% Cotton Denim	R110
100% Cotton Pique	R110
100% Cotton Single Jersey	R110
100% Cotton Twill	R110
100% Nylon	R110
100% Rayon	S4900
100% Viscose Jersey	S4900
65% Poly 35% Cotton Pique	R110
65% Poly 35% Cotton Plain	R110
65% Poly 35% Cotton Twill Brushed	R110
70% Cotton, 30% Poly Denim	R110
80% Cotton 20% Poly French Terry	R110
80% Cotton 20% Poly Single Jersey	R110
80% Nylon 20% Polyester	R110
Poly Microfibre	R110

3) Size Sticker Position

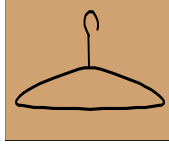
- 5 cm from the middle front left side of the garment (see the picture).
- 3 characters on the front side and 3 characters on the back side (see the picture).

4) Contact Information of Nominee Vendor

- Company: Avery Dennison
- Contact name: Vencia Chui
- Direct telephone number: (852) 3146 8412
- Email address: vencia.chui@ap.averydennison.com

6.1.4.1.2. FLAT PACK WITH HANGER OR GARMENT WITH HANGER (Garments on hangers in a box)

These boxes should have the marking indicating that the interior is hung merchandise.



All these boxes must come with the Hung mark printed on carton as detailed on page N°14. These types of boxes must have a bar or an elastic loop as shown in the picture below:



Flat Pack with Hanger garments must come inside a polythene plastic bag and it must cover the whole garment when extended. The upper hole of the plastic bag must be as small as possible.

6.1.4.1.3. GOH (Garments on Hanger inside a container)

By Ripley's requirement garments must be sent by the supplier with standard hanger in individual plastic bags (transparent polythene bags), this plastic bags must cover at least the 100% of the garment. The upper hole of the plastic bag must be as small as possible.

The plastic bags must allow hanging the garments well protected from dust.

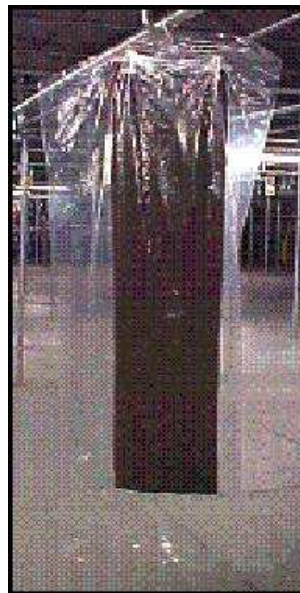
EXTENDED APPAREL MUST BE COVERED WITH INDIVIDUAL POLYTHENE BAG AS FOLLOWS:

The apparels must be packed as follows:



Each bag must contain this printed warning message:

ATENCIÓN
LAS BOLSAS PLASTICAS
PUEDEN SER PELIGROSAS Y
PROVOCAR SOFOCACIÓN,
PARA EVITAR PELIGROS
MANTENGA LA BOLSA
ALEJADA DE BEBES Y NIÑOS.



Hangers

All merchandise displayed hanging in our stores, must be sent on an approved hanger. The material must be Polystyrene Glass (PS), maximum 10% recycled material accepted. For all garments hanger must be Crystal (transparent), only in the case of fancy tailor suits and /or tailor coats, the hanger must be black.

Please note that the hangers must have Ripley logo printed.



Hanger must be with metal hook. Please find attached the different types of Ripley's hanger and our supplier in China:

RIPLEY VENDOR COMPLIANCE



UTU International Limited
Shenzhen Cantor Plastic Manufacturer
 803-806, Shenghua Bldg, Shennan Road East, Shenzhen, China
 Tel: 86-755-82149558 82203857 Fax: 86-755-82433506 Email: austin@utu-intl.com

RIPLEY BRAND HANGER

Nº	RIPLEY Picture	UTU Picture	Hanger Code	Size	Color	Garments	Original PRICE(including inland freight and size ring)	New Price from 2013-3-6 (including inland freight and size ring)
1			VD-3330	43x H23cm	Transparent	Blouses Dress T-Shirt	\$0.169	US\$0.166
2			VD4/GM	41x H20cm	Transparent	Blouses T-Shirt Child	\$0.145	US\$0.142
3			VN2/GM	33x H20cm	Transparent	Blouses T-shirt Child	\$0.127	US\$0.124
4			VN3/GM	35x H20cm	Transparent	Blouses T-shirt Child	\$0.130	US\$0.127
5			A2/GM	43x H23cm	Black & Transparent	Blazers Jackets Suits	\$0.208	US\$0.205
6			VN-3324	30x H20cm	Transparent	Blouses T-Shirt Child	\$0.118	US\$0.115
7			F2-AD/GM	30x H16cm	Transparent	Skirt	\$0.203	US\$0.195
8			F3-AD/GM	35x H16cm	Transparent	Skirt	\$0.221	US\$0.213
9			PB3/GM	36x H17cm	Black	Trousers	\$0.187	US\$0.184
10			A3/GM	45x H26cm	Black	Blazers Jackets Suits	\$0.469	US\$0.469
11			A4/GM	43.5x H26cm	Black	Blazers Jackets Suits	\$0.442	US\$0.442
12			PB4/GM	37x H18cm	Black	Trousers	US\$0.285	US\$0.265
13			RB-01	22.5x H11.5 cm	White	Baby	US\$0.105	US\$0.102
14			RB-02	25x H33cm	White	Baby	US\$0.127(metal hook)	US\$0.124
				25x H33 cm	White	Baby	US\$0.121(plastic hook)	US\$0.118
15			RB-03	20.5x H14 cm	White	Baby	US\$0.135	US\$0.132

RIPLEY VENDOR COMPLIANCE

16			RB-04	Dia 9 cm	Transparent	Scarf	US\$0.083 hangers don't need the size ring.	US\$0.08 hangers don't need the size ring.
17			LH-01	26.5x H16 cm	Transparent	Lingerie		US\$0.088
18			A1/GM	43cm.	Transparent	Top T-Shirts + Pants Shorts	About this hanger, vendor don't have the same designs. Please kindly check their similar design for you reference and please kindly give us comment. They can offer us exact same hanger as our design, but we need to send them a sample or provide the weight of hanger.	 
			CP-3147	45x H 24cm	Transparent	Top T-Shirts + Pants Shorts	Top T-Shirts + Pants Shorts	US\$0.296
			CP-3147	43x H 23cm	Transparent	Top T-Shirts + Pants Shorts.		US\$0.39 The middle part of this hanger are empty, so can't print the logo on the hanger
19			SH-01	17.7x17.8 cm	Transparent or white	slippers		US\$0.073 hangers don't need the size ring.
20			F1-AD/GM	26 x16cm	Transparent	Skirt		US\$0.185
21			SH-02	8x5.4cm	Transparent or white	Slipper (boot)		US\$ 0.043 hangers don't need the size ring.
22	Gancho calzado hombre		SH-03	18.8x10cm	NEGRO	calzado hombre Mujer		US\$ 0.055 hangers don't need the size ring.
23	gancho sandalias		SH-04	8.8x10.7cm	BLANCO Y TRANSPARENTE	calzado hombre mujer infantil		US\$ 0.061 hangers don't need the size ring.

Remark:

1. The materials are PS+K(90%PS+10%K)
2. The height of hooks must be 9.5cm
3. All these hanger can afford no more than 5kgs weight
4. The attached price are without 17% VAT. If need RMB price with VAT, the price will be 8% higher base on original price.
5. The No.16. 19.21.22.23 hangers don't need the size ring.
6. The exchange rate between USD and RMB is 1:6.3

VERY IMPORTANT:

- **YOU MUST FOLLOW AND APPLY THE CORRECT TYPE OF HANGER ACCORDING TO WHAT IT IS REQUIRED IN THE MASTER PACK AND HANDLING TYPE CHAPTER, AVAILABLE ON OUR CORPORATE B2B WEBSITE AND VENDOR COMPLIANCE HANDBOOK.**

- **NOT RESPECTING ANY DEFINITION MADE IN PREVIOUS, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOU BECAUSE OF INTERNAL ADDITIONAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK ON CHART N°1.2).**

SPECIFIC INSTRUCTIONS
FOR SHOES

6.2. Specific Instructions for Shoes

6.2.1. Certificates

Certificate of Origin is required for merchandise originates in China. One certificate per Commercial Invoice is needed.

For Chile (CHART N°7 – Point 1.3)

For Peru (CHART N°7 – Point 1.4)

For Colombia (CHART N°7 – Point 1.5)

6.2.2. Ticketing Instructions

6.2.2.1. Tag Price

All shoes boxes must have a price/UPC ticket stick on the box.

- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Each pair must be send tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

The Tag Price must be put in the frontal face of boxes, always at sight, and also another one must be put in the sole or inside of the right shoe.

Next picture shows the Tag Price position that must be used.

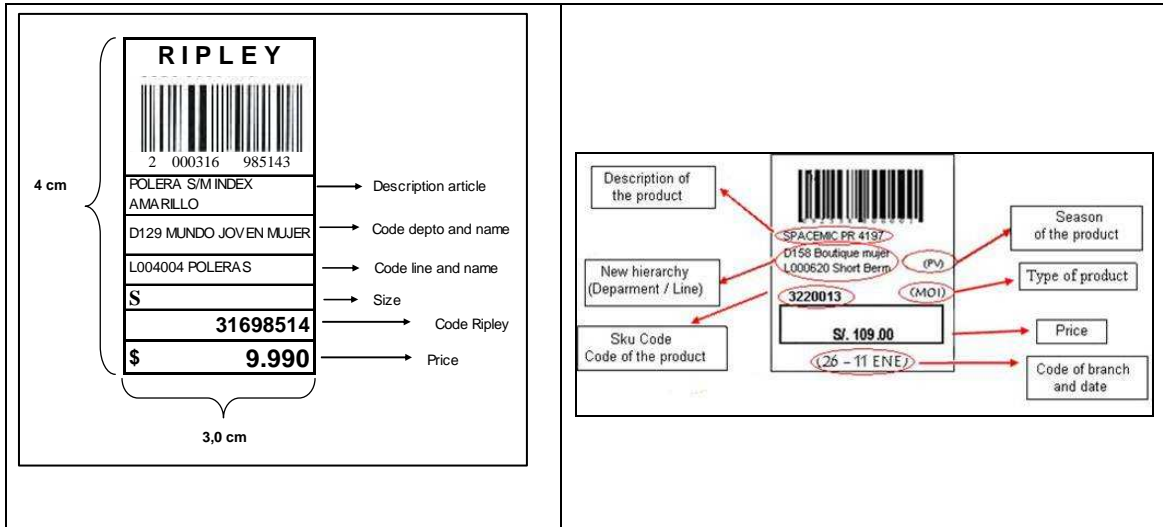


All products entering storage must have price tag on the product and also in the box, if not, expense offset will be charged.

The bar code tag must come on each item containing this information:

CHILE AND COLOMBIA

PERU



Specifications:

Material: adhesive label

Logo RIPLEY: letter Garamond 16

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.2.2.1.1. Premium Brands' Tag Price

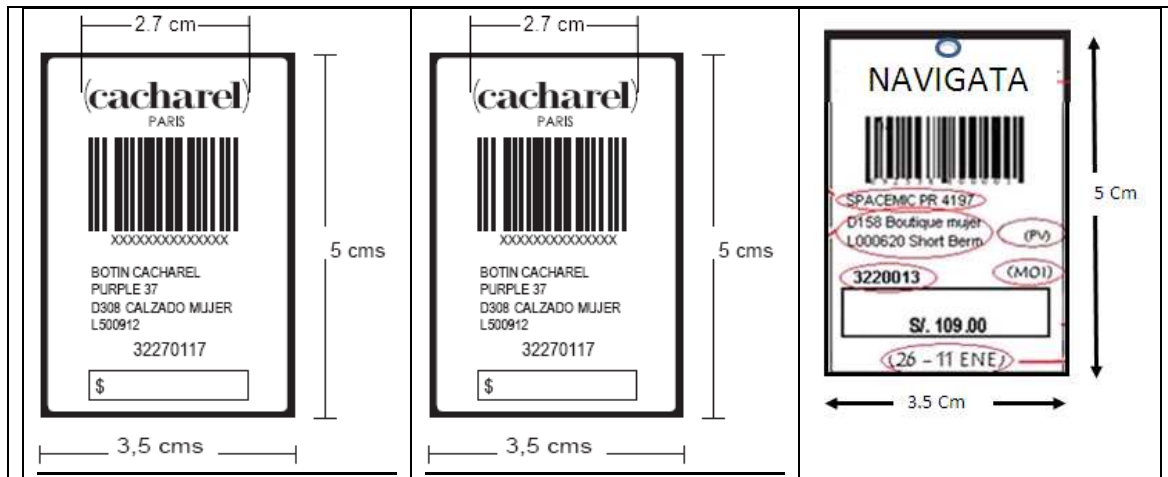
As default, all the barcode files will show the artwork:

RIPLEY

It is imperative to consider that, in the case of premium brands; vendor must replace the brand artwork in the Barcode Sticker

The bar code tag must come on each item containing this information:

<u>Premium Brands Chile:</u>	<u>Premium Brands Colombia:</u>	<u>Premium Brands Perú:</u>
BARBADOS	BARBADOS	BARBADOS
CACHAREL	CACHAREL	CACHAREL
MARQUIS	MQS	MARQUIS
REGATTA	NAVIGATA	NAVIGATA
TATIENNE	TATIENNE	TATIENNE



Specifications:

Material: adhesive label

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.2.2.1.2. Label Product

6.2.2.1.3. Composition label

Composition and basic information must be printed or sewed on both shoes and always in **Spanish**.

For special instructions see:

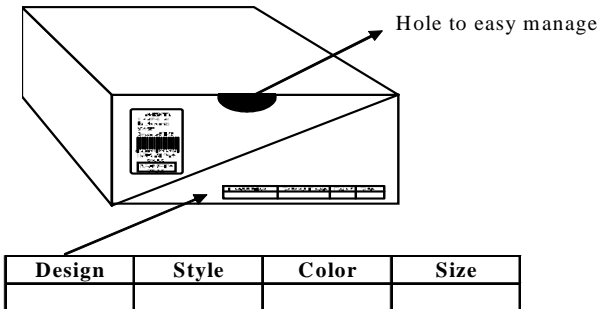
FOR CHILE AND COLOMBIA (CHART N° 16)

FOR PERU (CHART N° 17)

6.2.3. Packaging

Always respect master pack quantities per box defined on **CHART N° 8 (CHILE, COLOMBIA AND PERU)**

Box Label



Label design

Design	Style	Color	Size

The information in this label must be visible to a person average readability.

Shoes must be packaged as following:

BOX TYPE to use in adult shoes and children shoes must be packed in vertical position, **do not use polybag.**



For shoes, Silica gel will be used in every single carton.

We recommend using the type of box shown in the following figure because it will allow better management of goods within the Distribution Center.



VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

SPECIFIC INSTRUCTIONS FOR
DUVETS, PILLOWS AND
CUSHIONS

6.3. SPECIFIC INSTRUCTIONS FOR DUVETS, PILLOWS AND CUSHIONS

6.3.1. Certificates

Certificate of Origin is required for merchandise manufactured in China. One certificate per Commercial Invoice is needed.

**For CHILE : Origin Certificate Format F see the (CHART N° 7 – 1.3)
Phytosanitary or Veterinary Certificate may be needed (CHART
N°7 – 1.7)**

**For PERU : Origin Certificate Format FTA see the (CHART N° 7 – 1.4)
Phytosanitary or Veterinary Certificate may be needed (CHART
N°7 – 1.7)**

**For COLOMBIA : Origin Certificate Format see the (CHART N° 7 – 1.5)
Phytosanitary or Veterinary Certificate may be needed (CHART
N°7 – 1.7)**

6.3.2. Ticketing Instructions

6.3.2.1. Tag Price

All goods must have a price/UPC ticket stick on the box.

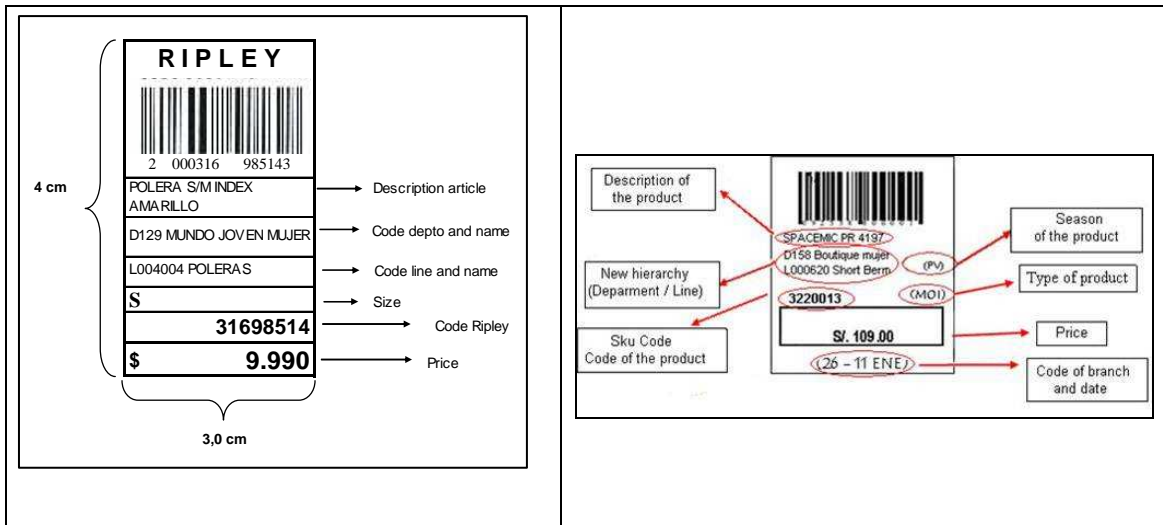
- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be sent tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information was delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

All products entering storage and come in bags must have price tag on the product and also in the bag that traps, if not, expense offset will be charged.

The bar code tag must come on each item containing this information:

CHILE AND COLOMBIA

PERU



Specifications:

- Material:** adhesive label
- Logo RIPLEY:** letter Garamond 16
- Size:** Arial 10
- Description article:** Arial Narrow 8
- Ripley Code (SKU):** Arial Narrow 9
- Price:** Arial Narrow 18
- Bar Code dimension:** Width 25 mm, high 15mm

6.3.2.1.1. Premium Brands' Tag Price

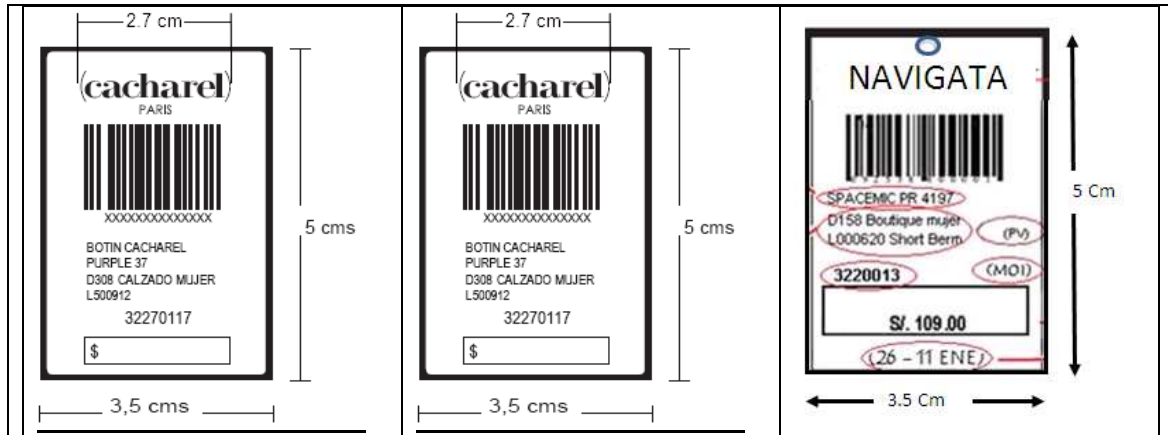
As default, all the barcode files will show the artwork:

RIPLEY

It is imperative to consider that, in the case of premium brands; vendor must replace the brand artwork in the Barcode Sticker

The bar code tag must come on each item containing this information:

Premium Brands Chile:	Premium Brands Colombia:	Premium Brands Perú:
BARBADOS	BARBADOS	BARBADOS
CACHAREL	CACHAREL	CACHAREL
MARQUIS	MQS	MARQUIS
REGATTA	NAVIGATA	NAVIGATA
TATIENNE	TATIENNE	TATIENNE
ESPRIT	ESPRIT	ESPRIT



Specifications:

Material: adhesive label

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.3.2.2. Product Label (Spanish)

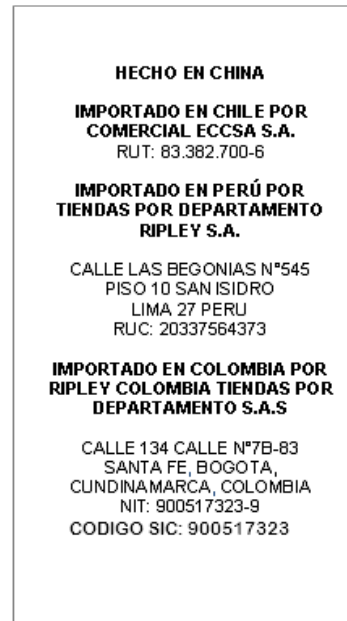
For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

1) Import Label:

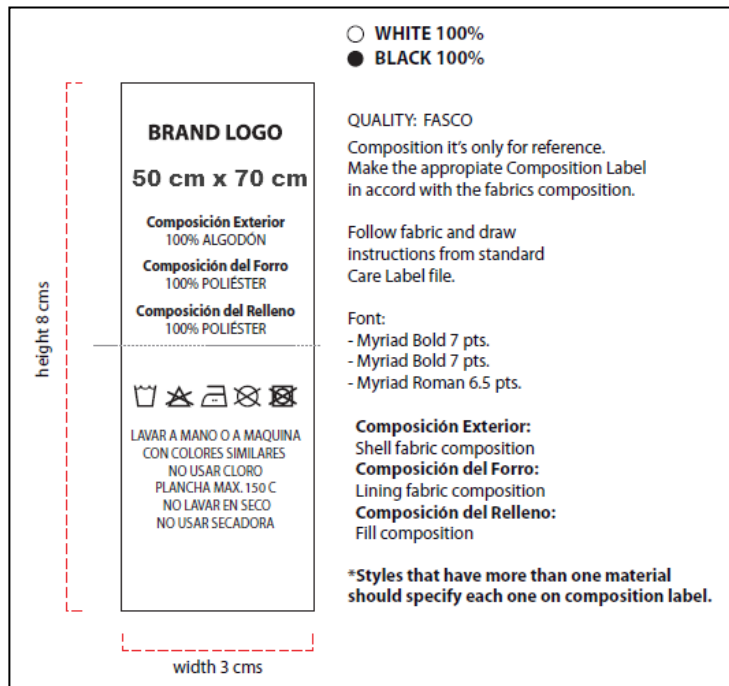
All products must state the following IMPORT label:

Example: “Hecho en China”



Size: 2.5 cm x 5 cm aprox.

2) **Care Label/Composition** (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:



For washing instructions, the correct values depends on the current garment.

ALL information must be in **Spanish**.

Bar Code Label:

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.3.3. Packaging

These products must be packaged in bags 100% transparent always respecting units per master pack as detailed in CHART No 8.

SPECIFIC INSTRUCTIONS FOR
DECORATION, LAMP,
HOUSEWARE (KITCHEN AND
DINNER) AND ARTICLES
TOILETTE

6.4. Specific Instructions for Decoration, Lamps, Houseware (Kitchen and Dinner) and Articles Toilette

6.4.1. Certificates

Certificate of Origin is required for merchandise manufactured in China. One certificate per Commercial Invoice is needed.

**For CHILE : Origin Certificate Format F see the (CHART N° 7 – 1.3)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For PERU : Origin Certificate Format FTA see the (CHART N° 7 – 1.4)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For COLOMBIA : Origin Certificate Format see the (CHART N° 7 – 1.5)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)
Fumigation Certificate is required for flowers, wood products, etc (CHART No 7 – 1.9)**

6.4.2. Ticketing Instructions

6.4.2.1. Tag Price

All goods must have a price/UPC ticket stick on the box.

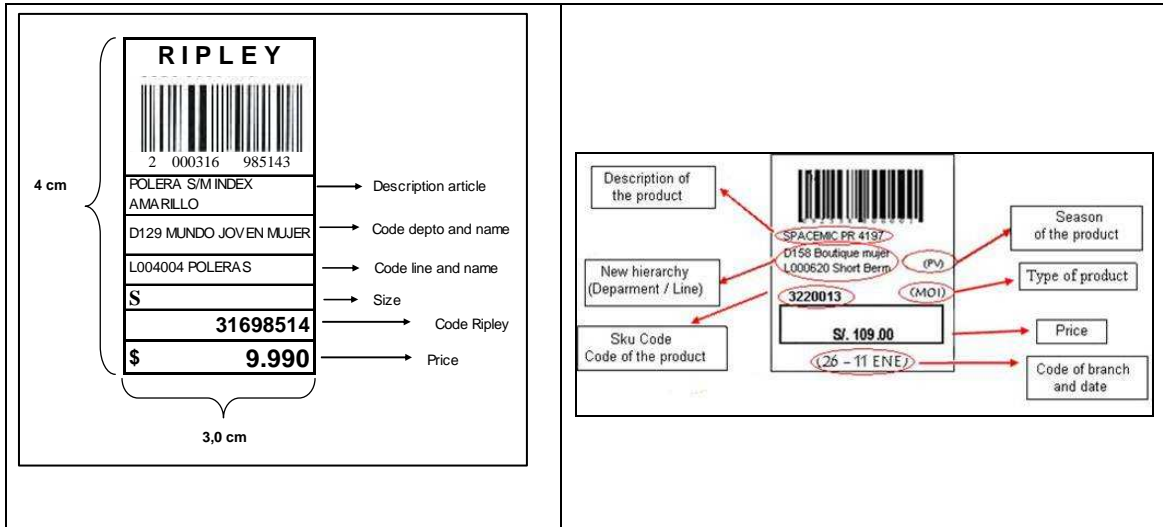
- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be sent tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

All products entering storage and come in bags must have price tag on the product and also in the bag that traps, otherwise, expense offset will be charged.

The bar code tag must come on each item containing this information:

CHILE AND COLOMBIA

PERU



Specifications:

Material: adhesive label

Logo RIPLEY: letter Garamond 16

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.4.2.2. **Product Label (Spanish)**

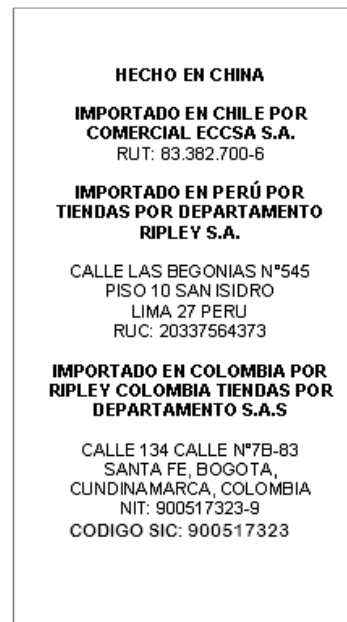
For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

1) Import Label:

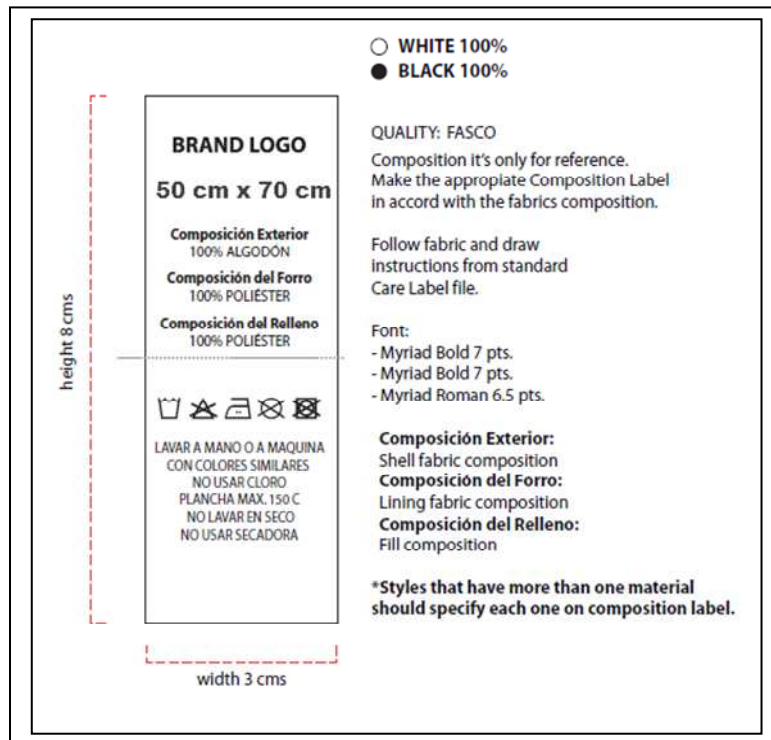
All products must state the following IMPORT label:

Example: "Hecho en China"



Size: 2.5 cm x 5 cm aprox.

- 2) **Care Label/Composition** (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:



For washing instructions, the correct values depends on the current garment.

ALL information must be in **Spanish**.

3) **Bar Code Label:**

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.4.3. Packaging

To expedite your merchandise through our distribution centers, please follow these listed guidelines.

Merchandise not shipped according to these specifications can experience delays in processing and lose time on the selling floor. The order also can be subject to expense offsets.

Always it is necessary to maintain the units per master pack, defined in CHART N° 8

The products of Houseware (Kitchen and Dinner), Bath & Decoration, should not have contact with each other.

a) Lamps

Lamp shades must be packed in cardboard boxes and must indicate on the ID label which base it complements.

Base must be completely covered with Bubble Wrap.

b) Staterooms

Stringers:

Bolts and screws must be including in a plastic bag within the box type B-flute, 3 layers. (Pic. 40 – 41)

Pic. 40



Pic. 41

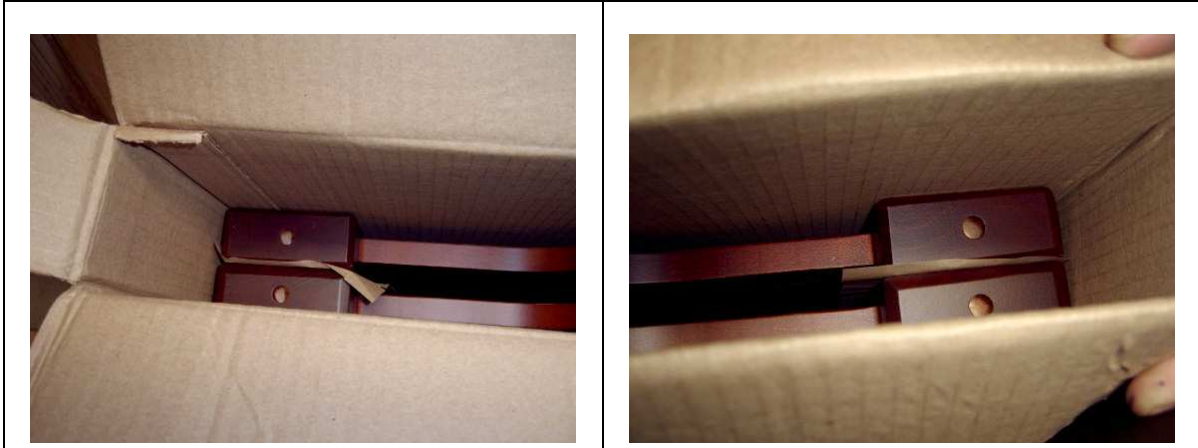


Endorsements:

They must be packed in cardboard boxes type B-flute, 3 layers, between the endorsements must be put by the vendors a cardboard to avoid damages each other. (Pic. 42 – 43)

Pic. 42

Pic. 43



c) Glasses and Decoration Object

Vase

These goods must be packaged as is presented in the following pictures, in addition, they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm of thickness.



Frames

These goods must be packaged as it is presented in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm of thickness.



Candle Pot and Jar

These goods must be packaged as it is illustrated in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm of thickness.

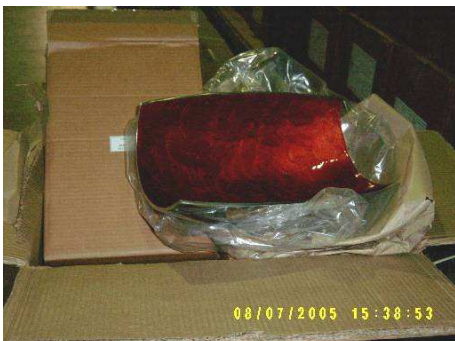


RIPLEY VENDOR COMPLIANCE



Plate

These goods must be packaged as it is illustrated in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm of thickness.





Round Candle

These goods must be packaged as it is presented in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm of thickness





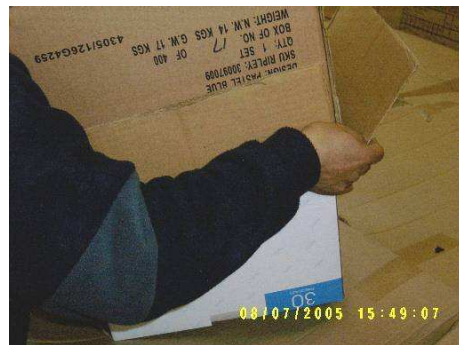
Paint

These goods must be packaged as it is shown in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm of thickness.



d) Cups

These goods must be packaged as it is presented in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded with corrugated cardboard of thickness.



e) Glasses

These goods must be packaged as it is illustrated in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be separated by carton.





f) Dishes

These goods must be packaged as it is presented in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be separated by carton.



g) Plate

These goods must be packaged as it is illustrated in the following pictures. In addition they have to be packed in cardboard boxes type B-flute, 3 layers. Each one of its components must be surrounded in polyethylene foam of 2 mm



VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

SPECIFIC INSTRUCTIONS FOR
CARPETS AND FABRICS

6.5. Specific Instructions for Carpets and Fabrics

6.5.1. Certificates

Certificate of Origin is required for merchandise originated in China. One certificate per Commercial Invoice is needed.

**For CHILE : Origin Certificate Format F see the (CHART N° 7 – 1.3)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For PERU : Origin Certificate Format FTA see the (CHART N° 7 – 1.4)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For COLOMBIA : Origin Certificate Format see the (CHART N° 7 – 1.5)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

6.5.2. Ticketing Instructions

6.5.2.1. Tag Price

All goods must have a price/UPC ticket stick on the box.

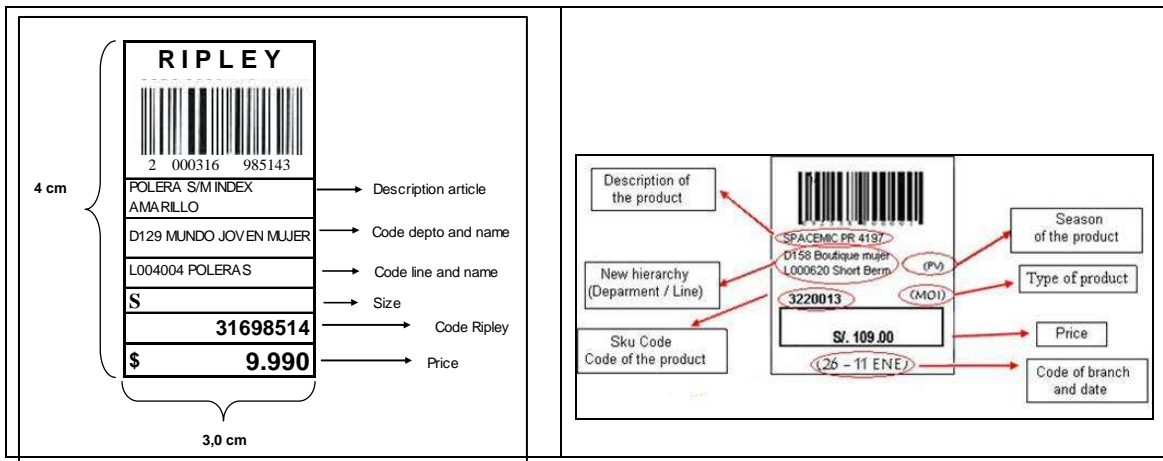
- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be sent tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

The bar code tag must come on each item containing this information:

All products entering storage and coming in bags must have price tag on them and also in the bag that traps them, otherwise, chargebacks will be applied.

CHILE AND COLOMBIA

PERU



<p>Specifications: Material: adhesive label Logo RIPLEY: letter Garamond 16 Size: Arial 10 Description article: Arial Narrow 8 Ripley Code (SKU): Arial Narrow 9 Price: Arial Narrow 18 Bar Code dimension: Width 25 mm, high 15mm</p>	

6.5.2.2. Product Label (Spanish)

For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

1) Import Label:

All products must state the following IMPORT label:

Example: “Hecho en China”

2) Care Label/Composition (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:

HECHO EN CHINA

**IMPORTADO EN CHILE POR
COMERCIAL ECCSA S.A.**
RUT: 83.382.700-6

**IMPORTADO EN PERÚ POR
TIENDAS POR DEPARTAMENTO
RIPLEY S.A.**

CALLE LAS BEGONIAS N°545
PISO 10 SAN ISIDRO
LIMA 27 PERU
RUC: 20337564373

**IMPORTADO EN COLOMBIA POR
RIPLEY COLOMBIA TIENDAS POR
DEPARTAMENTO S.A.S**

CALLE 134 CALLE N°7B-83
SANTA FE, BOGOTA,
CUNDINAMARCA, COLOMBIA
NIT: 900517323-9
CODIGO SIC: 900517323

Size: 2.5 cm x 5 cm aprox.

BRAND LOGO

50 cm x 70 cm

Composición Exterior
100% ALGODON

Composición del Forro
100% POLIESTER

Composición del Relleno
100% POLIESTER

LAVAR A MANO O A MAQUINA
CON COLORES SIMILARES
NO USAR CLORO
PLANCHA MAX. 150 C
NO LAVAR EN SECO
NO USAR SECADORA

○ WHITE 100%
● BLACK 100%

QUALITY: FASCO
Composition it's only for reference.
Make the appropriate Composition Label
in accord with the fabrics composition.

Follow fabric and draw
instructions from standard
Care Label file.

Font:
- Myriad Bold 7 pts.
- Myriad Bold 7 pts.
- Myriad Roman 6.5 pts.

Composición Exterior:
Shell fabric composition
Composición del Forro:
Lining fabric composition
Composición del Relleno:
Fill composition

**Styles that have more than one material
should specify each one on composition label.*

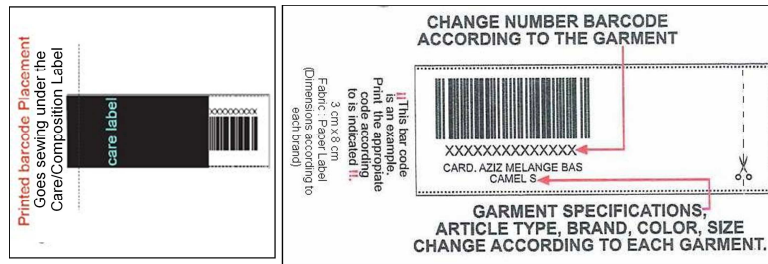
height 8 cms

width 3 cms

For washing instructions, the correct values depends on the current garment.
ALL information must be in Spanish.

3) Bar Code Label:

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.5.3. Packaging

Product packed in polythene bags 100% transparent and sealed at both ends.

Carpets:

All carpets must be rolled and wrapped in heavy duty transparent plastic. The wrapping must then be sealed at both ends with plastic strap.

Each package must include only one carpet inside. The package must indicate the size of the carpet inside. This will be done through a tag placed inside the wrapping at one end of the package.

SPECIFIC INSTRUCTIONS FOR
FURNITURE, OUTDOORS,
MATTRESSES AND LEISURE

6.6. Specific Instructions for Furniture, Outdoor, Mattresses and Leisure

6.6.1. Warranty Policy

For Chile: all furniture must include a warranty policy, you can download it from the following url

<http://b2b.ripley.cl/documentos/Corporativo/warrantypolicy.pdf>

This warranty policy must be placed in a visible location of the product, inside a Ziplock bag (20 x 25 cm, 60 micro thick) and attached to the product using a “tag pin”, please see the next picture.



Format closed:	Diptych 14w x 21h in cm
Format opened:	Diptych 28w x 21h in cm
Paper:	couche 130g 4/4 colors
Title Font:	Cuerpo 11
Text Font:	Cuerpo 10

For night tables you must put the policy inside the drawer, in case that don't have it, please put it between the top of the table and the cardboard box.

6.6.2. Certificates

Certificate of Origin required for merchandise originates in China. One certificate per Commercial Invoice is needed.

**For CHILE: Origin Certificate Format F see the (CHART N° 7 – 1.3)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For PERU : Origin Certificate Format FTA see the (CHART N° 7 – 1.4)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For COLOMBIA : Origin Certificate Format see the (CHART N° 7 – 1.5)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

IMPORTANT: Chile and Colombia Custom Clearance process requires a Fumigation Certificate for all kind of furniture made of wood.

IMPORTANT: Peru Custom Clearance process requires a Fumigation Certificate for non-processed wood furniture and no-treatment pallet merchandise.

6.6.3. Ticketing Instructions

6.6.3.1. Tag Price

All goods must have a price/UPC ticket stick on the box.

- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be send tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

The bar code tag must come on each item containing this information:

CHILE AND COLOMBIA

PERU

<p>Specifications:</p> <p>Material: adhesive label</p> <p>Logo RIPLEY: letter Garamond 16</p> <p>Size: Arial 10</p> <p>Description article: Arial Narrow 8</p> <p>Ripley Code (SKU): Arial Narrow 9</p> <p>Price: Arial Narrow 18</p> <p>Bar Code dimension: Width 25 mm, high 15mm</p>	

6.6.3.2. Product Label (Spanish)

For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

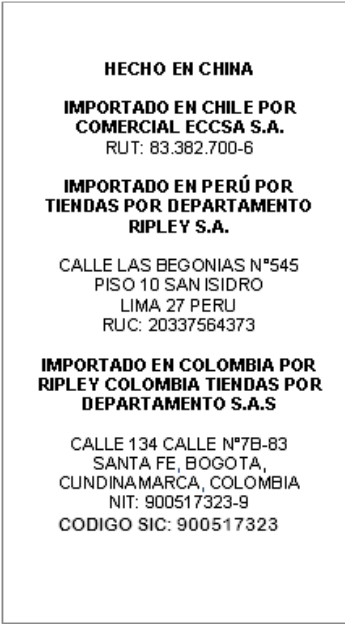
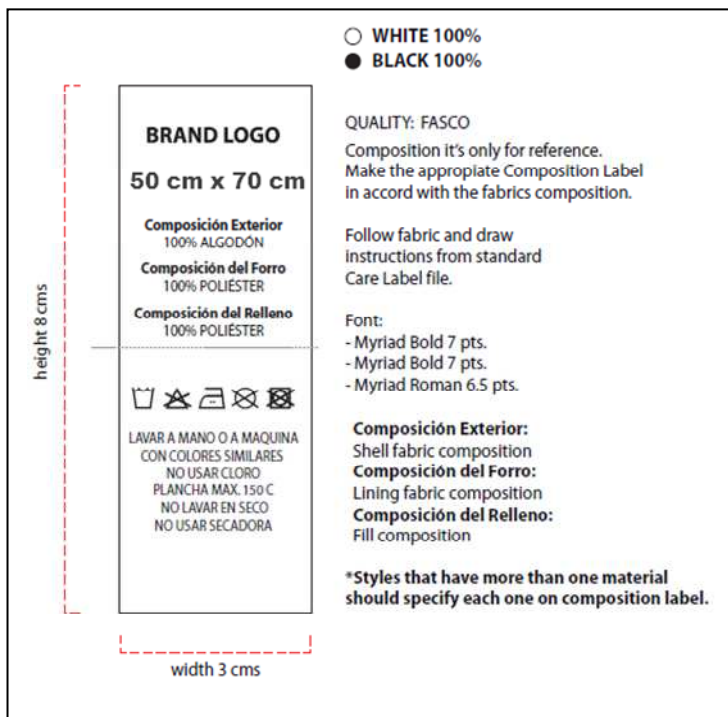
1) Import Label:

All products must state the following IMPORT label:

Example: “Hecho en China”

2) Care Label/Composition (If applicable an textile articles must come with a

washable/Composition label containing the following information:



Size: 2.5 cm x 5 cm aprox.

For washing instructions, the correct values depends on the current garment.

ALL information must be in Spanish.

3) Bar Code Label:

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.6.4. Packaging

Seeking to do easier the passage of the merchandise through our distribution centers, please follow these listed guidelines.

Merchandises which were not shipped according to these specifications could experience delays into the processes and wasting time on the selling floor. Which could implies some charge, as a result of expenses offsets.

All products that are part of a kit must come with a **Product Sheet**.

Attached format example:

Ficha Producto	
Código Ripley	30877686
Descripción	Producto
Color	Color-codificado por Ripley
Modelo	g. 3-2-1 Canavaro
Bulto (N/M)	Marfil
Muestra	Canavaro
Sample material Measure 5 x 5	N: N° of Packages M: Total Packages
	White and Black pictures of the whole product. Measures 10 x 10
	15
	20

Figura: Ficha de Producto para aquellos que el sku se compone mas de un bulto.



Additionally, each package must be labeled indicating the package number that belongs to the kit, as shown in the above picture (example). The first one must be the biggest package and the smallest will be the last.

All the merchandise that must be assembled must include a handbook in **Spanish** which describe how to assemble it.

- Assembled sideboard

They must be put in cardboard boxes type B-flute, 3 layers. The surface must be protected with polyethylene foam of 2 mm of thickness. The surface corners must be reinforced with polyethylene foam of 1 cm of thickness.

- Rustic sideboard (wood of exhausted and/or great weight).

The surface must be protected with polyethylene foam of 2 mm of thickness and in cardboard boxes type B-flute, 3 layers. The surface corners must be reinforced with polyethylene foam of 1 cm of thickness.



The sideboard's legs of this furniture already are round and/or square must be covered (surrounded) from the beginning to the end with a cardboard layer corrugated with 8 cm in excess.

This cardboard layer must be adhered with tape transparent to avoid damages.



Non assembled sideboard.

The sideboard's legs must be surrounded in cardboard type B-flute, 3 layers(Pic.1). The table surface must be placed on the legs with the right face to up (Pic. 2)



Pic.1



Pic.2

The surface must be protected with polyethylene foam 2 mm (Pic. 3) to avoid damages on right face. The set must be placed in cardboard boxes type B-flute, 3 layers. (Pic. 4)



Pic. 3



Pic. 4

b) Lateral and Center Tables.

Assembled

Its must be put in cardboard boxes type B-flute, 3 layers (Pic. 5 - 6). The surface must be protected with polyethylene foam of 2 mm of thickness. Reinforced the corners and cover the surface Polyethylene foam of 1 cm of thickness (Pic. 7 – 8).



Pic. 5



Pic. 6



Pic. 7



Pic. 8

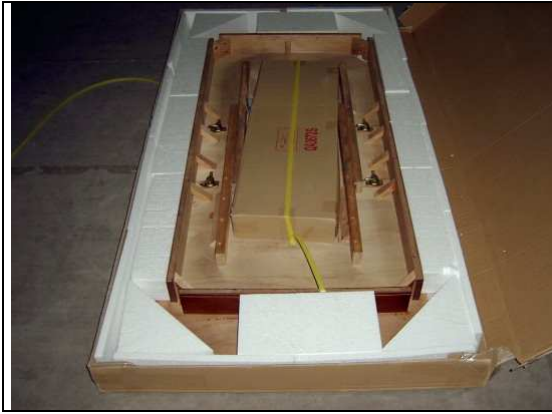
Non assembled

All the pieces (each one of them) must be packed with polyethylene foam of 2 mm of thickness: the surface, the legs, etc. Bolts must be included within a plastic bag; this plastic bag must be subject to one of the pieces, to avoid damages to the rest of pieces. The set of pieces must be packed in cardboard boxes corrugated type B-flute, 3 layers and must be as large as the cover. It is absolutely necessary to include a handbook in Spanish which describe how to assemble this product.

c) Dining Tables

Non assembled dining tables

All their pieces must be surrounded in polyethylene foam of 2 mm of thickness: the surface, the legs, the extension, etc. (Pic. 9 – 10)



Pic. 9



Pic. 10



Pic. 11



Pic. 12

It is absolutely necessary to include a handbook in Spanish, which describe how to assemble this table (Pic. 11). Bolts and/or screws must be included in a plastic bag of nylon and this must be adhered below the surface, to avoid damages to the rest of the pieces.

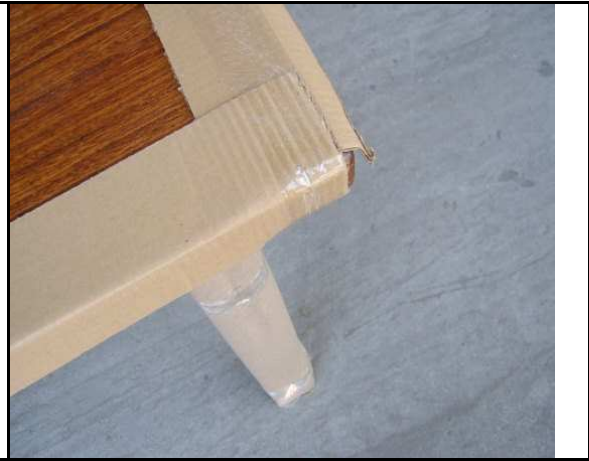
The packing must be in boxes of corrugated cardboard type B-flute, 3 layers. (Pic. 12)

d) Dining Tables with Rectangular or Round Surface

All the surface must be protected with polyethylene foam of 2 mm of thickness, and has to be packed in assemble cardboard boxes type B-flute, 3 layers. The legs must be surrounded with corrugated cardboard; this must be from the beginning to the end of the leg: with 8 cm in excess in order to avoid damages during its transportation. This cardboard must be adhered with transparent tape.



Pic. 13



Pic. 14



Pic. 15



Pic. 16

e) Round Dining Tables with Extension and Base

The whole surface must be protected with polyethylene foam of 2 mm of thickness (Pic. 17) and surrounded with cardboard boxes type B-flute, 3 layers. This cardboard must be joined with tape, such as in the following picture (Pic. 18).



Pic. 17



Pic. 18

The complement must be surrounded by corrugated cardboard (Pic. 19 – 20). The legs that support the fragmentation hand grenade must be surrounded with polyethylene foam of 2 mm and later with a corrugated cardboard. All this must be joined with tape transparent tape (Pic. 21 – 22).



Pic. 19



Pic. 20



Pic. 21



Pic. 22

f) Non Assembled Closet, Lockers, Rack, Table Kit.

All their pieces must be surrounded with polyethylene foam of 2 mm of thickness: the surface, its lateral parts, the legs, etc.



Pic. 23

Pic. 24

All pieces must be put in boxes of cardboard of type B-flute, 3 layers (Pic. 23 - 24). Bolts and/or screws they must be included in a plastic bag and this must be adhered below the surface to avoid damages to the rest of the pieces. Also it must include a handbook in Spanish describing the assemble process of this product (Pic. 25).



Pic. 25



Pic. 26

g) Bookcases, Corners, Rack, Wall Shelves and Chest with drawers

These have to be packed in boxes of cardboard type B-flute, 3 layers (Pic. 27). This packing must consist into two parts (two great ones boxes) (Pic. 28). The first part is the base, which at least need to be 50 cm high, the second part (the up part of the furniture) must exceed the first part at least in 10 cm.

Bookcases



Pic. 27



Pic. 28

Bookcases

The borders must be protected with polyethylene foam of 2 mm of thickness (Pic. 29).
The corners must be protected with synthetic foam of thickness 1 mm (Pic. 30).



h) Chairs

Wood Chair

They must be placed in cardboard boxes and packed in pairs (Pic. 33). These must be separated each other with corrugated cardboard and polyethylene foam of 2 mm of thickness. It has to cover from the endorsement until the legs of the chairs. One of them must have the correct position to use and the other in the opposite position (Pic 33).



Pic. 32

Pic. 33

Metallic Chairs

These must be packed in boxes of cardboard type B-flute, 3 layers and packed according to its necessity (3 or 4) (Pic. 34). These they must be separated each other, with corrugated cardboard and polyethylene foam of 2 mm of thickness. The objective is covering, that from the endorsement, to the legs of the chairs and to avoid the rubbing among them. This cardboard or polyethylene foam must to be placed on the sit of the chair (Pic. 35).



Pic. 34



Pic. 35



Pic. 36



Pic. 37

i) Stateroom (wood and metalics), Beds, Stairs and Endorsement**Endorsements**

They have to be packed in cardboard boxes type B-flute, 3 layers (Pic. 38). Each one of its components must be surrounded in polyethylene foam of 2 mm and stretch film (Pic. 39), in order to avoid blows and rubbing among them.

Stringers and Iron straps: These have to be packed in boxes type B-flute, 3 layers.



Pic. 38



Pic. 39



Somiere:

The Somiere must be covered by nylon and reinforced with transparent tape (Pic. 44).



Pic. 44

Final packing:

Stateroom must arrive in the following conditions. (Pic. 45)



Pic. 45

j) Night Table

The night table must be protected to avoid that they are lined (Pic. 46). The surface must be protected by polyethylene foam 2 mm (Pic. 47).



Pic. 46



Pic. 47



k) Mattresses and American Beds

The sealed one must be of 8 mm. of wide and to the suitable temperature. If the temperature is very hot or cold it is taken off easily. The corners must be reinforced and the plastics used must be in thickness according to the weight and measurement for these products (Pic. 48).



Pic. 48



Pic. 49

In the case of box, plastic need to be double, due to the weight of the article (Pic. 49).

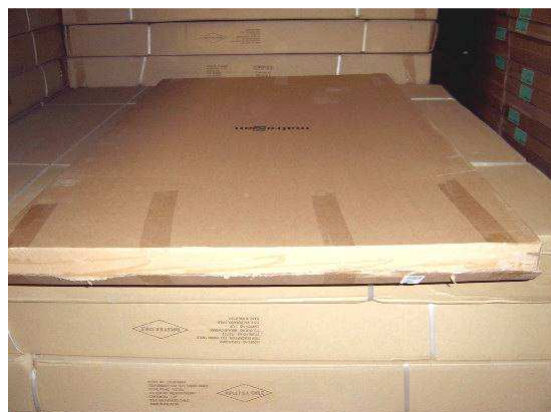
l) Divan Bed

The sealed one must be of 8 mm. of wide and to the suitable temperature. If the temperature is very hot or cold it is taken off easily. The corners must be reinforced and the plastics used must be in thickness according to the weight and measurement for these product.



m) Covers of glasses, Crystals and Mirrors

The glass and/or crystal must be covered by a small board of polyethylene foam of 3 cm of thickness and/or wood and its thickness will depend on the weight and thickness of the glass. They must be packed in corrugated cardboard double.



n) Sofa with reclination, Seats of honor, Armchairs

The Sofa must be packed as illustrated in the following pictures. First the Sofa must be covered from the top with a non-woven bag, make sure sofa bottom is covered, then pull the string tightly to avoid leather touching the cardboard and rubbing during shipping.



All edges, sides and bottom must be covered with corrugated cardboard double, after this, the sofa must be surrounded with stretch film as shown.

Another way for packing sofas is using cardboard boxes and polyethylene foam of 3 mm for all the contour, this to avoid damages to corners and faces.



o) Traditional Furniture and Marquetry

The covers must be protected with polyethylene foam of 2 mm of thickness and putting in cardboard boxes type B-flute, 3 layers.

All the parts must be surrounded by polyethylene foam of 2 mm of thickness. If furniture has legs, must be covered (surrounded) with a cardboard layer corrugated: from the beginning of the "leg", to the end with 8 cm in excess, in order to avoid damages during the transportation process. This layer of cardboard must be adhered with transparent tape.

VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

**SPECIFIC INSTRUCTIONS FOR
SHEETS, TOWELS, TABLEWARE,
LINENS, CURTAINS AND
DRAPES**

6.7. Specific Instructions for Sheets, Towels, Tableware, Linens, Curtains and Drapes

6.7.1. Certificates

Certificate of Origin is required for merchandise manufactured in China. One certificate per Commercial Invoice is needed.

**For CHILE : Origin Certificate Format F see the (CHART N° 7 – 1.3)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For PERU : Origin Certificate Format FTA see the (CHART N° 7 – 1.4)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

**For COLOMBIA : Origin Certificate Format see the (CHART N° 7 – 1.5)
Phytosanitary or Veterinary Certificate may be needed (CHART N°7 – 1.7)**

6.7.2. Ticketing Instructions

6.7.2.1. Tag Price

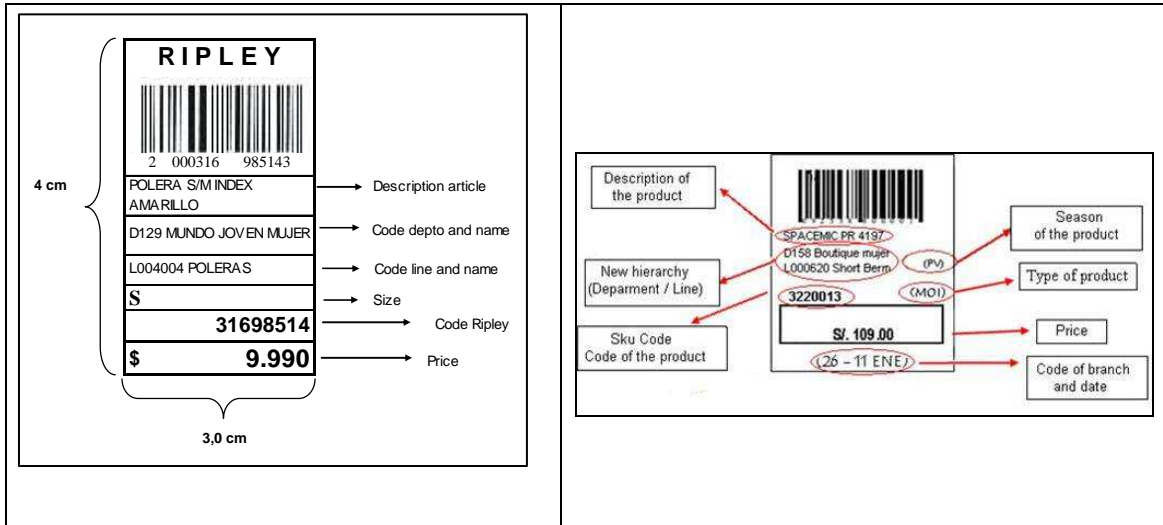
All goods must have a price/UPC ticket stick on the box.

- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be sent tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible and easily accessible for scanning.

The bar code tag must come on each item, containing this information:

CHILE AND COLOMBIA

PERU



Specifications:

Material: adhesive label

Logo RIPLEY: letter Garamond 16

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.7.2.2. Product Label (Spanish)

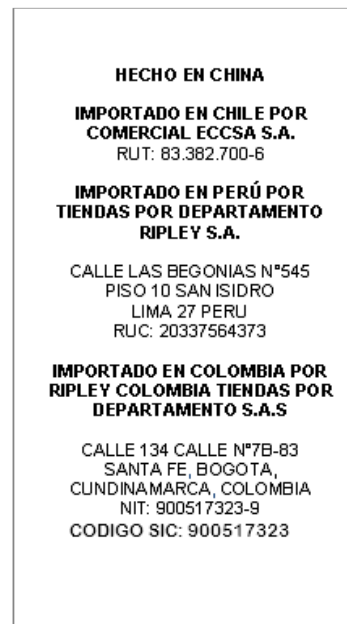
For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

1) Import Label:

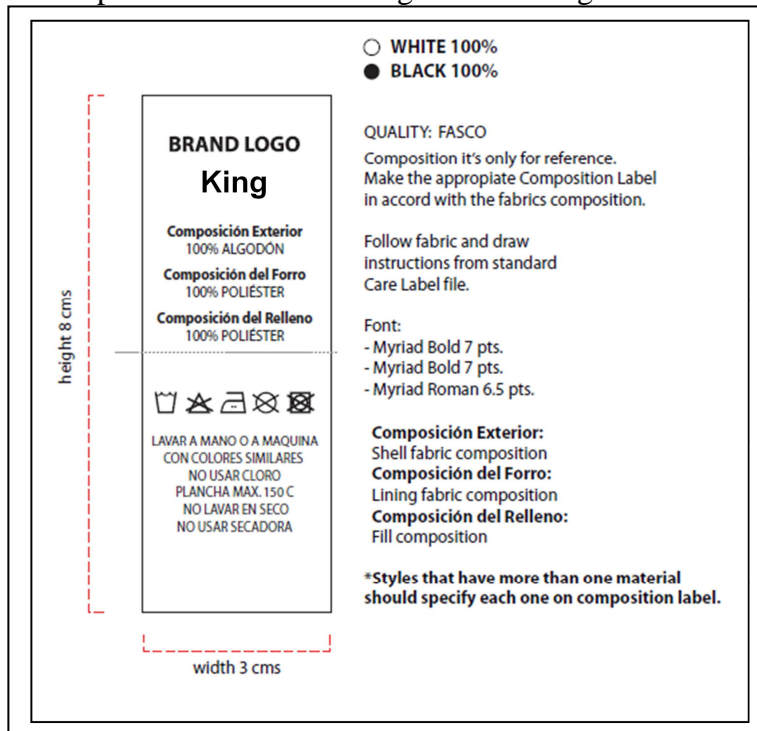
All products must state the following IMPORT label:

Example: “Hecho en China”



Size: 2.5 cm x 5 cm aprox.

Care Label/Composition (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:



For washing instructions, the correct values depends on the current garment.

ALL information must be in **Spanish**.

2) Bar Code Label:

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.7.2.3. Packaging

Sheets, Towels, Tableware and Curtains have to be packed in boxes always respecting units per master pack as detailed in **CHART N° 8**

VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

SPECIFIC INSTRUCTIONS FOR
ELECTRONICS AND MUSICAL
INSTRUMENTS

6.8. Specific Instructions for Electronics and Musical Instruments

6.8.1. Certificates

Certificate of Origin is required for merchandise manufactured in China. One certificate per Commercial Invoice is needed.

For CHILE : Origin Certificate Format F see the (CHART N° 7 – 1.3)

For PERU : Origin Certificate Format FTA see the (CHART N° 7 – 1.4)

For COLOMBIA : Origin Certificate Format see the (CHART N° 7 – 1.5)

IMPORTANT: Peru Custom Clearance process requires a Fumigation Certificate for products made from non-processed wood and no-treatment pallet merchandise.

6.8.2. Ticketing Instructions

6.8.2.1. Tag Price

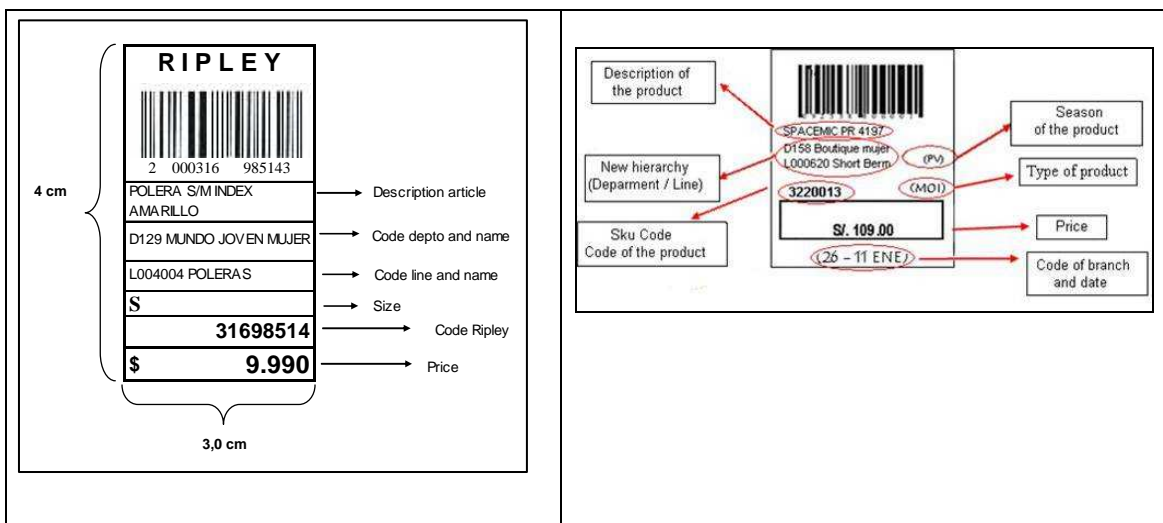
All goods must have a price/UPC ticket stick on the box.

- Ripley will e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be sent tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible, easily accessible for scanning and the adhesive must be of good quality so it can't be easily removed.

The bar code tag must come on each item, containing this information:

CHILE AND COLOMBIA

PERU



Specifications:

Material: adhesive label

Logo RIPLEY: letter Garamond 16

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.8.2.2. Product Label (Spanish)

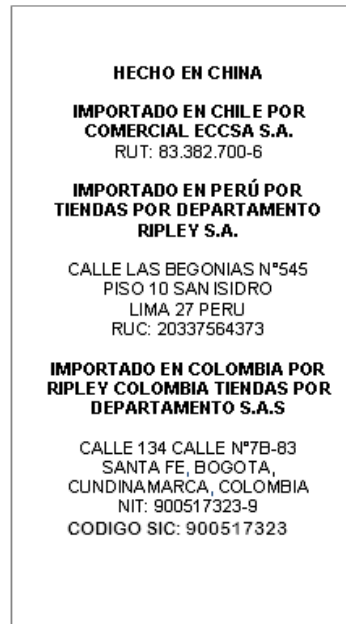
For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

3) Import Label:

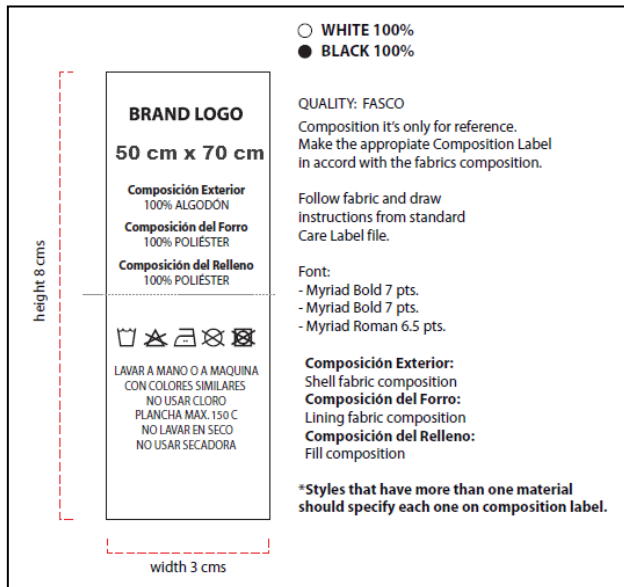
All products must state the following IMPORT label:

Example: “Hecho en China”



Size: 2.5 cm x 5 cm aprox.

Care Label/Composition (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:



For washing instructions, the correct values depends on the current garment.

ALL information must be in **Spanish**.

4) Bar Code Label:

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.8.3. Packaging

Merchandise not shipped according to these specifications can experience delays in processing and lose time on the selling floor. The order also can be subject to expense offsets.

For electronic goods, please make sure the product and packing arrives in good conditions to our selling floor. You must select at least one of the following alternatives:

- A) Use any anti humidity product inside the container and/or
- B) Use a master carton and / or
- C) Send extra carton boxes (at least 1 % from the container)

For this kind of merchandise, besides protecting the item, the carton is part of the product. The good presentation to our customers is a MUST.

VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

SPECIFIC INSTRUCTIONS FOR
TOY AND COSMETICS

6.9. Specific Instructions for Toy and Cosmetics

6.9.1. Certificates

Certificate of Origin is required for merchandise originated in China. One certificate per Commercial Invoice is needed.

For CHILE :

- **Origin Certificate Format F (CHART N° 7 – 1.3)**
- **Toluene Certificate is required for toys (CHART N° 7 – 1.8)**
- **Material Safety data Sheet and Sanitary Certificate is required for cosmetics (CHART N° 7 – 1.10)**
- **Letter of Compliance for Toys (CHART N° 20) including:**
 - **Chemical Analysis**
 - **Labelling / Packaging**
 - **Safety Requirement / Regulatory Requirement**
 - **Any other Laboratory certificate**

For PERU :

- **Origin Certificate Format FTA (CHART N° 7 – 1.4)**
- **Test Report (is mandatory to ask our Legal Dept. if you need to submit a Test Report before shipment – Please contact: awilliams@ripley.com.pe)**

For COLOMBIA:

- **Origin Certificate Format (CHART N° 7 – 1.5)**
- **Letter of Compliance (CHART No 21) including:**
 - **Chemical Analysis**
 - **Labelling / Packaging**
 - **Safety Requirement / Regulatory Requirement**
 - **Any other Laboratory certificate**

6.9.2.DIGESA License (only for Peru)

If you are shipping toys to Peru our Legal Department will ask you for some important information in order to apply for the DIGESA LICENSE, a mandatory authorization we need to pass custom clearance successfully. Therefore, besides all the information you are entitled to submit, you must also have to send the correct TEST REPORT to Ripley Peru in order to enable us to submit to you the DIGESA LICENSE NUMBER that must come printed on every toy label.

THE COORDINATION PROCESS DESCRIBED ABOVE HAS TO BE DONE BEFORE SHIPMENT.

6.9.3. Ticketing Instructions

6.9.3.1. Tag Price

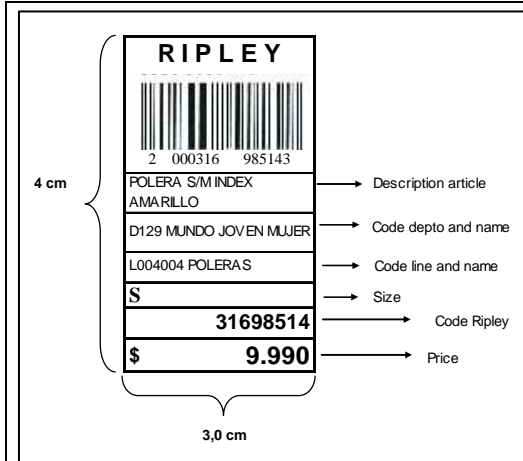
All goods must have a price/UPC ticket stick on the box.

- Ripley e-mail the SKU Bar codes for each PO to be printed directly by the vendors.
- Every single piece must be sent tagged to Ripley.
- Make sure that the bar Code is readable and contains exactly the information delivered by Ripley.
- The Bar Code must be visible, easily accessible for scanning and the adhesive must be of good quality so it can't be easily removed.

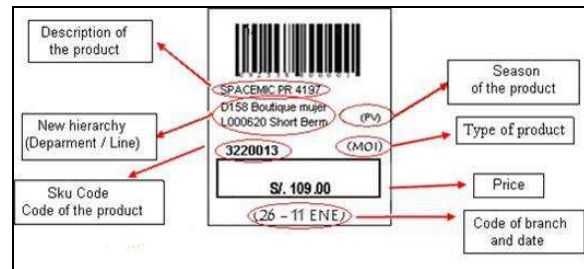
All products entering storage and come in bags must have price tag on the product and also in the bag that traps, otherwise, expense offset will be charged.

The bar code tag must come on each item containing this information:

CHILE AND COLOMBIA



PERU



Specifications:

Material: adhesive label

Logo RIPLEY: letter Garamond 16

Size: Arial 10

Description article: Arial Narrow 8

Ripley Code (SKU): Arial Narrow 9

Price: Arial Narrow 18

Bar Code dimension: Width 25 mm, high 15mm

6.9.3.2. Product Label (Spanish)

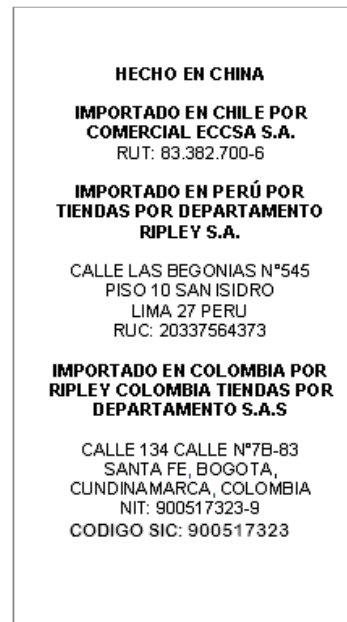
For non Textile products a transparent label with black letters must be stuck direct on the product.

For Textile products the labels must be sewed.

1) Import Label:

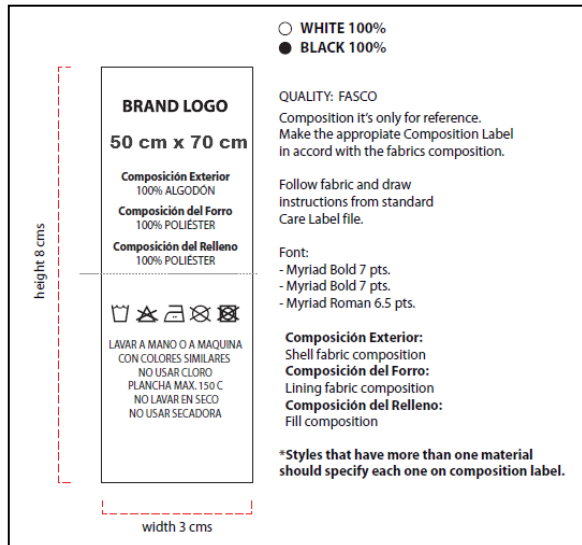
All products must state the following IMPORT label:

Example: “Hecho en China”



Size: 2.5 cm x 5 cm aprox.

Care Label/Composition (always in Spanish): All the textile articles must come with a washable/Composition label containing the following information:



For washing instructions, the correct values depends on the current garment.
ALL information must be in Spanish.

2) Bar Code Label:

Also, it is mandatory to put the Bar Code label beside the Care label (textiles sewed and non textiles stuck).



6.9.4. Packaging

Have to be packed in boxes always respecting units per box as detailed in CHART N° 8.

In the case of Department D-328 PERFUMERIA SEMI-SELECTIVA, the Rule max & min (*) mean the following:

Units or sets must be packed:

96 units per box if the product or set of it weight < 200 grs

48 units per box if the product or set of it weight < 400 grs

12 units per box if the product or set of it weight < 1.6 kg

Maximum weight of the boxes permitted: 20 kg

6.9.5. Label Specific Instructions for Cosmetics Products

For Chile and Colombia see CHART N° 18

For Peru (Please contact to our International Vendors Department in Lima, Peru – ripleylogcs1@ripley.com.pe)

6.9.6. Label Specific Instructions For Toys

Please refer to CHART N° 19 to find out Peru Stores requirements

VERY IMPORTANT: NOT RESPECTING ANY DEFINITION MADE PREVIOUSLY, ALLOWS RIPLEY TO CONSIDER ADDITIONAL CHARGES TO YOUR COMPANY BECAUSE OF INTERNAL PRODUCT HANDLING EXPENSES (SEE CHARGEBACK CONFIGURATION ON CHART N°1.2).

CHARTS

CHART N° 1: AUDIT AND CHARGEBACK (FOR CHILE, PERU AND COLOMBIA)

1.1.- Audit, Check List or Inspection Sheet

CHECK LIST DESIGNED FOR PRODUCT TYPE GARMENTS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	

VENDOR COMPLIANCE SHEET PRODUCT TYPE GARMENT

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitcs Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weigth evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	403	Carton corrugation according to what is required (200 ECT)	Yes	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts length sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked propely? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Packing	415	If Garment are folded inside the carton does it have: Kraft paper insert/size tappe attached / transparent poly bag?	Yes	
Packing	416	Applied hanger meets hanger specifications (Ripley hanger: metal finish, Ripley Logo and max width 2.5 mm?	Yes	
Packing	417	Garment with Hanger applied have approved sizer?	Yes	
Packing	418	Garment with Hanger applied have an approved transparent cover bag, Which does not exceed 10 cm over the garment &this is a 100% transparent plastic bag?	Yes	
Packing	419	Garment with Hanger form a carton with 6 garments which are tied with a plastifitecha?	Yes	
Packing	420	If the shipment has GOH but packed in GOH carton: Does it have the proper elastic loop?	Yes	
Packing	421	If the shipment has garments packed in to bags cover bags is the warning sign printed "ATENCION LAS BOLSAS PLACTICAS PUEDEN SER PELIGROSAS Y PROVOCAR SOFOCACION, PARA EVITAR PELIGROS MANTENGA LA BOLSA ALEJADA DE BEBES Y NIÑOS"?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product descriptpion exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	606	IS the Hang-Tag label applied to the position required?	Yes	
sku Label	607	Are the untis property labeled with a CARE LABEL?	Yes	
sku Label	612	All products should take care label stitched the garment	Yes	
sku Label	613	The care label contains composition, country of origin, size, washing instructions	Yes	

CHECK LIST DESIGNED FOR PRODUCT TYPE SHOES AND SPORT SHOES



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

VENDOR COMPLIANCE SHEET PRODUCT TYPE SHOES, SPORT SHOES

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logistics Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weight evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	403	Carton corrugation according to what is required (200 ECT)	Yes	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts length sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked properly? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	422	Are all UPC shoebox labels exposed when the carton is opened?	Yes	
Packing	423	The shoeboxes have a hole in the side but short of the box to facilitate their removal?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the untis properly labeled with a CARE LABEL?	Yes	
sku Label	609	The FOOTWEAR LABEL contains the following information: made in/upper/lining components, etc?	Yes	
sku Label	610	Both shoes on the outsole has a label in spanish indicating: Talla, Pais de Origen y % Composicion de material y Rut=83.382.700-6	Yes	
sku Label	611	Care label applied is made out of paper?	NO	

CHECK LIST DESIGNED FOR PRODUCT TYPE DUVETS, PILLOWS AND CUSHIONS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

VENDOR COMPLIANCE SHEET PRODUCT TYPE DUVETS, PILLOWS AND CUSHIONS

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Doc	209	Phytosanitary Certification available?	Yes	
Doc	210	Phytosanitary Certification Incomplete/ Inaccurate?	No	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logistics Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weight evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Short sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	425	Product Packing in polyethylene sleeves 100% transparent?	Yes	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Packing	447	Is each unit packed with proper packaging materials?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the units properly labeled with a CARE LABEL?	Yes	
sku Label	612	All products should take care label stitched the garment	Yes	
sku Label	613	The care label contains composition, country of origin, size, washing instructions	Yes	

CHECK LIST DESIGNED FOR PRODUCT TYPE DECORATION, TOILET PRODUCT, HOUSEWARE, LAMPS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

**VENDOR COMPLIANCE SHEET PRODUCT TYPE
DECORATION, TOILET PRODUCT, HOUSEWARE, LAMPS**

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Doc	211	Fumigation Certificate available?	Yes	
Doc	212	The Fumigation Certificate Incomplete/ Inaccurate?	NO	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitics Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weighth evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Packing	428	If the product is a lamp is it packed in cardboard rigid, clearly indicating the components (base / screen)?	Yes	
Packing	432	Is contact avoided between one article and the other?	Yes	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts lenght sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked propely? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	409	Overages Not Manifested (on packing list; docs,)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the units properly labeled with a CARE LABEL?	Yes	
sku Label	613	The care label contains composition, country of origin, size, washing instructions	Yes	
Packing	426	The price/UPC tag on the box is located on the upper right side uncovering carton markings?	Yes	
Packing	427	The products are separated by Carton 2mm thick?	Yes	
Packing	428	If the product is a lamp is it packed in cardboard rigid, clearly indicating the components (base / screen)?	Yes	

CHECK LIST DESIGNED FOR PRODUCT TYPE CARPETS AND FABRICS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

VENDOR COMPLIANCE SHEET PRODUCT TYPE CARPETS AND FABRICS

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logistics Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weight evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Packing	430	Is the product properly packed avoiding damages?	Yes	
Packing	452	Are all products packed into 100% transparent polybags and sealed?	Yes	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the untis properly labeled with a CARE LABEL?	Yes	
sku Label	613	The care label contains composition, country of origin, size, washing instructions	Yes	
sku Label	614	price / UPC should be under the product at the upper right	Yes	

CHECK LIST DESIGNED FOR PRODUCT TYPE FURNITURE, OUTDOOR, MATTRESSES AND LEISURE



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

VENDOR COMPLIANCE SHEET PRODUCT TYPE FURNITURE, OUTDOOR, MATTRESSES AND LEISURE

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Doc	211	Fumigation Certificate available?	Yes	
Doc	212	The Fumigation Certificate Incomplete/ Inaccurate?	NO	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitcs Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weighth evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	456	Carton With Straps as Requirement?	NO	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts lenght sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked propely? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs,)?	NO	
Packing	410	Damaged product?	NO	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the units properly labeled with a CARE LABEL?	Yes	
Packing	431	All parts of the goods are wrapped with airtight 2mm thick?	Yes	
Packing	432	Is contact avoided between one article and the other?	Yes	
Packing	433	The corners and edges of the products are reinforced with pen Vit 1 cm thick?	Yes	
Packing	434	The legs of the products are protected with corrugated cardboard and affixed with PVS Transparent	Yes	
Packing	435	If the product is Unassembled are bolts or components a poly bag and attached to the product of largest size?	Yes	
Packing	436	Are the assembly instructions included?	Yes	
Packing	437	If the product falls within wooden chairs are these packed in cardboard boxes and rigid to 2 units?	Yes	
Packing	438	If the product falls within wooden chairs, are these packed (one must be in position for use and another on top in the inverted position)?	Yes	
Packing	439	If the product is a headboard are the assembly components wrapped in airtight 5mm and / or stretch Film?	Yes	
Packing	440	If the product is somier/matress is it covered by a poly and secured with transparent PVC?	Yes	
Packing	441	If the product is Mattress, Sleeping American Divan bed sealing must be 8 mm in width and the proper temperature corners with reforzadas	Yes	
Packing	442	Products covered with glass and mirrors packed in doubled corrugated cardboard?	Yes	
Packing	443	Are products covered with glass windows and mirrors on the inside must be surrounded by a tablet of white feather and / or wood 3 cm wide with thickness depending on the thickness of glass?	Yes	
Packing	444	If the product falls within Berger, living rooms, sofas or armchairs; etc have these been wrapped with two layers of corrugated cardboard density 14C?	Yes	
Packing	445	If the product falls within Berger games living, sifiales, poltronas, armchairs and sofa should be ensunchados at the vertical and horizontal	Yes	
Label	512	If the product is a set-combo does it have the Product Profile picture or diagram indicating total pieces and description?	Yes	
Label	513	Product Profile Incomplete / Inaccurate?	NO	
Packing	449	If this is a combo-set are there any items missing?	NO	
Packing	450	Color substitution on a combo-set?	NO	

CHECK LIST DESIGNED FOR PRODUCT TYPE SHEET SETS, TOWELS, TABLEWARE, CURTAINS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	

VENDOR COMPLIANCE SHEET PRODUCT TYPE SHEET SETS, TOWELS, TABLEWARE, CURTAINS

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitics Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weight evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Short's length sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked properly? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the untis properly labeled with a CARE LABEL?	Yes	
sku Label	613	The care label contains composition, country of origin, size, washing instructions	Yes	
sku Label	611	Care label applied is made out of paper?	NO	

CHECK LIST DESIGNED FOR PRODUCT TYPE ELECTRONICS AND MUSICAL INSTRUMENTS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

VENDOR COMPLIANCE SHEET PRODUCT TYPE ELECTRONICS AND MUSICAL INSTRUMENTS

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitcs Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weighth evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts lenght sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked propely? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
Packing	453	If this is an electronic item does it have an owners manual in spanish, warranty certificate and 220V?	Yes	

CHECK LIST DESIGNED FOR PRODUCT TYPE TOYS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	_____

VENDOR COMPLIANCE SHEET PRODUCT TYPE TOYS

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Doc	213	Is there a Toluene Certificate?	Yes	
Doc	214	Toluene Certificate Incomplete/ Inaccurate?	NO	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitcs Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weighth evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts lenght sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked propely? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	
Packing	407	Concealed Shortages?	NO	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc) ?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	615	The price tag / UPC must be located in the upper right corner of the product box	Yes	

CHECK LIST DESIGNED FOR PRODUCT TYPE COSMETICS



AUDITOR: _____	PO _____
START INSPECTION DATE _____	END INSPECTION DATE _____
# CARTON AUDIT _____	

VENDOR COMPLIANCE SHEET PRODUCT TYPE COSMETICS

General Area	Code	Description	Answer Should Be	What is the answer?
Doc	200	Does this shipment have a Packing List?	Yes	
Doc	201	Packing List is Inaccurate / Incomplete / Unauthorized format?	No	
Doc	202	Does this shipment have a Certificate of Origin?	Yes	
Doc	203	Certificate of Origin inaccurate / Unauthorized / Unauthorized format?	No	
Doc	204	The invoice amount for this shipment is exactly the same for Ripley/ Forwarder / Bank?	Yes	
Doc	205	Does this shipment have an Invoice?	Yes	
Doc	206	Invoice Incomplete/ Inaccurate?	No	
Doc	207	Does this shipment have a Container Manifest indicating the exact position of PO/Style/color?	Yes	
Doc	208	Container Manifest Position Incomplete/ Inaccurate or on a format different than the one instructed on the Vendor Compliance Manual?	No	
Doc	215	Sanitary Certification?	Yes	
Doc	216	Sanitary Certification Incomplete/ Inaccurate?	NO	
Doc	217	Material Safety Data Sheet (MSDS) ?	Yes	
Doc	218	Material Safety Data Sheet (MSDS) Incomplete/ Inaccurate?	NO	
Trans	300	This shipment was shipped to arrive on the committed delivery date to Chile (ETA)?	Yes	
Trans	301	Use of AUTHORIZED carrier or Logisitics Operator?	Yes	
Trans	302	Seal Container/Truck available?	Yes	
Trans	303	Is this shipment's weighth evenly spread through the container/ Truck/ Safety?	Yes	
Trans	304	Is this shipment loaded by PO/style/color/size	Yes	
Trans	309	A container / truck loaded with one freight handling type?	Yes	
Trans	311	Is the Carton count complete	Yes	
Packing	446	Are all cartons properly sealed with a 3.5 wide PVC Ripley logo tape?	Yes	
Packing	400	Carton With Straps?	NO	
Packing	455	Carton Damage	NO	
Label	500	If this cartons exceed allowable dimensions (Min, Max), Weight (Min, Max), and/or Fragile, have NON CON label applied correctly	Yes	
Label	505	The carton markings accurate/complete/applied to both Shorts lenght sides?	Yes	
Label	506	Carton Markings with complete information?	Yes	
Label	507	Price/ UPC Label located in designated area of the carton markings?	Yes	
Label	508	Are all cartons marked propely? (Hanger/Fragile/Don't wet/This side up/Take by hand/Max stackable cartons, etc)	Yes	
Label	514	There are other bar codes besides LPN and sku?	NO	

RIPLEY VENDOR COMPLIANCE

General Area	Code	Description	Answer Should Be	What is the answer?
Packing	407	Concealed Shortages?	NO	
Packing	408	Style substitution/color/size?	NO	
Packing	409	Overages Not Manifested (on packing list; docs.)?	NO	
Packing	410	Damaged product?	NO	
Packing	411	Number of units per carton according master pack table instructions on Vendor Compliance Manual?	Yes	
Packing	412	Carton are properly utilized with no empty spaces inside?	Yes	
Packing	413	Only ONE SKY (Style-Color & Size) per carton?	Yes	
Label	509	If this shipment has cartons with less units per carton than instructed a master pack quantity; Where Partial /Parcial label applied?	Yes	
sku Label	600	All products are labeled with a price / UPC label?	Yes	
sku Label	601	Inaccurate / missing / misplaced price / UPC label / product description	NO	
sku Label	602	Price /UPC label has the indicated size dimension?	Yes	
sku Label	603	Does the UPC number correspond to the product/SKU?	Yes	
sku Label	604	Does the product description exactly match & describe the product (style/color/size/technical specifications, etc)?	Yes	
sku Label	605	For products packaged, in polybag is there an additional price / UPC label applied?	Yes	
sku Label	607	Are the untis properly labeled with a CARE LABEL?	Yes	

1.2.- CHARGEBACK CONFIGURATION (FOR CHILE, PERU AND COLOMBIA) – CURRENTLY IN REVISION (33 PENALTIES UNDER APPROVAL)


		
VENDOR CHARGEBACK		
<u>DATE ISSUED:</u>	<u>DATE RECEIVED:</u>	<u>NAME AUDITOR:</u>
<u># CONTAINER</u>	<u>NUMBER SEAL:</u>	<u>COUNTRY OF ORIGIN:</u>
<u>PO NUMBER:</u>	<u>CARTONS RECEIVED:</u>	<u>QTY UNITS RECEIVED</u>
<u>ID VENDOR:</u>	<u>DEPARTMENT CODE</u>	<u>DESCRIPTION DEPARTMENT:</u>
CODE & DESCRIPTION	FEE DESCRIPTION	CHARGE
203. Failure to provide an accurate Certificate of Origin /Authorized / Authorized format	Percentage of the commercial invoice value	4%
300. Failure to deliver the goods on the committed delivery window to the forwarder	Percentage of the commercial invoice value	5%
309. Failure to load the container/truck with the correct handling type	Amount per piece	USD 0.34
411. Failure to pack inside each carton the correct number of units according to the Master Pack instructions described on the Vendor Compliance Manual?	Amount per piece	USD 0.34
413. Multiple SKU per case (in solid run case)	Amount per piece	USD 0.34
416. Failure to apply Ripley authorized hangers	Amount per piece	USD 0.34
601. Failure to properly label units with accurate and complete label and product description	Amount per piece	USD 0.34
TOTAL CHARGEBACK		

CHART N° 2: PROFORMA INVOICE (PI) (FOR CHILE, PERU AND COLOMBIA)

For Vendor Declared Information (Please fill in the YELLOW Box) & Buyer (Please fill in ORANGE Box) Remarks: BLUE formula applied - no need to fill-in																				
PI Number:	AWS12345679XZ	PO Number :	79865799	Date of	30-Jan-08 <small>(the last delivery day of the cargo to forwarder warehouse/terminal)</small>															
PI Date:	39428																			
Currency:	USD																			
Total Invoice Amount:	18600																			
RIPLEY STANDARD PURCHASE ORDER (CHILE)																				
Buyer Rodrigo Neira Salas										Additional information from Buyer					Forwarder Delivery Window (For Chile) (FDW) (5 days) - cargo to forwarder warehouse/terminal					
Season / Year WINTER 08															From 26-Jan-08					
Vendor															To 30-Jan-08					
RUT															Incoterm FOB					
Department															Terms of Delivery (Transport) By Sea					
Vendor Information															Port of Loading: Shanghai,China					
Vendor															Origin of Goods: China					
Address : (Vendor / Dealer)															Terms of payment L/C AT SIGHT					
Phone (Vendor)										Contact Person: (Vendor/Dealer)					Email					
Additional Information:															Total Gross Weight (KGS) 850.00					
Bank information															Total Measurement (CBM) 3.00					
Beneficiary															Total Number of Cartons 40					
Address of Beneficiary:															Total Quantity 2,200					
Advising Bank:															Other Additional vendor information:					
Address of advising Bank																				
Account										Telex of advising Bank:					Swift No.:					
ONLY FOR RIPLEY'S HONG KONG OFFICE VENDORS: The barcode & L/C email should send to following parties																				
Merchandiser:																				
Logistics:																				
Description (as bar code, english)	Brand	Style	Color (from general chart of colors)	Size	%	Unit Price	Qty	Total Units	Total Amount	Composition	Inner pack/Master	Photo of the product (for reference)	Sublinea	Precio Master	Ciclo vida meses	TEMP	Rango Precio	Descripcion Estilo español	Codigo Estilo	Codigo Variacion
PARKA	REGATTA	CH ESCUDO NIC	VERDE	S	30%	9.5	180	600	1,710	100% COTTON				\$ 19,990	3	INV	Medio			
				M	40%	9.5	240	2,280												
				L	30%	9.5	180	1,710												
				S	20%	9.5	120	1,140												
				M	30%	9.5	180	1,710												
				L	30%	9.5	180	1,710												
				XL	20%	9.5	120	1,140												
TOTAL								1,200	11,400											
PANTALON	REGATTA	PA BOLSILLO NIC	GREEN	36	10%	7.2	50	500	360	100% COTTON				\$ 16,990			Medio			
				38	20%	7.2	100	720												
				40	20%	7.2	100	720												
				42	20%	7.2	100	720												
				44	20%	7.2	100	720												
				46	10%	7.2	50	360												
TOTAL								500	3,600											
GRAND TOTAL								1,700	15,000											
CONFIRMED & ACCEPTED BY COMERCIAL ECCSA S.A										CONFIRMED & ACCEPTED BY (VENDOR)										

CHART N° 3: PURCHASE ORDER (PO – FOR CHILE AND COLOMBIA)




		<p>COMERCIAL ECCSA S.A.</p> <p>Huerfanos 1052 Galería Interior, Piso 4 RUT: 83.382.700-6</p>			<p>PO#</p> <p>8107100</p>										
<p>DATE: 15/05/2009</p> <p>DEPARTMENT: MAS SPORT</p> <p>BUYER: JUAN PABLO MUNOZ</p> <p>TOLERANCE: 3%</p>		<p>VENDOR: SHANTOU XINLI TRADING CO.LTD.</p> <p>ID_VENDOR: 14.828-8</p> <p>PROFORMA: PI200903008C</p>													
<p>PAYMENTS TERMS: LETTER OF CREDIT</p> <p>LAST DELIVERY DATE FORWARDER: 29/06/2009</p>		<p>PORT OF LOADING: YANTIAN</p> <p>COUNTRY: REPUBLICA POPULAR CHINA</p>													
<p>MARKING BOXES:       </p> <p>CERTIFICATE NEEDED: FORM F TRANSHIPMENT CERTIFICATE IF GOODS WERE SHIPPED BY HONG KONG</p>															
<p>PURCHASE ORDER 8107100</p>		<p>Total Quantity</p> <p>3,312</p>		<p>Total Amount</p> <p>10,764.00</p>		<p>Total Cartons</p> <p>92</p>									
Style	Line	Brand	Composition	Ripley SKU	Description.	Quantity	Unit Cost	SUB TOTAL AMOUNT	Master Pack Qty	Carton	Handling Type				
RL PIQ OSCAR	POLERA M/C	ROBERT LEWIS	100%Cotton pique 220grs	32089876	RL PIQ OSCAR YELLOW L	288	3.25	936.00	36	8	BOX				
				32089880	RL PIQ OSCAR BLUE L	360	3.25	1,170.00	36	10	BOX				
				32089872	RL PIQ OSCAR GREEN L	360	3.25	1,170.00	36	10	BOX				
				32089875	RL PIQ OSCAR YELLOW M	288	3.25	936.00	36	8	BOX				
				32089871	RL PIQ OSCAR GREEN M	360	3.25	1,170.00	36	10	BOX				
				32089879	RL PIQ OSCAR BLUE M	360	3.25	1,170.00	36	10	BOX				
				32089874	RL PIQ OSCAR YELLOW S	144	3.25	468.00	36	4	BOX				
				32089870	RL PIQ OSCAR GREEN S	180	3.25	585.00	36	5	BOX				
				32089878	RL PIQ OSCAR BLUE S	180	3.25	585.00	36	5	BOX				
				32089877	RL PIQ OSCAR YELLOW XL	216	3.25	702.00	36	6	BOX				
				32089873	RL PIQ OSCAR GREEN XL	288	3.25	936.00	36	8	BOX				
				32089881	RL PIQ OSCAR BLUE XL	288	3.25	936.00	36	8	BOX				
				Total general											

CHART N°4: PURCHASE ORDER (ONLY FOR PERU)

PURCHASE ORDER INFORMATION

PURCHASE ORDER # 1684009
PURCHASE ORDER DATE 01/10/2013
PROFORM INVOICE # 0113-V13-HYT GIRL-J143-P
CURRENCY USD - DOLAR U.S.A.
INCOTERM FOB - LIBRE A BORDO
SHIPPING DATE (ETD) 02/28/2013
PROFORM INVOICE SHIP DATE 28/02/2013
PORT OF ORIGIN NINGBO
PORT OF DESTINATION LIMA/CALLAO
WAY OF TRANSPORT MARITIMO
CONDITION PROPIO

DEPARTMENT D152 - NINA
BUYER FRANCO RIOS SUSAN
BRAND
SUPPLIER 20459150160-NINGBO JIN IMPORT&EXPORT CO., LTD. H
TERMS OF PAYMENT CC A LA VISTA
WIRE TRF %

#	Ripley's SKU	Description	Case Pack	Type	Material Handling (*)	Units	Unit Cost	Total Cost	Label Information		
									EAN code	Currency	Price
1	14876885	POLERON HARVEST BASIC I13POLCO	14876885	BI	DOBLADO - DOBLADO /	168	3.25	546.00	2037148768859	NUEVO SOL	39.90
2	14876886	POLERON HARVEST BASIC I13POLCO	14876886	BI	DOBLADO - DOBLADO /	168	3.25	546.00	2037148768866	NUEVO SOL	39.90
3	14876887	POLERON HARVEST BASIC I13POLCO	14876887	BI	DOBLADO - DOBLADO /	264	3.25	858.00	2037148768873	NUEVO SOL	39.90
4	14876888	POLERON HARVEST BASIC I13POLCO	14876888	BI	DOBLADO - DOBLADO /	234	3.25	760.50	2037148768880	NUEVO SOL	39.90
5	14876889	POLERON HARVEST BASIC I13POLCO	14876889	BI	DOBLADO - DOBLADO /	336	3.25	1,092.00	2037148768897	NUEVO SOL	39.90
6	14876890	POLERON HARVEST BASIC I13POLCO	14876890	BI	DOBLADO - DOBLADO /	168	3.25	546.00	2037148768903	NUEVO SOL	39.90
7	14876891	POLERON HARVEST BASIC I13POLCO	14876891	BI	DOBLADO - DOBLADO /	240	3.25	780.00	2037148768910	NUEVO SOL	39.90
8	14876892	POLERON HARVEST BASIC I13POLCO	14876892	BI	DOBLADO - DOBLADO /	345	3.25	1,121.25	2037148768927	NUEVO SOL	39.90
9	14876893	POLERON HARVEST BASIC I13POLCO	14876893	BI	DOBLADO - DOBLADO /	168	3.25	546.00	2037148768934	NUEVO SOL	39.90
10	14876894	POLERON HARVEST BASIC I13POLCO	14876894	BI	DOBLADO - DOBLADO /	264	3.25	858.00	2037148768941	NUEVO SOL	39.90
11	14876895	POLERON HARVEST BASIC I13POLCO	14876895	BI	DOBLADO - DOBLADO /	336	3.25	1,092.00	2037148768958	NUEVO SOL	39.90
12	14876896	POLERON HARVEST BASIC I13POLCO	14876896	BI	DOBLADO - DOBLADO /	567	3.25	1,842.75	2037148768965	NUEVO SOL	39.90
13	14876897	POLERON HARVEST BASIC I13POLCO	14876897	BI	DOBLADO - DOBLADO /	168	3.25	546.00	2037148768972	NUEVO SOL	39.90
Totals						3426		11,134.50			

VERY IMPORTANT

1. The type of Material Handling indicates the way the garments MUST be packed by the supplier to be delivered to Ripley, there are two types of Material Handling for garments:

a) COLGADO/READY TO WEAR (RTW): Means that garments must be sent by the supplier with our standard hanger in individual plastic bags (transparent polythene bags).

The plastic bags must allow to hang the garments well protected from dust.

b) DOBLADO/FLAT : Means that garments must be sent by the supplier with a plastic bag and inside standard box as per in the Ripley's Vendor Manual. Also, is necessary to put a sticker over the product with the size.

2. All the merchandise must come with BARCODE label and IMPORT label.

CHART N°5: COMMERCIAL INVOICE

Commercial Invoice

Vendor Name: _____	Page 1/1
Vendor Address: _____	
TAX ID Number: _____	
Commercial Invoice Number: _____	Consignee: Comercial Eccsa S.A. _____
Date: _____	Consignee Address: Huerfanos 1052, 4to Piso _____ Santiago de Chile, Chile
Payment Terms: _____	Port of Loading: _____
Incoterms: FOB	Country of Origin: _____
NIT: _____	Port of Discharge: _____
Folder Number: 12934	
L/C Number: KY34900	

Purchase Order	P.I. Number	Container #	Description Line	Style Vendor	Brand	Composition	Total Qty	Unit Price (USD)	Total Amount	Total Cartons
8467899	RT-MA-SA-145880	ECMU 223545-1	Polera	PO 2004-135		100% cotton	3,816	5.6	21,369.6	159

TOTAL AMOUNT 21,369.6

TOTAL PCS 3,816.0

TOTAL CARTONS 159

CHART N° 6: PACKING LIST

Packing List (physical document)

Packing List																												
Vendor Name: _____										Commercial Invoice Number: <u>XVB 12907</u>										# Cartons								
Vendor Address: _____										Date: <u>08/02/2008</u>										159								
Consignee: Comercial Eccsa S.A.										Total Quantity: <u>3,816</u>										Solid Carton: <u>159</u>								
Consignee Address: Huerfanos 1052 Galería Interior, Piso 4										Total CBM: <u>9.4</u>										Partial/ Mixed Cartons: <u>0</u>								
Folder Number: 12934										Net Weight (kgs): <u>##</u>										Handling Type: BOX: <u>159</u>								
L/C Number: KY34900										Gross Weight (kgs): <u>100.6</u>										GOH IN BOX: <u>0</u>								
Purchase Order	P.I. Number	Container # & Size	Cartons		Description Line	Style Vendor	SKU	Color	Size					Third dimension	Inner Qty	Master Qty	Total Qty	Carton Measurements (cm)			CBM	Net Weight (kgs)	Gross Weight (kgs)	Handling Type	Pack Type	Carton Marking		
			#	Total					S	M	L	XL	XXL					L	W	H						Non Con	Partial	
8467899	RT-MA-SA-145880	ECMU 223545-1 20'	1-4	4	Polera	PO 2004-135	9221910	Grey	24						24	96	31	50	38	0.2356	7.04	11.84	BOX	Solid				
			5-10	6	Polera	PO 2004-135	9221911	Grey		24					24	144	31	50	38	0.3534	10.56	17.76	BOX	Solid				
			11-14	4	Polera	PO 2004-135	9221912	Grey			24				24	96	31	50	38	0.2356	7.04	11.84	BOX	Solid				
			15-20	6	Polera	PO 2004-135	9221913	Grey				24			24	144	31	50	38	0.3534	10.56	17.76	BOX	Solid				
			21-25	5	Polera	PO 2004-135	9221915	Blue	24						24	120	31	50	38	0.2945	8.8	14.8	BOX	Solid				
			26-31	6	Polera	PO 2004-135	9221916	Blue		24					24	144	31	50	38	0.3534	10.56	17.76	BOX	Solid				
			32-34	3	Polera	PO 2004-135	9221917	Blue			24				24	72	31	50	38	0.1767	5.28	8.88	BOX	Solid				
			35-39	5	Polera	PO 2004-135	9221918	Blue				24			24	120	31	50	38	0.2945	8.8	14.8	BOX	Solid				
			40-50	10	Polera	PO 2004-135	9221915	Black	24						24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			51-60	10	Polera	PO 2004-135	9221916	Black		24					24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			61-70	10	Polera	PO 2004-135	9221917	Black			24				24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			71-80	10	Polera	PO 2004-135	9221918	Black				24			24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			81-90	10	Polera	PO 2004-135	9221915	White	24						24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			91-100	10	Polera	PO 2004-135	9221916	White		24					24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			101-110	10	Polera	PO 2004-135	9221917	White			24				24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			111-120	10	Polera	PO 2004-135	9221918	White				24			24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			121-130	10	Polera	PO 2004-135	9221915	Brown	24						24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			131-140	10	Polera	PO 2004-135	9221916	Brown		24					24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			141-150	10	Polera	PO 2004-135	9221917	Brown			24				24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
			151-160	10	Polera	PO 2004-135	9221918	Brown				24			24	240	31	50	38	0.589	17.6	29.6	BOX	Solid				
Total				159													3,816				9.4	59.8	100.6					
SUMMARY																												
					STYLE	COLOR	S	M	L	XL	XXL																	
					PO 2004-135	Grey	96	144	96	144																		
						Blue	120	144	72	120																		
						Black	240	240	240	240																		
						White	240	240	240	240																		
						Brown	240	240	240	240																		

CHART N°7: CERTIFICATES**EXAMPLE OF CERTIFICATE FORM F (FOR CHILE)****Procedure**

Vendors must be delivered a draft and original of the Certificate of Form F to the corresponding Ripley's forwarder. Ripley's custom broker will revise and validate the draft and original, giving back to the forwarder. The forwarder will return the validated draft and original to Vendors. Vendors will issue the original form F and deliver to the forwarder. Forwarder will deliver the FCR to the Vendors.

Vendors must be in mind the following to fill in the FORM F.

Box 1: Exporter's name, address, country

The one who presents the documentation to the China customs. Could be the factory or the company who has the export license in China. Specify both province and country in the address. E.g. Guangdong, China

Box 2: Producer name and address, country

- If producer is exporter, showed exporter's name in box 2 and box 6
- If producer is different with the exporter, fill in the producer name and address in both box 2 and box 6
- Box 2: CANNOT be BLANK

Box 3: Consignee's name, address, country

- Comercial Eccsa S.A.
- Huerfanos 1052 4 Piso Interior
- Santiago Chile

Box 4: Means of transport and route (as far as known)

- ETD, Vessel, POL and POD, using booking information. IF YOU DON'T KNOW, LEAVE IT BLANK.
- If the Cargo will be loaded in Hong Kong or Macau, a transshipment certificate issued by vendor or Logistics Company is needed (find an example below).

Box 5: For official Use only**Box 6: Remarks**

- Must be completed with the same content of Box 2.
Box 6 CANNOT be BLANK

Box 7: Item number

- 1, 2, 3, etc... depending the number of items (maximum items to be shown is 20, if more please add an annex sheet 2, to the form F)

Box 8: Marks and numbers on packages

- Marks and numbers on the cartons (Shipping Marks information). Same information of the Commercial Invoice delivered to our forwarder and to your bank.

Box 9: Number and kind of packages, description of goods

- Total cartons per garment description.
- PI + PO number + L/C number.

Box 10: HS code (Six digit codes)

- HS code

Box 11: Origin Criterion

- On the basis of which the exporter claims that his goods qualify for preferential tariff treatment, in the manner shown in the following table:

The origin criteria on the basis of which the exporter claims that his goods qualify for preferential tariff treatment	Insert in Box 11
Goods wholly obtained	P
General rule as $\geq 40\%$ regional value content	RVC
Products specific rules	PSR

Box 12: Gross Weight and quantity

- Quantity (pcs, pairs or set) or gross weight per garment description according to Box# 9

Box 13: Number, date of invoice and invoiced value.

- If Operator (Beneficiary of the L/C) is in China;
Date, amount and Invoice number must be the same as the Commercial Invoice delivered to our forwarder and to your bank.
- If Operator (Beneficiary of the L/C) is out of China (3rd country trader); Date and Amount of the Invoice shown in Box 13 could be the same, but the Invoice number **MUST be DIFFERENT** to the Commercial Invoice delivered to our forwarder and to your bank.

Box 14: Declaration by the Exporter

- Export Country: China.
- Importing Country: Chile.
- Signature: Name shown on stamp must be same as exporter.

Box 15: Certification

The Box must be completed, signed, dated and stamped by the authorized person of the certifying authority. The telephone number, fax and address of the certifying authority shall be given.

If operator (Beneficiary of the L/C) is in China;

Certificate of Origin

“ ORIGINAL ”

Operator in China

<p>1. Exporter's name, address, country:</p> <p style="text-align: center;">EXPORTER'S NAME, ADDRESS AND COUNTRY</p>		<p>Certificate No.:</p> <p style="text-align: center;">CERTIFICATE OF ORIGIN</p> <p style="text-align: center;">Form F for China-Chile FTA</p> <p>Issued in: <u>CHILE</u></p> <p style="text-align: right;">(see Instruction overleaf)</p>				
<p>2. Produce's name and address, if known:</p> <p style="text-align: center;">PRODUCER'S NAME, ADDRESS AND COUNTRY</p>		<p>5. For Official Use Only</p> <p><input type="checkbox"/> Preferential Tariff Treatment Given Under _____</p> <p><input type="checkbox"/> Preferential Treatment Not Given (Please state reasons): _____</p> <p style="text-align: center;">_____ Signature of Authorized Signatory of the Importing Country</p>				
<p>3. Consigner's name, address, country:</p> <p style="text-align: center;">COMERCIAL ECCSA S.A. HUERFANOS 1052 4 PISO INTERIOR SANTIAGO, CHILE</p>						
<p>4. Means of transport and route (as far as known)</p> <p>Departure Date: _____</p> <p>Vessel /Flight/Train/Vehicle No.: _____</p> <p>Port of loading: _____</p> <p>Port of discharge: _____</p>		<p>6. Remarks:</p> <p style="text-align: center;">PRODUCER'S NAME, ADDRESS AND COUNTRY</p>				
<p>7. Item number (Max. 20)</p>	<p>8. Marks and numbers on packages</p>	<p>9. Number and kind of packages; description of goods</p>	<p>10. HS code (Six digit code)</p>	<p>11. Origin criterion</p> <p style="text-align: center;">P RVC (40% o +) PSR</p>	<p>12. Gross weight, quantity (Quantity Unit) or other measures (Liters, m³, etc.)</p>	<p>13. Number, date of invoice and invoiced value</p>
<p>14. Declaration by the exporter</p> <p>The undersigned hereby declares that the above details and statement are correct, that all the goods were produced in</p> <p style="text-align: center;"><u>CHILE</u></p> <p style="text-align: center;">(Country)</p> <p>and that they comply with the origin requirements specified in the FTA for the goods exported to</p> <p style="text-align: center;"><u>CHINA</u></p> <p style="text-align: center;">(Importation country)</p> <p style="text-align: center;">SAME OR PREVIOUS ISSUE DATE</p> <p>Place and date, signature of authorized signatory</p>		<p>15. Certification</p> <p>It is hereby certified, on the basis of control carried out, that the declaration of the exporter is correct.</p> <p>Place and date, signature and stamp of certifying authority</p> <p>_____ Certifying authority</p> <p>Tel: _____ Fax: _____</p> <p>Address: _____ ISSUE DATE</p>				

MAX 20 ITEMS

MANDATORY, SAME INFORMATION OF THE COMMERCIAL INVOICE

If operator (Beneficiary of the L/C) is out of China (3rd Country Trader)of China (3rd country trader)

Certificate of Origin **Operator out of China**

"ORIGINAL"

<p>1. Exporter's name, address, country:</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center;"> <p>EXPORTER'S NAME, ADDRESS AND COUNTRY</p> </div> <p>2. Producer's name and address, if known:</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center;"> <p>PRODUCER'S NAME, ADDRESS AND COUNTRY</p> </div> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center;"> <p>COMERCIAL ECCSA S.A. HUERFANOS 1052 4 PISO INTERIOR SANTIAGO, CHILE</p> </div> <p>4. Means of transport and route (as far as known)</p> <p>Departure Date: _____</p> <p>Vessel /Flight/Train/Vehicle No.: _____</p> <p>Port of loading: _____</p> <p>Port of discharge: _____</p>	<p>Certificate No.: _____</p> <p style="text-align: center;">CERTIFICATE OF ORIGIN</p> <p style="text-align: center;">Form F for China-Chile FTA</p> <p>Issued in: _____ CHILE _____</p> <p style="text-align: right;"><small>(see Instruction overleaf)</small></p> <p>5. For Official Use Only</p> <p><input type="checkbox"/> Preferential Tariff Treatment Given Under _____</p> <p><input type="checkbox"/> Preferential Treatment NOT Given (Please state reasons): _____</p> <p style="text-align: center;">Signature of Authorized Signatory of the Issuing Country: _____</p> <p>6. Remarks:</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center;"> <p>PRODUCER'S NAME, ADDRESS AND COUNTRY</p> </div>					
<p>7. Item number (Plac. 26)</p>	<p>8. Marks and numbers on packages</p>	<p>9. Number and kind of packages; description of goods</p>	<p>10. HS code (Plac. 25/26)</p>	<p>11. Origin criteria</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center;"> <p>P RVC (40% 0 +) PSR</p> </div>	<p>12. Gross weight, quantity (Quantity Unit) or other measures (Wt, no., etc.)</p>	<p>13. Number, date of invoice and invoiced value</p>
<p>14. Declaration by the exporter</p> <p>The undersigned hereby declares that the above details and statements are correct, that all the goods were produced in</p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><small>(Country)</small></p> <p>and that they comply with the origin requirements specified in the FTA for the goods exported to</p> <p style="text-align: center;">_____</p> <p style="text-align: center;"><small>(Beneficiary country)</small></p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center; margin-top: 10px;"> <p>SAME OR PREVIOUS ISSUE DATE</p> </div> <p>Place and date, signature of authorized signatory: _____</p>			<p>15. Certification</p> <p>It is hereby certified, on the basis of control carried out, that the declaration</p> <p>Place and date, signature and stamp of certifying authority: _____</p> <p>Certifying authority: _____</p> <p>Tel: _____ Fax: _____</p> <p>Address: _____</p> <div style="border: 1px solid black; padding: 5px; background-color: #ffffcc; text-align: center; margin-top: 10px;"> <p>ISSUE DATE</p> </div>			

MAX 20 ITEMS

MANDATORY, INVOICE NUMBER OF THE EXPORTER, MUST BE DIFFERENT TO THE COMMERCIAL INVOICE OF THE BENEFICIARY. DATE AND AMOUNT COULD BE THE SAME

ORIGIN CERTIFICATE FTA (FOR PERU)

Please see Specific Instructions for Certificate of Origin by product.

The Origin Certificate must have all the following information:

Box 1:

(Exporter Information)
State the full legal name
Complete Address (Included the country)
Phone number
Fax number or E-mail.

Box 2 :

(Producer Information)
State the full legal name
Complete Address (Included the country)
Phone number
Fax number or E-mail.

Box 3 :

(Consignee Information)
State the full legal name Tiendas por Departamento Ripley S.A.
Address Las Begonias 545 Piso 10
 San Isidro
 Lima - Peru
Phone number 511-6105100
Mail ripleylgcs1@ripley.com.pe

Box 4:

(Transport information)
Departure Date (ETD)
Vessel/Flight/Train/Vehicle No (Vessel Name + Voyage)
Port of loading (Port Name)
Port of discharge.

Box 5:

(Remarks)
Producer (Full name, address and phone)
Non party operator (Beneficiary full name, address and phone)

Box 6:

(Item number)
Include the number of invoice's items. (Should not exceed 20 item) (The order is the same of the invoice)

Box 7:

(Number and kind of packages; description of goods)
Include invoice style names (same invoice)

Net Weight and Gross Weight

Box 8:

For each good described in Box 7, identify the **HS** tariff classification to six digits.

Box 9:

(Origin criterion)

Include the origin criterion basis in your goods qualify for preferential tariff treatment WO - WP OR PSR.

Box 10:

Gross weight, quantity (Quantity Unit) or other measure (liters, m³, etc)

Include the weight and # of pieces for each invoiced style.

Box 11:

(Number and date of invoice)

Box 12:

(Invoice value)

Box 13:

The field must be completed, signed and dated by the exporter. Insert the place, date of signature.

Box 14:

(Certification)

Place and date, signature and stamp of authorized body

ORIGIN CERTIFICATE (FOR COLOMBIA) – NOT NECESSARY
Example of Certificate of Transshipment

NAME OF LOGISTICS COMPANY	
<u>CERTIFICATE OF TRANSPORTATION FROM FUJIAN CHINA TO HONG KONG</u>	
Export Full Name & Address	
Manufacturer Full Name & Address	
Consignee Full Name & Address	COMERCIAL ECCSA SA HUERFANOS 1052 4 PISO INTERIOR SANTIAGO CHILE
Date of Departure From Fujian China	NOV 24, 2007
Date of Arrival to Hong Kong	NOV 24, 2007
Certificate of Origin or Commercial Invoice N°	ZC2737F/07/0032 2007/5796 NOV.24, 2007
Bill of Lading	6910667641
Number of Cartons	NINETY THREE (93) CTNS ONLY
Number of Pieces	3397 PCS
Description of Goods	MENS GARMENTS
Mean of Transport	FROM FUJIAN CHINA TO HONG KONG BY TRUCK THEN TRANSHIPPED TO SAN ANTONIO, CHILE BY SEA
Date issued: NOV 22, 2007	

PHYTOSANITARY/VETERINARY CERTIFICATE (FOR CHILE, PERU AND COLOMBIA)

中华人民共和国出入境检验检疫
ENTRY-EXIT INSPECTION AND QUARANTINE
OF THE PEOPLE'S REPUBLIC OF CHINA

ORIGINAL
 共 1 页第 1 页 Page 1 of 1

兽医 (卫生) 证书 编号 No.: 331100208034303
VETERINARY (HEALTH) CERTIFICATE

发货人名称及地址
 Name and Address of Consignor _____

收货人名称及地址
 Name and Address of Consignee _____

品名
 Description of Goods ARTICLES FOR BED

报检重量
 Weight Declared 427.8KG 产地 HANGZHOU

包装种类及数量
 Number and Type of Packages 476-CTNS

集装箱号
 Container No. _____

封封号
 Seal No. _____


加工厂名称、地址及编号 (如果适用)
 Name, Address and approval No. of the approved Establishment (if applicable) _____


启运地
 Place of Despatch SHANGHAI PORT 到达国家及地点 CHILE

运输工具
 Means of Conveyance BY VESSEL 发货日期 4 JUN 2008

I, THE UNDERSIGNED OFFICIAL VETERINARIAN, CERTIFY THAT
 THE FILLING MATERIAL OF THE ABOVE-MENTIONED COMMODITY ORIGINATED FROM NON-EPIZOOTIC AREA AND HAD BEEN WASHED WITH DETERGENT, RINSED FOR ABOUT AN HOUR AND DRIED WITH STEAM IN A HIGH TEMPERATURE DRIER OF 120 DEGREES CENTIGRADE FOR 30 MINUTES.

REMARKS: LAC NO: K751855

 发证地点 Place of Issue HANGZHOU 发证日期 Date of Issue 4 JUN 2008

官方兽医 Official Veterinarian TONG LANYING 签名 Signature 

中华人民共和国出入境检验检疫局
 Entry-Exit Inspection and Quarantine Authority of the P. R. of China

B 0343920

[G-1(2006.1.1)]

TOLUENE AND BIOAVAILABILITY CERTIFICATE (ONLY FOR CHILE STORES)

CERTIFICATE OF COMPLIANCE – CHILEAN TOY SAFETY REGULATION

BIOAVAILABILITY & TOLUENE

Date:

Invoice number:
L/C number :
Ref: *(PO)*

To whom it may concern,

We declare that the toys sold to COMERCIAL ECCSA S.A. or its subsidiaries fulfill with the Chilean regulation as regards toluene and that under no circumstance the toluene traces those products may have do not exceed 170 ppm of toluene based on the head space method. Also complies with the Chilean regulation as regards to decree 114/2005 article 16 migration of certain elements based on laboratory tests.

Product description:

(The description should be the same that the commercial invoice and the tests)


Company name:

Company address:


(Signature and stamp of vendor)

VENDOR NAME & ADDRESS

FUMIGATION CERTIFICATE (FOR CHILE, PERU AND COLOMBIA)

 <p>中华人民共和国出入境检验检疫 ENTRY-EXIT INSPECTION AND QUARANTINE OF THE PEOPLE'S REPUBLIC OF CHINA</p> <p>熏蒸 / 消毒证书 编号 No. 330200207087485 FUMIGATION/DISINFECTION CERTIFICATE</p>		<p>正本 ORIGINAL</p>
<p>发货人名称及地址 Name and Address of Consignor JINHUA RIPU ELECTRIC SCOOTERS CO.,LTD</p> <p>收货人名称及地址 Name and Address of Consignee COMERCIAL ECCSA S.A. HUERFANOS 1052,INTERIOR GALERIA,4° PISO,SANTIAGO,CHILE</p> <p>品名 SUPREME PILATES 产地 Description of Goods MACHINE Place of Origin JINHUA ZHEJIANG</p>		
报检数量 Quantity Declared -1552-PCS/-1552-CTNS	标记及号码 Mark & No. SEE DETAILS AS BELOW	
启运地 Place of Despatch NINGBO CHINA		
到达口岸 Port of Destination VALPAIRSO, CHILE		
运输工具 Means of Conveyance BY SEA		
<p>FUMIGATION TREATMENT DATE: SEP.18-19 2007 TREATMENT: FUMIGATION</p> <p>DURATION & TEMPERATURE: 24 HRS 23 °C</p> <p>CHEMICAL & CONCENTRATION: CH3Br 48 G/M3.</p>		
<p>REMARKS: CONTAINER NO: SUDU6600104 SUDU6604364 SUDU6602344 SUDU6601414</p> <p>DEGASSED</p>		
<p>MARK & NO.: GRC ITEM NO.: UP.0034X PO NO: 10063296 DESCRIPTION: SUPREME PILATES UNIT WITH SHIPPER QTY: 1 PIECE FACTORY NAME: INNOVAGE, INC. PRODUCTION DATE: DIMENSION AND WEIGHT MADE IN CHINA</p>		
<p>印章 Official Stamp</p>		<p>签发地点 Place of Issue JINHUA 2007</p> <p>授权签字人 Authorized Officer WU SHENGLI 签</p>
<p>中华人民共和国出入境检验检疫机关及其官员或代表不承担签发本证书的任何财政责任。No financial liability with respect to this certificate shall attach to the entry-exit inspection and quarantine authorities of the P. R. of China or to any of its officers or representatives.</p>		
<p>B 1245067</p>		<p>[e 7-1(2000. 1. 1)]</p>

MATERIAL SAFETY DATA SHEET (MSDS) (ONLY FOR CHILE STORES)

Material Safety Data Sheet	 symrise <small>creating brands. supporting brands.</small>
183961 CANDIED VIOLETS EDT @ 7%	
Version 1	Revision Date 03/29/2006
Print Date 04/28/2006	

1.- PRODUCT AND COMPANY IDENTIFICATION

Product name	7%
Product code	183961
Company	Symrise, Inc. 300 North Street Teterboro, NJ 07608
For information call	800-422-1559 or evenings, call: 973-256-2930
Emergency Phone Number	Chemtrec 1-800-424-9300 or 1-703-527-3887

The emergency contact should only be used in the event of chemical emergencies involving a spill, leak, fire exposure or accident involving chemicals.

2.- HAZARDS IDENTIFICATION

The following evaluation is in compliance with 29 CFR 1910.1200.

This evaluation relates to individual ingredients in this product which are required for consideration. The induced or observed effect results are for single concentrated materials under experimental or prolonged exposure.

We consider the identity of the ingredient(s) to be a trade secret.

Emergency Overview

This product is	liquid pink
Odour	characteristic
Flash point	64 °F / 18 °C
Flammability (DOT173)	Flammable Liquid
Flammability (OSHA)	Flammable Liquid
OSHA PHYSICAL HAZARD (OTHER):	None.

Acute Health Hazard

Eyes	Moderate eye irritant
Skin	Moderate skin irritant
Inhalation	Moderate Inhalation Irritant
LD50 Oral	Not Toxic
LD50 Dermal	Not Toxic
LC50 Inhalation	Not Toxic

Chronic Health Hazard:

This mixture has not been found to contain materials that are considered to be carcinogenic per NTP.
 This mixture has not been found to contain materials that are considered to be carcinogenic per IARC.
 This mixture has not been found to contain materials that are considered to be carcinogenic per OSHA.

RIPLEY VENDOR COMPLIANCE

Skin	: Based on Human Evidence Target Organs: various Symptoms of Overexposure: Severe Ill Effects
Ingestion	: Based on Human Evidence Target Organs: Reproductive System, Central nervous system, Liver, Kidney, various Symptoms of Overexposure: Reproductive Effects, Neurological disorders, Liver disorders, Kidney disorders, Severe Ill Effects
Ingestion	: Based on Animal Evidence Target Organs: Central nervous system, Gastrointestinal tract Symptoms of Overexposure: Neurological disorders, gastrointestinal disturbance
Inhalation	: Based on Human Evidence Target Organs: various Symptoms of Overexposure: Anesthetic Effects
Inhalation	: Based on Animal Evidence Target Organs: various Symptoms of Overexposure: Anesthetic Effects

3.- COMPOSITION/INFORMATION ON INGREDIENTS

Product Type	: Mixture of Fragrance Materials.
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4.- FIRST AID MEASURES

Emergency and First Aid Procedures:

Eye contact	: Irrigate thoroughly with plenty of water until discomfort is relieved. Consult a physician for proper medical care.
Skin contact	: Take off all contaminated clothing immediately. Wash off immediately with soap and plenty of water. If symptoms persist, call a physician.
Inhalation	: If signs of dizziness and/or nausea occur, then remove the person immediately to fresh outside air.
Ingestion	: If accidentally swallowed obtain immediate medical attention.

5.- FIRE-FIGHTING MEASURES

Flash point	: 64 °F / 18 °C
HMIS Rating	: Health: 2 Flammability: 3 Reactivity: 0 0 = Insignificant 1 = Slight 2 = Moderate 3 = Serious 4 = Severe
NFPA Classification	: Class 1B
Flammability (OSHA)	: Flammable Liquid
Suitable extinguishing media	: dry chemical carbon dioxide (CO ₂)
Unsuitable media	: Water may be ineffective.
Special protective equipment and precautions for fire-fighters	: Follow NFPA Chapter 30 Fire Prevention Methods.
Specific hazards arising from the chemical	: None.

6.- ACCIDENTAL RELEASE MEASURES

This product is	: liquid - pink
Odour	: characteristic
Methods for cleaning up	: Cover with an inert absorbent material and remove to a disposal container. Mop up and then wash with soapy water.
Disposal Considerations	: Dispose of in accordance with local regulations. Observe local, state and federal regulations. Incineration is the most recommended disposal method.

Based on the UN Number Classification, any spill or leak or fire control procedure should follow the emergency response guidebook (ERG) Guideline Number 128.

7.- HANDLING AND STORAGE

Use only in well-ventilated areas. Handle in accordance with good industrial hygiene and safety practice. For industrial use only. Keep containers tightly closed in a dry, cool and well-ventilated place. Keep away from heat and flame.

Flammability (OSHA)	: Flammable Liquid
OSHA PHYSICAL HAZARD (OTHER):	: None.

8.- EXPOSURE CONTROLS / PERSONAL PROTECTION

Exposure Guidelines

Although this trade secret mixture has not been tested for its exposure risks and no PEL/TWA/TLV has been developed, it contains ingredients which when present, have the following values for PEL/TWA/TLV.

Type	Value
PEL	1,000 ppm 1,900 mg/m3
TWA	1,000 ppm 1,900 mg/m3
REL	1,000 ppm 1,900 mg/m3
TWA	1,000 ppm

We recommend maximum achievable PEL/TWA/TLV by means of appropriate engineering controls. PPE as required must be provided to workers for protection.

Respiratory protection	: Respirator with filter for organic vapour
Ventilation protection	: Ensure adequate ventilation.
Eye protection	: Chemical resistant goggles must be worn.
Hand protection	: Wear suitable gloves.

9.- PHYSICAL AND CHEMICAL PROPERTIES

Form	: liquid
Color	: pink
Odour	: characteristic
Flash point	: 64 °F / 18 °C

10.- STABILITY AND REACTIVITY

Chemical Stability	: Stable
Possibility of Hazardous reactions	: Will Not Occur
Conditions to avoid	: None.
Materials to avoid	: None.
Hazardous decomposition products	: None.

11.- TOXICOLOGICAL INFORMATION

Acute oral toxicity	: Please refer to section 2 for toxicological information.
Acute dermal toxicity	: Please refer to section 2 for toxicological information.
Acute inhalation toxicity	: Please refer to section 2 for toxicological information.

12.- ECOLOGICAL INFORMATION

There is currently no ecological information available at this time.

13.- DISPOSAL CONSIDERATIONS

Dispose of in accordance with local regulations. Observe, local, state and federal regulations. Incineration is the most recommended disposal method.

14.- TRANSPORT INFORMATION

49CFR Road

UN-No	: 1266
Description of the goods	: "Perfumery products
Class	: 3
Packaging group	: II

IMDG

UN Number	: 1266
Description of the goods	: UN 1266 PERFUMERY PRODUCTS ,3,PGII,IMDG
Class	: 3
Packaging group	: II
ADR/RID-Labels	: 3
EmS Number 1	: F-E
EmS Number 2	: S-D

IATA-DGR

UN Number	: 1266
Description of the goods	: Perfumery products
Class	: 3
Packaging group	: II
Cargo \ Packing Instruction Qty / Pkg.	: 307 60.00 L
Passenger\Packing Instruction Qty / Pkg.	: 305 5.00 L

15.- REGULATORY INFORMATION

Toxic Substances Control Act (TSCA) Inventory Status

All components of this trade secret mixture are on TSCA Inventory.
This product does not contain any TSCA export notifiable ingredients.

SARA Title III Section 313

This product contains no chemicals subject to the reporting requirements of section 313 of SARA.
--

US. EPA CERCLA Hazardous Substances (40 CFR 302)

In accordance with SARA CERCLA 302.4 Regulations, if a release occurs in a quantity equal to or exceeding the reportable quantity, notification must be immediately made to the National Response Center at 800-424-8802. A release is considered any spilling, leaking, pumping, pouring, emitting, emptying, discharging, escaping, dumping or disposing into the environment.

CERCLA Reportable Quantity	: 134 lbs
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California Prop. 65

This product does not contain any chemicals known to State of California to cause cancer, birth defects or any other harm.
--

16.- OTHER INFORMATION

Further information

These safety guidelines are based on information obtained from reliable sources. Prudent use and handling as part of good manufacturing practices is advised. Employees must be trained to handle material safely and wear recommended P.P.E.

This new MSDS was created to conform with OSHA hazard communication standard 29CFR 1910.1200. Please discard previous form.

This MSDS was prepared by the Regulatory Affairs Department.

CHART N°8: MASTER PACK AND HANDLING TYPE INSTRUCTIONS (FOR CHILE, PERU AND COLOMBIA)

You can download the instructions file directly from our B2B website <http://b2b.ripley.cl/#> by clicking the Ripley Chile section.

CHART N° 9: BOX SIZE AND REQUIREMENTS (FOR CHILE AND COLOMBIA)

- Box quality ; type of cardboard to use is 200 ECT, without any exception.
- Do not use any straps to affirm the boxes.
- Weight: minimum and maximum weight of the boxes: 2.5 and 20 kg, respectively.

➤ **Box size for garments to be stored in boxes = Handling Type BOX**

Length		Width		Height	
Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
15	50	15	56	15	40

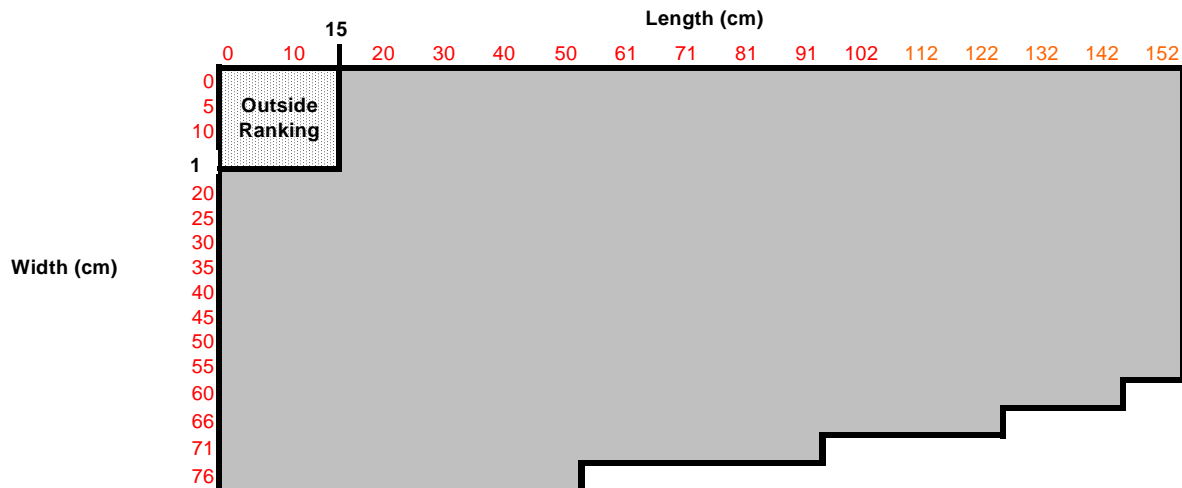
➤ **Box size for garments to be stored hanged = Handling Type FLAT PACK WITH HANGER OR GARMENT WITH HANGER**

Box can not exceed the measurements of the following Matrix:

Example

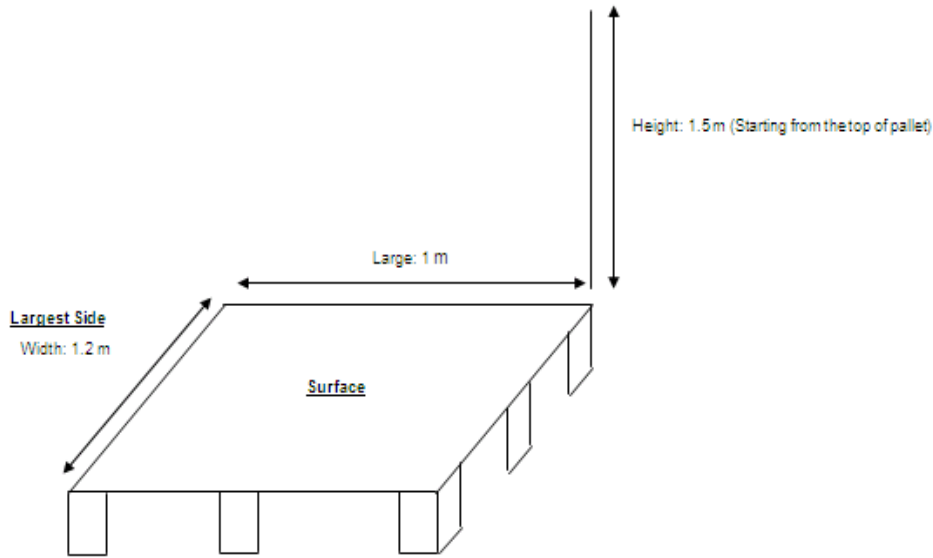
If the length of your box is 152 cm, width can not exceed 55 cm

If the length of your box is 61 cm, width can not exceed 71 cm



The ranges for Height are: Minimum: 15 cm & Maximum: 60 cm

CHART N° 10: BOX SIZE AND REQUIREMENTS (ONLY FOR PERU)



Minimum	cm
Large	33
Width	15
Height	30

Maximum	cm
Large	50
Width	56
Height	37

Type of Boxes (Cm)

Type 1	
Boxes in the largest side	2
Boxes in the total surface	4
Boxes to pile up	4
Total Boxes	16
Large	49
Width	59
Height	37

Type 2	
Boxes in the largest side	3
Boxes in the total surface	6
Boxes to pile up	4
Total Boxes	24
Large	33
Width	59
Height	37

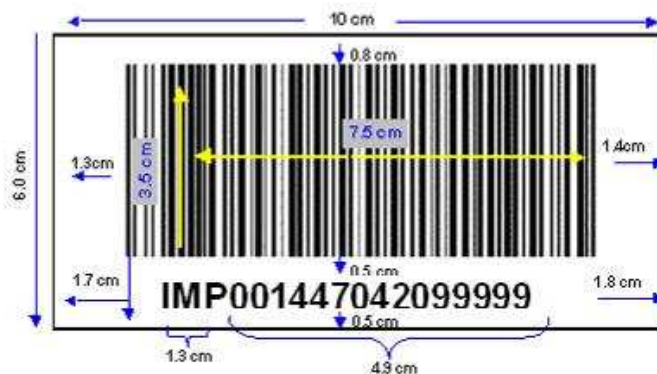
Type 3	
Boxes in the largest side	3
Boxes in the total surface	9
Boxes to pile up	4
Total Boxes	36
Large	33
Width	40
Height	37

Type 4	
Boxes in the largest side	3
Boxes in the total surface	9
Boxes to pile up	5
Total Boxes	45
Large	33
Width	40
Height	30

CHART N° 11: LPN LABEL (ONLY FOR PERU STORES)

The LPN label has a bar-code (EAN-128 symbology) and printed information (human readable) on it. This information is explained below.

The Layout - LPN Barcode



Human Readable Information.



LPN label: bar-code number and human readable information

Bar-code explanation:
 Prefix IMP
 Purchase Order Number 001447042 (for example)
 Separation Number 0 (CERO)
 Correlative Number 99999 (number of the box)

Example: Bar Code Number



Human Readable Information

The human readable information or printed information on LPN label shows the following:

- Department

- Style
- Purchase Order
- Material Handling (It's mandatory only for garments)
- Color (It's mandatory only for garments)
- Size (It's mandatory only for garments)
- SKU
- Units

Example: Human Readable Information.

Dept:	D314		
Style:	M931/07		
Purchase Order	001447042		
Material handling	RTW		
Color	Size	Sku	Units
NAVY	S	2073304	18

How to Apply the LPN:

Each carton will have an LPN label associated with the Purchase Order and the carton contents such as: Department, Style, Color, Size, Material Handling, SKU and units.

For example purposes only:

Let's suppose that we have garments of the Department 121. The purchase order number associated is 1447042, Style is M931/07, whose color is NAVY, S Size, Material handling is RTW, 21 units and the SKU is 2073304. So the layout of the label for these boxes is defined by the figure N°1:



Figure 1

CHART N° 12 : LOGISTIC OPERATORS DIRECTORY (FOR CHILE AND COLOMBIA)

Expeditors Contact List:

Belgica	Amberes	Bavo Moons	32 3 546 73 74	32 2 752 27 07	bavo.moons@expeditors.com
China	Dalian	Bella Yang	86-411-39851888-822 /39851822	86-411-39851818	Bella.Yang@expeditors.com
	Fuzhou	Ice Yuan	86-591-87542995	86-591-88012863,88012980	
	Guangzhou	Summer Zhang	(86) 20 8732 5114	(86) 20 8732 0531	summer.zhang@expeditors.com
	Nanjing	Joe Pei	(86-25)83206510-8211	(86-25)83206870	joe.pei@expeditors.com
	Ningbo	Eva Song	86 574 8389 5166	86 574 8733 6578	eva.song@expeditors.com
	Qingdao	Michael Yang	86-532-85755017 ext.2303	86-532-85755026	Michael.Yang@expeditors.com
	Shanghai	Roy Gu	86-21-52574698*1539	86-21-33720242/33720243	roy.gu@expeditors.com
	Shenzhen	Amy Sun	(86) 755 25833952	(86) 755 25881069	amy.sun@expeditors.com
		Irene Zhang	(86) 755-2583 8291	(86) 755-2583 3192	irene.zhang@expeditors.com
		Tianjin	Rita Li	(86) 22 8386 7000 ext.352	86 22 83867015/7001
	Xiamen	May Wang	0592-8125682	0592-2261896	may.wang@expeditors.com
Dinamarca	Billund	Gert Mikkelsen	45-87-932393	45-87-932399	gertm@seatainers.dk
Egypto	Cairo	Eman Abd Elsalam	(202) 46650-998 ext.:211	(202) 46650-985	Eman.Abdelsalam@Expeditors.com
España	Alicante	Paula Sa	0034 965117299	0034 965117281	paula.sa@expeditors.com
Hong Kong	Hong Kong	Kitty Chin (Ms)	(852) 2190-5204	(852) 2750 7780	kitty.chin@expeditors.com
		Ryan Lee	(852) 2190 5264	(852) 2752 9343	ryan.lee@expeditors.com

Kuehne + Nagel Contact List:

The Origin KN Contact list is published in the attached web page for Ripley’s Vendors.

<http://www.kuehne-nagel.com/extranet/index.php?id=3327>

CHART No 13.- LOGISTIC OPERATORS DIRECTORY (ONLY FOR PERU)



Expeditors Contact List:

Expeditors OM Operations Contact List					
Country	Expeditors office	Contact Name	Responsibility	Email Address	Landline#
China	Dalian	Lira Li	Coordinator, Customer Service	lyra.li@expeditors.com	86-411-39851825
	Qingdao	Michael Yang	Operation	Michael.yang@expeditors.com	86-532-85755017-2303
		Ann Sun	Documentation	Ann.sun@expeditors.com	86-532-85755017-2117
		Jessica Liu (Back up)	Documentation	Jessica.l@expeditors.com	86-532-85755017-221
Tianjin	Rita Li	Operation	rita.li@expeditors.com	(86) 22 8386 7000 ext.352	
Bangladesh	Chittagong	Harun Rashid	Operation	harun.rashid@expeditors.com	+88-01713198571
Filipinas	Cebu / Manila	Ana Liza Dandan - Valentin	Operation	analiza.valentin@expeditors.com	(632) 858 3803
Indonesia	Jakarta / Semarang	Yosy D. Agnes	Operation	yosy.agnes@expeditors.com	(6221) 6632252, ext 126
Korea	Busan / Pusan	Irin Ko	Operation	irin.ko@expeditors.com	82-2-3475-5808
		Eric Seo	(back up) Operation	erica.seo@expeditors.com	82-2-3475-5833
Malasia	Pasir Gudang	Eva Huei Chin Yap	Operation	eva.yap@expeditors.com	607-3334155
		Lee Ser Yong	Operation	seryong.lee@expeditors.com	607-3334155
	Penang	Pauline Oon	Operation	pauline.oon@expeditors.com	604-6329442
Singapore	Singapore	Chong Sze King	Operation	szeking.chong@expeditors.com	65 6510 7900
Taiwan	Taipei	Katy Chen	Operation	katy.chen@expeditors.com	886-2-27132145 ext# 55934
Turquia	Izmir	Levent Bastan	Operation	levent.bastan@expeditors.com	90 232 4898228

CHART N° 14: RIPLEY VST TAG SUPPLIER



QUOTATION SHEET FOR RIPLEY VST TAG

SKU / Item no.	Description	Price per piece (Ex-work Factory)	Picture
RIP-VST-01 (New and Harder Plastic material) With 0.5 mm thickness metal Plate 16mm grooved Plastic Pin Plastic Tag + Plastic Pin (16 mm)	Dimensions for VST Tag : 54.00 X 30.00 X 18.50 mm Frequency : 58KHz Color : Grey Weight: 7g / pcs <u>Packing details for Tag:</u> - 1,000pcs / ctn - 8 Kgs / ctn * 46 cm X 35 cm X 19.5 cm - Carton size is subjected to change according to our factory arrangement.	USD 0.06/pcs RMB0.48/pcs (w/o VAT) RMB0.54/pcs(with 17% VAT) * T/T Payment in advance to our Banking Account in China or HK. USD50 bank charge will be added for TT transfer outside HK. * Exchange rate 1US\$ = HK\$7.8 * Subjected to change according to the economic situation. *Lead-time: 7-10 days upon Order Confirmation and Payment Received.	Front side: RIP-01 Back side : FTC:RIP-VST-01  

Remark:

The above price is at Ex-work Factory Price, transportation cost and Export Document Fee will be added on top of the Invoice Value

Sales and Customer Service Contacts for Ripley Order:

Sales inquiry : **Fion Ng (HK Contact)**
 Email: fion@fantechk.com
 Tel: + 86 138 0883 4710 / + 852 9637 0590 / + 852 3595 2195 (Office)
 Fax: + 852 3110 3623
 Skype: Fantecltd

Order Placement : **Ice / Tina / Kitty (Shen Zhen Office Contact Person)**
 Email: ice@fantechk.com / sz.sales1@fantechk.com / sz.sales@fantechk.com
 Tel: + 86 755 8249 1137 / + 86 755 8249 0592
 Fax: + 86 755 8249 0946
 Skype: Fantecltd

Unit 808., 8/F. Hong Kong Plaza, 188 Connaught Road West, Sai Ying Pun, Hong Kong
 Tel: 852 3595 2195 Fax: 852 3110 3623 Email: sales@fantechk.com

CHART N° 15: VST LABELING INSTRUCTIONS

- 1) All the products who their cost exceeds USD 5, must include the VST Tag. Information about the supplier and costs you can find it on CHART N° 14.
- 2) The VST TAG cost must be included into the cost of the product.
- 3) The only accepted VST TAG is model RIP-VST-01, any other will be rejected and Ripley will demand the total refund of the cost involved, including:
 - a. VST TAG cost
 - b. Untagging cost
 - c. New tagging cost
 - d. Non-compliance penalty

FOR CHILE AND PERU SHIPMENTS:

For further information please refer to the “VST Tag Manual” (<http://b2b.ripley.cl/>, Ripley B2B page, “Ripley Corp” link), there you will find all the necessary information.

FOR COLOMBIA SHIPMENTS:

Please refer to the “VST Tag Manual” (<http://b2b.ripley.cl/informaciones%20colombia.htm>, Ripley B2B page, “Ripley Colombia” link), there you will find all the necessary information.

CHART N° 16: LABELING INSTRUCTIONS FOR SHOES (ONLY FOR CHILE AND COLOMBIA).

Composition & Import Label:

The law establishes that products exported Chile and Colombia should have a label with the following information:

1. Import information, the label must be having always the following information:
Imported by: The legal company name in Chile/Colombia
2. Country of origin, always must be label in **Spanish**, for **example:**
 - 2.1. “Hecho en China” means “Made in China”
3. Company registration in Colombia, always is the number: NIT
4. National register number for shoes in Colombia
5. Information about the composition: UPPER/LINNING/SOLE/INSOLE must be shown in the label.

Internal Tongue:

Codigo:	
Talla:	
Capellada:	
Forro:	
Suela:	
Plantilla:	

IMPORTADO EN COLOMBIA POR RIPLEY COLOMBIA
 TIENDAS POR DEPARTAMENTO S.A.S
 CALLE 134 N°78-83 SANTA FE,
 BOGOTA CONDINAJAARCA, COLOMBIA
 NIT: 900517323-9
 CODIGO SIC: 900517323
**IMPORTADO EN CHILE POR
 COMERCIAL ECCSA S.A.**
 RUT: 83.382.700-6
 HECHO EN CHINA

Meaning of items: **3 cm**
 Codigo: Ripley SKU code
 Talla: Size
 Forro: Lining
 Suela: Sole
 Plantilla: Insole

ALL information must be in Spanish





The correct values must be defined by the designer and buyer.

MEANING OF TERMS	
ENGLISH	SPANISH
Upper	Capellada
Linning	Forro
Sole	Planta
Insole	Plantilla




The labeling can be printed or embossed on both shoes, it must be visible, securely attached, accessible and in Spanish.

The information must be shown in words for Chile and can be shown as a pictogram(drawing) or words for Colombia. The pictograms and/or wording that must be used are shown on this sheet. Pictograms have to be large enough to be easily understood.

The label in pictogram format

Written Indications	Pictograms
UPPER	
INSOLE	
LINNING	
SOLE	

Composition of the shoes in pictogram format

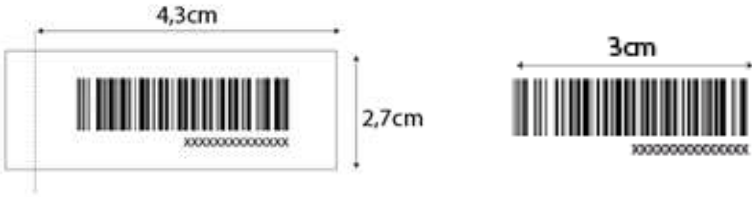
Pictograms	Written Indications	
	SPANISH	ENGLISH
	CUERO	LEATHER
	TEXTIL	TEXTIL
	SIITETICO	SYNTHETIC

Bar Code Label

It is required by Ripley to add Bar code’s Ripley’s Label, Composition Label and Imported Label at all Ripley’s shoes.

Labels Description:

Bar code’s Ripley Label



Location of Labels for Special Cases

Boots/Booties/Shoes

Stitched to inside seam at 4 cm from top edge, please see example:



Sandals with back piece

Stitched to inside seam at 4 cm from top edge, please see example:



Sandals/Shoe without back piece

Inside upper, at inside together with straps, please see example:



CHART No 17 – LABELING INSTRUCTIONS FOR SHOES (ONLY FOR PERU)

- 1. Country of Origin:
 - 1.1. Shoes must come with the country of origin stamped, printed or Sewed inside shoes (left and right), it must be in **Spanish**. Example “HECHO EN CHINA”



- 2. Additional information:

2.1. The other information can be in pictogram and sticker:

The information is:

Always must be show :

Importado por Tiendas por Departamento Ripley S.A }1
Calle Las Begonias 545 Piso 10 }
San Isidro - Lima Perú }
Ruc 20337564373.....3
Hecho en:" Country of Origin" (In Spanish).....2

Pictogram Format [\(See Example of shoes label\)](#)

If one of the components has more than the 80% of the components then the pictogram must show only the diagram of this component, but if any of the components are less than 80% the pictogram must show the diagram of all the components. This information must be indelible (not easy removable).

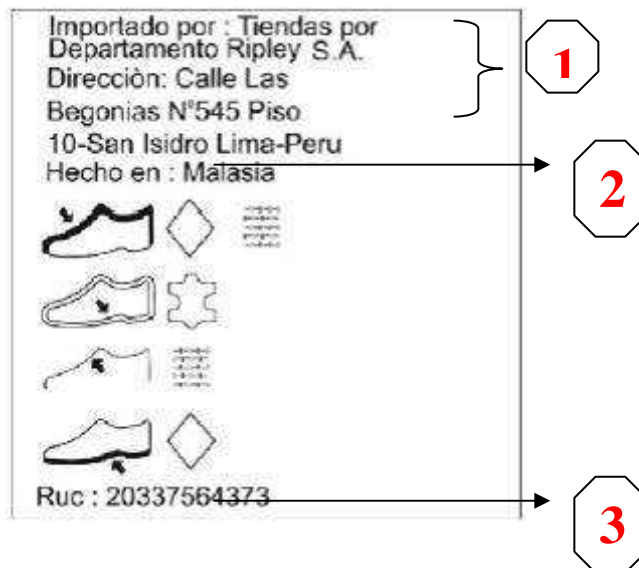
2.- This rule apply for all the components of the shoe
(upper / lining / insole / outsole)

Example:

Upper Part: 85% Synthetic + 15% textile Pictogram must show only diagram of Synthetic

Upper Part:65% Synthetic + 35% textile Pictogram must show diagram of Synthetic + textile

EXAMPLE OF SHOES LABEL (PICTOGRAM FORMAT)



Other Example

Please be careful, this example is an example, the real information must be provide for the supplier:
Origin and composition.




A.- If the composition is equal or less than 80% Upper, the pictogram must be show. Example : Capellada (Upper): Synthetic and Textil



B. - If the composition is over than 80% to the upper. The Pictogram must be show only the Textile
Example: Capellada (Upper): TEXTIL



Pictograms Names:

	SPANISH	ENGLISH
	CUERO	LEATHER
	TEXTIL	TEXTIL
	SINTETICO	SYNTHETIC

Above information show the names of each diagram for making the pictogram label according to the components of the shoes.

CHART No 18: LABELING INSTRUCTIONS FOR SET OF COSMETICS (ONLY FOR CHILE AND COLOMBIA)

Label Instructions for Set of products (Spanish)

Each “Set of products” must be come with a Set of products’ label description. This allows the customer to distinguish each product’s specification that are contained by the Set of products (see example). Moreover, it is needed to consider that each item must come with its own label specification.

Example: Set Bolso Playa must come with these specifications’ labels:



BATH SALTS	
N°LOTE: 100201013	
BODY LOTION	
N°LOTE: 100201011	
BUBBLE BATH	
N°LOTE: 100201012	
FECHA ELABORACION: 020110	
FECHA VENCIMIENTO: 020112	
REGISTRO ISP: 329/00	
IMPORTADO Y DISTRIBUIDO POR	
COMERCIAL ECCSA SA	
HECHO EN CHINA	

RIPLEY	
	
2 000323 561781	
DOBLE BOLSO BROWN	
BR OWN	
D328 PERFUMERIA SEMI-SELECTIVA	
L.502466 OTROS	
32356178	
\$	12.990

Each product inside of the set must have two labels

- **Label #1:** this label must contemplate the following information; Ingredients, Elaboration date, Expiration date, Import and Distribution by Comercial Eccsa S.A., Made in..... and content. (See the example's label)



Note: Label information must be in Spanish.

Label #2: this label must contemplate the following information; Lote number, content, Elaboration date, Expiration date, ISP record, Made in.... (See the example's Label)

Note: Label information must be in Spanish.



CHART N° 19: LABELING INSTRUCTION FOR TOYS AND OFFICE SUPPLIES (ONLY FOR PERU)

According to the Peruvian Customs Laws, We present the IFIL (Instructions to Fill the Import Label), for the following products:

- Toys
- Office supplies

Nowadays, the Peruvian customs laws are very hard and strict about this kind of products and we need your cooperation to make easily the custom clearance. Ripley has the intention to receive the merchandise in their stores in the less time possible, for this reason we would be very grateful if you could read carefully and understand this special instructions.

If the label of this goods (toys and office supplies) don't have the information requested on this document we can face the following problems:

- Goods can't be released from Customs
- Goods can't be storage on our warehouse
- As a result of not being able to release goods from Customs and storage them in our warehouse we can't put it for selling in our stores, and will bring a loss to our company
- Peruvian Customs can fine us and take all our merchandise

We have assigned a CS (Customer Service) for a group of vendors. If you already work with Ripley please check in your previous transactions the contact person to reach.

INFORMATION TO FILL ON THE LABEL

1. Labeling of Toys and Offices Supplies

- According to the law of Toys and Offices Supplies D.S.N°008-2007-SA, the information that must be shown on the label is (All in Spanish):
 - a. Product Name and Made in
 - b. Importer Information: Company name, address and RUC number
 - c. Register Number and Special License from the Importer. This number will be send though us by e-mail
 - d. Instructions such as: use and assemble (if Its necessary). This instructions must be add in the label always if this information is not specify on the box in Spanish and only if the product requires to have this information.
 - e. Warning: about the risk of use this kind of products and the prevention of this risks. These instructions must be added in the label if this information is not specify on the box in Spanish.
 - f. Range of age of the Children that can use these kind products. These instructions must be added in the label if this information is not specifying on the box in Spanish.
- Above Information must be written on the "Import Label".
- This Label must be stick in a visible place on the packing of the product.

2. Example of Labeling:

Please, see this example of the "Import Label" (Suggest Size 6cm X 4 cm)

<p style="text-align: center;">HECHO EN XXXX</p> <p>Importado por: Tiendas por Departamento Ripley S.A. Calle Las Begonias 545, Piso 10 San Isidro, Lima 27 RUC:20337564373</p> <p style="text-align: center;">R.S /PE : XXXXXX</p> <p style="text-align: center;">Número de registro de importador, comercializador, distribución y almacenaje N°00611-07-JUE-DIGESA</p> <p style="text-align: center;"><u>PRECAUCIONES A TENER EN CUENTA</u></p> <ul style="list-style-type: none"> • Por favor instale las baterías en la caja de baterías en el chasis, coloque el switch en posición ON en el auto y en el control para encenderlo • Contiene partes pequeñas que podrían causar asfixia • Utilizar bajo la supervisión de un adulto • Quitar la etiqueta, sujetadores y bolsas antes de entregar el juguete a sus niños • Manténgase lejos del fuego • No apuntar ni a los ojos ni a la cara • Esto es un juguete, no proporciona ni seguridad ni protección • Todos los productos pueden causar daño si no se usan con precaución • En caso de accidentes llevar al niño a un médico • Todo producto químico debe ser manejado como tóxico • En caso de existir duda, por ingestión, accidente o herida, consultar urgentemente a un médico • Para niños de XX a XX años a más • Juguete no recomendado para menores de XX años. Contiene piezas 	<ul style="list-style-type: none"> a. Made in b. Importer Information: Company name, address and RUC c. Register Number and Special License from the Importer. d. Instructions such as: use and assemble (if Its necessary). e. Warning: about the risk of use this kind of products and the prevention of this risks f. Range of age of the Children that can use these kind products.
--	--

3. Label on the products

The label must be stick on a visible place on the packing of the product ready to sell



CHART N° 20: SPECIAL REQUIREMENTS FOR TOYS (ONLY FOR CHILE STORES)

1.11 Letter of Compliance for Toys

**CERTIFICATE OF COMPLIANCE – CHILEAN TOY SAFETY
REGULATION
BIOAVAILABILITY & TOLUENE**

Date:

Invoice number:

Ref: *(PO)*

To whom it may concern,

We declare that the toys sold to COMERCIAL ECCSA S.A. or its subsidiaries fulfill with the Chilean regulation as regards toluene and that under no circumstance the toluene traces those products may have do not exceed 170 ppm of toluene based on the head space method. Also complies with the Chilean regulation as regards to decree 114/2005 article 16 migration of certain elements based on laboratory tests.

Product description:

(The description should be the same that the commercial invoice and the tests)

Company name:

Company address:

(Signature and stamp of vendor)

CHART N° 21: SPECIAL REQUIREMENTS FOR TOYS (ONLY FOR COLOMBIA STORES)

Letter of Compliance for Toys

SAMPLE

[COMPANY LETTERHEAD]

Certificate of Compliance for Toys

We certify that all toys and packaging components sold to Ripley Colombia Tiendas por Departamento S.A.S or its subsidiaries in Colombia comply with the Colombia Technical Regulation for toys, subjected by Colombia Decree 3300 of 2008 that regulates the import of toys.

We will maintain adequate documentation of this certification for inspection upon request.

VENDOR COMPANY NAME: _____

ADDRESS: _____

CERTIFIED BY:

(Name)

(Signature)

(Title)

(Date)

Test Specification for Toys

It has been chosen the most relevant International standards to assess the product safety and performance, including “Daily Bioavailability”

Attribute	Test Method/Standard	Requirement / Limit																		
Compliance Section																				
Labelling / Packaging																				
Safety labelling guidelines and manufacturer’s markings		Shall be clear, detailed assembly instructions and warning, as appropriate, are required to ensure safe assembly and use.																		
Country of Origin Marking	Visual Check	Shall indicate country of origin legibly, permanently, and in comparable size and close proximity to any mention of country other than country in which the article was manufactured or produced. Shall be visible at point of purchase.																		
†Graphic Symbol for Age Warning Labeling on All Toys	Visual Check	Shall comply with all related requirements																		
†Toys not intended for children under 36 months	Visual Check	“Not suitable for children under 36 months” together with a brief indication of specific hazard																		
†Toys intended to be assembled by adult	Visual Check	Safety label to state that the toy is to be assembled by an adult. (with involved reason)																		
†Age grading label	Visual Check	All toys shall be labeled to indicate the minimum age for intended use.																		
Instructions	ITS-M0060	Shall provide easy understandable instructions regarding assembly, use and maintenance.																		
Chemical Analysis																				
†*Total lead in paint, varnishes and similar surface coating materials		Limit: 0.06%																		
†*Toluene in toys and children articles		Requirement: 170 mg/kg of toys / children’s article.																		
†*Toxic element analysis / Daily Bioavailability		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Element</th> <th style="text-align: left;">Limit (mg/kg)</th> </tr> </thead> <tbody> <tr><td>Barium (Ba)</td><td>1000</td></tr> <tr><td>Lead (Pb)</td><td>90</td></tr> <tr><td>Cadmium (Cd)</td><td>75</td></tr> <tr><td>Antimony (Sb)</td><td>60</td></tr> <tr><td>Selenium (Se)</td><td>500</td></tr> <tr><td>Chromium (Cr)</td><td>60</td></tr> <tr><td>Mercury (Hg)</td><td>60</td></tr> <tr><td>Arsenic(As)</td><td>25</td></tr> </tbody> </table>	Element	Limit (mg/kg)	Barium (Ba)	1000	Lead (Pb)	90	Cadmium (Cd)	75	Antimony (Sb)	60	Selenium (Se)	500	Chromium (Cr)	60	Mercury (Hg)	60	Arsenic(As)	25
Element	Limit (mg/kg)																			
Barium (Ba)	1000																			
Lead (Pb)	90																			
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Antimony (Sb)	60																			
Selenium (Se)	500																			
Chromium (Cr)	60																			
Mercury (Hg)	60																			
Arsenic(As)	25																			
Safety Requirement / Regulatory Requirement																				
Flammability																				
†Flammability test		Shall comply with all requirements.																		
Physical & Mechanical																				
Normal use		Shall comply with requirements.																		
Reasonably foreseeable abuse		Shall comply with requirements.																		
Material		New or reprocessed materials that used in toy shall be visually clean and free from infestation.																		
Small parts		Shall not release small parts.																		
Small part warning		Shall comply with requirements.																		

RIPLEY VENDOR COMPLIANCE

Attribute	Test Method/Standard	Requirement / Limit
Shape, size and strength of certain toys		Shall comply with requirements.
Edges		Shall have no sharp edges, other than those required for function.
Points		Shall have no sharp points, other than those required for function.
Projections		Shall be free of hazardous projection or be protected.
Metal wires and rods		Shall conform to the requirements stated in this section.
Plastic film or plastic bags in packaging and in toys		Shall conform to the requirements stated in this section.
Cords and elastic		Shall conform to the requirements stated in this section.
Folding mechanisms		Shall conform to the requirements stated in this section.
Holes, clearances and accessibility of mechanisms		Shall conform to the requirements stated in this section.
Springs		Shall conform to the requirements stated in this section.
Stability and overload requirement		Shall conform to the requirements stated in this section.
Enclosures		Shall conform to the requirements stated in this section.
Simulated protective equipment, such as helmets, hats and goggles		Shall conform to the requirements stated in this section.
Projectile toys		Projectiles pose a particular risk of eye injury, shall conform the requirements in this section to minimise the risks to the level of merely repairable eye damage.
Aquatic toys		Aquatic toys (whether inflatable or not) intended to bear the mass of a child during play in shallow water under adult supervision.
Braking		Shall conform to the requirements stated in this section.
Toy bicycles		Shall conform to the requirements stated in this section.
Speed limitation of electrically driven ride-on toys		Shall conform to the requirements stated in this section.
Toys containing a heat source		Shall conform to the requirements stated in this section.
Liquid-filled toys		Shall conform to the requirements stated in this section.
Mouth-actuated toys		Shall conform to the requirements stated in this section.
Toy roller skates and toy skateboards		Shall conform to the requirements stated in this section.
Percussion caps		Shall conform to the requirements stated in this section.
Battery-operated toy		Shall conform to the requirements stated in this section.
Machine washing		Shall conform to the requirements stated in this section.
Drop test		Shall withstand 10 drops from 138 +/- 5cm or 4 drops from 93 +/- 5cm.
Tip-over test		Shall conform to the requirements stated in this section.
Dynamic strength		Shall conform to the requirements stated in this section.
Torque test		Shall withstand 0.45 +/- 0.02 Nm.
Tension test		Shall withstand 70 +/- 2 N.
Compression test		Shall withstand 114 +/- 2 N or 136 +/- 2N.
Flexure test		Shall withstand 70 +/- 2 N.
Quality Performance Section		
Physical Characteristics		
Product Dimensions	Standard Measurement	Report actual or +/- 5.0% if claimed
Product Weight	Standard Measurement	Report actual or +/- 5.0% if claimed
Construction and Workmanship		
Defects	Visual Check	Shall have no critical defect, no discernible surface degradation, including stains, deformation, ruptures, unraveling, etc.

RIPLEY VENDOR COMPLIANCE

Attribute	Test Method/Standard	Requirement / Limit
Workmanship	Visual Check	Shall have no components missing, malformed, and/or fractured.
Performance		
Functionality	ITS -M0061	Shall function as intended as received

CHART N° 22: RIPLEY HONG KONG OFFICE CONTACT DETAILS

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